

TOWN OF LIBERTY GROVE PUBLIC MEETING

Community Development Meeting

Date: August 25, 2025

Time: 5:00pm

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 7/28/25
5. Public input
6. Report from Michelle Lawrie regarding Stantec analysis of Val-A property
7. Status of Heritage Signs
8. Continue work on the 2026 Community Development Budget
9. Correspondence
10. Future Meeting Date
11. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)

Town of Liberty Grove
Minutes of the Community Development Committee meeting on July 28, 2025

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 3/24/25
5. Public input
6. Report from Michelle Lawrie of DCEDC on site analysis
7. Create a plan or a mission statement for this committee
8. First look at 2026 Community Development Budget
9. Correspondence
10. Future Meeting Date
11. Adjourn

Chairman Sylvann Welcome called the meeting to order at 5:02pm. Committee member Janet Johnson was present along with Administrator Buckingham, Clerk/Treasurer Pamela Donart-Welcome, and one member of the public. Committee member Alan Kroll was absent.

Johnson moved, Welcome seconded to approve the agenda as posted. **Carried 2 - 0**

Johnson moved, Welcome seconded to approve the 3/24/25 minutes as presented. **Carried 2 - 0**

Public input: Michelle Lawrie of the DCEDC shared a list of Door County businesses that were selected for reimbursable grant money from the State for completion of facade improvements, including three from the Town of Liberty Grove.

Michelle Lawrie of the DCEDC shared **updated site analysis results** originally completed by students from the UW School of Business for two Town parcels, including next steps that would be required to move forward with any development, as well as possible grant monies that might be available. She also notified the committee that Stantec engineering firm offered to complete, at no cost to the Town, an analysis of what it would take to prepare the former Val-A property for possible future small commercial units.

The members discussed ideas for a **mission statement** for the Community Development Committee. **Johnson moved, Welcome seconded** to table the mission statement to the next meeting. **Carried 2 - 0**

Welcome moved, Johnson seconded that the Community Development Committee requests \$12,000 for our 2026 Budget. **Carried 2 - 0**

Correspondence: none

Future Meeting: The next meeting date was scheduled for August 25, 2025 at 5:00pm.

Johnson moved, Welcome seconded to adjourn at 5:43pm. **Carried 2 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer