

Town of Liberty Grove
Minutes of the Community Development & Technology Committee meeting on July 10, 2023
(This meeting was posted correctly)

Agenda:

1. Call to order
2. Roll call
3. Confirm Chair for the Committee
4. Approve Agenda
5. Approve Minutes: 6-5-2023
6. Public Input
7. Meeting Room(s) Audio/Video Quote
8. 2024 Budget Request
9. Broadband Status Report
10. Correspondence
11. Future meeting
12. Adjourn

Chairman Kirk Scattergood called the meeting to order at 4:34pm. Committee members Joel Asher, Dan Watts, Chuck Scheckel, and Jodi Bensyl (virtual) were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell and 2 members of the public. Committee members Alan Kroll and Les Keepper were absent.

Scheckel moved, Asher second to approve the agenda as posted. Carried 5-0.

Asher moved, Scheckel second to approve the 6/5/2023 minutes as presented. Carried 5-0.

Public Input – John Wall noted he is interested in the broadband discussion.

Broadband – Bob Webb, Nsight, reported the pilot project work continues and the Highway 42 locations will be postponed until after Labor Day. The County has indicated micro-trenching may be an option for Town roads. The project is expected to be within budget but will likely need a grant extension. The capital funding grant is expected to open before BEAD, it is likely one application can be used for both grants and the cost estimates should be available after WPS data is received.

Meeting Room Audio/Video – Asher noted the quote was basically split into the two meeting rooms with no substantial changes to cost. It was the consensus for Asher to provide a hardware list and then administrative staff will request a new proposal within a budget of \$15,000.

2024 Budget – The 2024 budget draft was reviewed, and the following items were noted:

- Delete Baylake Regional Planning membership per Town Board.
- \$5,830 for DCEDC membership and \$1,000 for 501(c)3 audit in case they collect donations for a Town project.
- \$5,000 in Attainable housing funds to create a plan for presenting to the Town Electors. Zoning remains an issue. Housing Partnership has an affordability calculation for their program.
- \$5,000 for Val-A Property RFP. DCEDC developer tour this fall.
- \$240 for charging station maintenance.
- \$10,000 for Broadband Expansion and Public WiFi.
- \$500 for Backup & Security.
- \$500 for a Document Scanner.
- \$20,000 (capital) for general projects
- \$5,000 (capital) for RFP Development
- \$30,000 (capital) for meeting room Audio/Video

Public Input – Andrew Gantman noted the Town of Egg Harbor has received quotes from AT&T and Frontier and they're offering to pay a large portion of the implementation costs. He encouraged the

committee to get information from Egg Harbor and to see if the monthly subscription fee can be limited until the Town is no longer paying the debt incurred for the broadband installation.

Correspondence – None.

The next Community Development and Technology Committee meetings will be 8/7/2023 and 9/11/2023 at 4:00pm.

Kroll moved, Scheckel second to adjourn at 5:16pm. Carried 6-0.

Respectfully Submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 9/11/2023 Community Development and Technology Committee meeting.