

TOWN OF LIBERTY GROVE PUBLIC MEETING

Community Development & Technology Committee

Date: Monday, July 10, 2023

Time: 4:30pm

Place: Liberty Grove Town Hall, 11161 Old Stage Road

Agenda:

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve Minutes: 6-5-2023
5. Public Input
6. Meeting Room(s) Audio/Video Quote
7. 2024 Budget Request
8. Broadband Status Report
9. Correspondence
10. Future meeting
11. Adjourn

*** Report items will not be discussed or voted on, all other agenda items may include discussion and possible action. Deviation from listed order may occur***

***Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board

Town of Liberty Grove
Minutes of the Community Development & Technology Committee meeting on June 5, 2023
(This meeting was posted correctly)

Agenda:

1. Call to order
2. Roll call
3. Confirm Chair for the Committee
4. Approve Agenda
5. Public Input
6. Meeting Room(s) Audio/Video Quote
7. Broadband Status Report
8. Mission Statement
9. Correspondence
10. Future meeting
11. Adjourn

Clerk/Treasurer Anastasia Bell called the meeting to order at 4:01pm. Committee members Joel Asher, Chuck Scheckel, Dan Watts, Alan Kroll, Less Keepper, and Jodi Bensyl were present along with Administrator Walter Kalms and 3 members of the public.

Asher moved, Keeper second to nominate Kirk Scattergood as the chair for this committee. Carried 6-0.

Watts moved, Kroll second to nominate Joel Asher as the chair for this meeting. Carried 6-0.

Watts moved, Kroll second to approve the agenda as posted. Carried 6-0.

Public Input – None.

Meeting Room Audio/Video – Gary Huebner, Camera Corner explained the quote and answered various questions. The current microphones are likely to be usable and the speakers would depend on more information. Huebner will update the quote and provide a separate quote for the conference room.

Broadband – Bob Webb, Nsight, reported that splicing and drops are expected to be complete in June for the Pilot project and discussion are needed for customers that haven't signed up. FARR continues their work and they have collected the data for 4,000 poles so far. The Capital Projects Fund (CPF) grant is likely to be delayed until fall. The NTIA has chosen the PSC as the grantee and BEAD grants will be awarded to subgrantees; this grant will have the highest requirements.

Mission Statement – Janet Johnson stated she merged the committees to encourage businesses, affordable housing, workspace locations technical needs, and to bring the community together. Committee comments: broadband is critical, zoning has been the delay for housing. **Scheckel moved, Watts second** to approve the mission statement reading "Combining technology and economic development to move Liberty Grove forward". Carried 6-0.

Correspondence – None.

The next Community Development and Technology Committee meeting will be Monday, July 10, 2023 at 4:30pm.

Kroll moved, Scheckel second to adjourn at 5:16pm. Carried 6-0.

Respectfully Submitted,
Anastasia Bell, Clerk/Treasurer

Description	2021	2022	2023	2024	2025	
Baylakes Regional Plan Membership	Econ	\$ -	\$ -	\$ 6,200	\$ 6,200	\$ -
DCEDC Membership	Econ	\$ 5,000	\$ 6,500	\$ 5,830	\$ 6,500	\$ 6,500
501(c)3 audit	Econ	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Website development	Econ	\$ 5,000	\$ -			
Attainable Housing Development RFP	Econ	\$ -	\$ -	\$ 5,000		
Broadband expansion	Econ	\$ 5,000	\$ -			
Property Preparation	Econ	\$ 4,000	\$ -			
Grant application costs	Econ	\$ -	\$ -			
EV charging station maintenance	Tech	\$ 2,000	\$ 2,000	\$ 240	\$ 2,000	\$ 2,000
Public W/fi electrical/service fees	Tech	\$ 1,000	\$ 1,086	\$ 900	\$ 1,000	\$ 1,000
Display monitors in Town Hall meeting room	Tech			\$ 4,050		
Backup & recovery	Tech	\$ -		\$ 200	\$ 170	
Document scanner for digitizing documents	Tech	\$ -		\$ 500		
Operating Budget		\$ 23,000	\$ 10,586	\$ 19,170	\$ 16,700	\$ 10,670
Capital Projects	Tech	\$ 12,000	\$ 55,000	\$ 10,000		
Capital Property Preparation	Econ	\$ -	\$ -	\$ 11,000		
Capital Development RFP	Econ	\$ -	\$ -	\$ 5,000		
Capital Budget		\$ 12,000	\$ 55,000	\$ 26,000	\$ -	\$ -
Total budget		\$ 35,000	\$ 78,194	\$ 76,113	\$ 35,424	\$ 23,365

Town equalized value (DOR in August)
x 0.00060
BLRPC levy limit

240 SenaConnect EV@MM

DCMM DCB 75.85/mo

150 icloud
20 gmail storage

IT request: grant app \$100,000
Expenses + 9,000
Deduction (by Finance) -64,000 From
Parks improvements +10,000

9/13/21 Finance removed 11,000
well/septic on site(s)

attainable housing

9/13/21 Finance removed 5,000