

TOWN OF LIBERTY GROVE PUBLIC MEETING

Community Development Meeting

Date: July 28, 2025

Time: 5:00pm

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 3/24/25
5. Public input
6. Report from Michelle Lawrie of DCEDC on site analysis
7. Create a plan or a mission statement for this committee
8. First look at 2026 Community Development Budget
9. Correspondence
10. Future Meeting Date
11. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)

Town of Liberty Grove

Minutes of the Community Development Committee meeting on March 24, 2025

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 2/24/25
5. Public input
6. UW School of Business Re: site analysis status
7. Marking Heritage Roads
8. Disc Golf Course
9. Create a plan or a mission statement for this committee
10. Correspondence
11. Future Meeting Date
12. Adjourn

Chairman Sylvann Welcome called the meeting to order at 5:03pm. Committee member Janet Johnson was present along with Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and one member of the public. Committee member Alan Kroll was absent.

Johnson moved, Welcome seconded to approve the agenda as posted. **Carried 2-0**

Welcome moved, Johnson seconded to approve the 2/24/25 minutes as presented. **Carried 2-0**

Public input: Janet Johnson expressed interest in scheduling another Family Game Event at the Town Hall on May 3rd from 2-5pm.

Michelle Lawrie of the DCEDC shared the completed site analysis results completed by students from the UW School of Business for two Town parcels. The members discussed options for marking existing Heritage Roads and will revisit possibilities and costs at their next meeting. Welcome shared the possibility of incorporating a Community Development project into the development of a Disc Golf course installed in Gills Rock Park. Welcome asked the committee to begin work on a mission statement for the Community Development Committee.

Correspondence: none

Future Meeting(s): The next meeting date was scheduled for April 28, 2025 at 5:00pm.

Welcome moved, Johnson seconded to adjourn at 6:27pm. **Carried 2 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

	A	B	C	F	G	H	I	J	K	L	M
	Category		Contents	2023 Actual	2024 Proposed	2024 Jan-June	2024 July-Dec	2024 Tot	2025 budget		
3	Gen Government										
4	Board Expense		Dues, mileage, ad, bond, fees	5,490.84	10,000.00	4,443.21	2,500.00	6,943.21	9,000.00		
5	Board wages			35,538.58	36,000.00	18,030.88	18,000.00	36,030.88	36,000.00		
6	Board per diem			12,188.84	13,000.00	4,950.00	8,600.00	13,550.00	14,500.00		
7	Committees			3,000.00	3,000.00			0.00			
8	Planning		Pending, maps, mileage	1,750.00	1,750.00		500.00	500.00	750.00		
9	Tech committee			1,711.66	1,140.00	731.40	731.40	1,462.80	1,500.00		
10	Community dev(Econ)			10,655.00	11,070.00	6,070.00	6,070.00	6,070.00	6,895.00		

Capital Community Development

\$0.00

\$16,000.00

-\$2,831.00

-\$3,000.00

\$10,169.00

-\$5,000.00

-\$958.50

-\$3,315.05

\$895.45

- 06/19/2024 - Board approved moving funds to new Community Development Committee
- 8/26/2024 - costs of Housing Survey (\$1900 postage, \$931 envelopes& printed/folded surveys))
- 9/18/2024 - Board approved moving funds to Highway funds to cover paving of LGHS entrance
- 5/21/25 - Board approved Res 2-25 to move \$5,000 to Fire Board account for Chief Hecht donation
- 5/21,6/18,7/2/25 - Game Day Ads in Pen Pulse (\$319.50/Ad)
- 7/2/25 - Heritage Road Signs (56 signs & brackets)

End of year 2024

End of year 2025