

TOWN OF LIBERTY GROVE PUBLIC MEETING

Community Development & Technology Committee

Date: Monday, September 11, 2023

Time: 4:30pm

Place: Liberty Grove Town Hall, 11161 Old Stage Road

Agenda:

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve Minutes: 7-10-2023
5. Public Input
6. Broadband Status Report
7. Meeting Room(s) Audio/Video Quote
8. Expanded Cellular Coverage for Underserved Areas
9. Affordable Housing Options
10. 2024 Budget Request
11. Correspondence
12. Future meeting
13. Adjourn

*** Report items will not be discussed or voted on, all other agenda items may include discussion and possible action. Deviation from listed order may occur***

***Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board

Town of Liberty Grove
Minutes of the Community Development & Technology Committee meeting on July 10, 2023
(This meeting was posted correctly)

Agenda:

1. Call to order
2. Roll call
3. Confirm Chair for the Committee
4. Approve Agenda
5. Approve Minutes: 6-5-2023
6. Public Input
7. Meeting Room(s) Audio/Video Quote
8. 2024 Budget Request
9. Broadband Status Report
10. Correspondence
11. Future meeting
12. Adjourn

Chairman Kirk Scattergood called the meeting to order at 4:34pm. Committee members Joel Asher, Dan Watts, Chuck Scheckel, and Jodi Bensyl (virtual) were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell and 2 members of the public. Committee members Alan Kroll and Les Keepper were absent.

Scheckel moved, Asher second to approve the agenda as posted. Carried 5-0.

Asher moved, Scheckel second to approve the 6/5/2023 minutes as presented. Carried 5-0.

Public Input – John Wall noted he is interested in the broadband discussion.

Broadband – Bob Webb, Nsight, reported the pilot project work continues and the Highway 42 locations will be postponed until after Labor Day. The County has indicated micro-trenching may be an option for Town roads. The project is expected to be within budget but will likely need a grant extension. The capital funding grant is expected to open before BEAD, it is likely one application can be used for both grants and the cost estimates should be available after WPS data is received.

Meeting Room Audio/Video – Asher noted the quote was basically split into the two meeting rooms with no substantial changes to cost. It was the consensus for Asher to provide a hardware list and then administrative staff will request a new proposal within a budget of \$15,000.

2024 Budget – The 2024 budget draft was reviewed, and the following items were noted:

- Delete Baylake Regional Planning membership per Town Board.
- \$5,830 for DCEDC membership and \$1,000 for 501(c)3 audit in case they collect donations for a Town project.
- \$5,000 in Attainable housing funds to create a plan for presenting to the Town Electors. Zoning remains an issue. Housing Partnership has an affordability calculation for their program.
- \$5,000 for Val-A Property RFP. DCEDC developer tour this fall.
- \$240 for charging station maintenance.
- \$10,000 for Broadband Expansion and Public WiFi.
- \$500 for Backup & Security.
- \$500 for a Document Scanner.
- \$20,000 (capital) for general projects
- \$5,000 (capital) for RFP Development
- \$30,000 (capital) for meeting room Audio/Video

Public Input – Andrew Gantman noted the Town of Egg Harbor has received quotes from AT&T and Frontier and they're offering to pay a large portion of the implementation costs. He encouraged the

committee to get information from Egg Harbor and to see if the monthly subscription fee can be limited until the Town is no longer paying the debt incurred for the broadband installation.

Correspondence – None.

The next Community Development and Technology Committee meetings will be 8/7/2023 and 9/11/2023 at 4:00pm.

Kroll moved, Scheckel second to adjourn at 5:16pm. Carried 6-0.

Respectfully Submitted,
Anastasia Bell, Clerk/Treasurer

DRAFT

Description

Econ

Econ

Econ

Econ

Econ

Tech

Tech

Tech

Tech

Tech

Operating Budget

2022	2023	2024	2025
\$ 6,500	\$ 5,830	\$ 5,830	\$ 6,500
\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
\$ -	\$ 5,000	\$ 5,000	
\$ -		\$ 5,000	
\$ 2,000	\$ 240	\$ 240	\$ 2,000
\$ 1,086	\$ 900	\$ 10,000	\$ 1,000
	\$ 200	\$ 500	
	\$ 500	\$ 500	
\$ 10,586	\$ 24,870	\$ 28,070	\$ 10,500

per capita

240 SemaConnect EV@MM

122 per month DCM/Town Hall

8,500 public access

150 icloud
20 gmail storage
230 secondary
backup

Capital Projects

Tech

Econ

Econ

Tech

Capital Budget

\$ 55,000	\$ 10,000	\$ 20,000	
\$ -	\$ 11,000		
\$ -	\$ 5,000	\$ 5,000	
\$ 55,000	\$ 4,050	\$ 30,000	\$ -

AV in main meeting room and conference room

Total budget

\$ 65,586	\$ 54,920	\$ 83,070	\$ 10,500
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