

TOWN OF LIBERTY GROVE PUBLIC MEETING

Community Development Meeting

Date: September 23, 2024

Time: 5:00pm

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 8/26/24
5. Public input
6. Report on Providing Transportation to Town Hall for Meals on Wheels clients
7. Housing Public Forum
8. Potluck 9/14 at the Women's Club Report
9. Youth Trades and Public Service Day - 11/9/2024, 10am-12pm
10. Game Night - Saturday, 10/26 - 6-9pm
11. CD Committee FaceBook Page
12. Valet Property
13. Correspondence
14. Future meeting dates(s)
15. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)
Town of Liberty Grove
Minutes of the Community Development meeting on August 26, 2024

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 7/22/24
5. Public input
6. Intro to “Vitality in Aging” by Do Good Door County
7. Report on providing transportation to Town Hall for Meals on Wheels recipients
8. Updates:
 - a. Housing Public Forum
 - b. Community Pot Luck Lunch
 - c. Youth Trades & Public Service Day
 - d. Game Night
 - e. Comm Dev Facebook Page
9. Sale of former Val-A property
10. Correspondence
11. Future meeting dates(s)
12. Adjourn

Chairman Sylvann Welcome called the meeting to order at 5:00pm. Committee members Alan Kroll, Janet Johnson, and Amy Hennings were present along with Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and two members of the public.

Johnson moved, Kroll seconded to approve the agenda as posted. **Carried 4 - 0**

Welcome moved, Johnson seconded to approve the 7/22/24 minutes as presented. **Carried 4 - 0**

Public input: none

Cynthia Germain of Do Good Door County introduced the committee to the “**Vitality in Aging**” **program** which focuses on addressing social isolation among the aging population. Johnson is waiting for a report from the ADRC of any Liberty Grove residents in the “meals on wheels” program that might be interested in **transportation to have their meals with others at the Town Hall** meal-site.

Johnson moved, Kroll seconded to approve the questionnaire with minor changes, and have it mailed out as soon as possible. **Carried 4 - 0**

The **Community Pot-Luck Lunch** is scheduled for Saturday, September 14, 2024 at the Ellison Bay Community Center-Women’s Club Building from 12:00pm – 3:00pm. Additional discussion on the **Youth Trades & Public Service Day** will be on the next agenda. Johnson is in contact

with the Gnoshery in Sturgeon Bay, and they will be able to loan some board games for the **Family Game Night** scheduled on October 26th. More discussion on setting up a **Community Development page on Facebook** will be discussed at a future meeting. The committee discussed some ways to use (or steps needed to sell) **the former Val-A property** in a way that can benefit the Town.

Correspondence: none

Future Meeting(s): The next meeting date/time was scheduled for September 23, 2024 at 5pm.

Welcome moved, Kroll seconded to adjourn at 6:20pm. **Carried 4 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.

As a **RESIDENT OF LIBERTY GROVE**, please fill out **SECTION A**. Thank you for participating in this survey. Please provide the following so we can share results of our survey and information about upcoming housing events.

Section A

Name(s): _____

Address: _____

Email: _____

Please circle the letter(s) that best represent your answer, and then fill in the blanks with additional details to help us better understand the factors influencing housing decisions.

1) Are your housing needs seasonal or year-round?

- A. Year-round
- B. Seasonal during months of _____ to _____

2) Which statement best matches your employment status?

- A. Employed with a single full-time year-round job.
- B. Employed with more than one part time job (not seasonal), and work here year-round.
- C. Employed with multiple jobs here (seasonal), and live here year-round
- D. Employed with a seasonal job here, and a unemployed in the off-season
- E. Employed with a seasonal job in Liberty Grove, and live/work elsewhere in the off-season
- F. Not employed, but either retired or financially independent.
- G. Other: _____

3) What type of housing are you currently using?

- A. I currently own a home
- B. I currently rent a home/apartment
- C. I rent a room in shared housing
- D. I am provided housing by my employer
- E. I am in some form of transient housing (campground or limited-term rentals (example: 1 to 6 months)
- F. I am living with family or friends
- G. Other _____

4) Are you looking for a home?

- A. I want to buy my first home
- B. I want to buy a bigger home
- C. I want to buy a smaller home
- D. I want to rent a home
- E. I want to rent a room or part of a home
- F. I want a place to camp
- G. I am not looking for housing - I have what I need already
- H. Other: _____

5) What is your desired monthly housing payment within these ranges?

- A. Less than \$750 _____
- B. \$750-\$1000 _____
- C. \$1000-\$1500. _____
- D. \$1500-\$2000 _____
- E. More than \$2000 _____

6) Do you have a budget and financial plan that you follow to achieve your housing goals?

A. Yes, _____

B. No, _____

7) If you have applied for a home loan with a lender? What was the results of that process?

A. We received a mortgage pre-qualification or pre-approval

B. We were advised to seek credit counseling

C. We were advised to seek financial counseling to be better positioned to buy

D. We were not qualified for a loan matching our housing needs

8) What if any special requirements do you have for a home to fit your needs?

A. I need a single level home for aging in place

B. I need an ADA compliant home because of disabilities

C. I need a home office for personal use or a home-based business

D. I need high speed internet for work, school, or entertainment

E. I need an accessory building to store equipment or materials for my job

9) Where do you see yourself living in these time frames, and why?

A. In the next year _____

B. In 5 years _____

C. In 10 Years _____

Section B

Housing Survey of Employers - Please fill out SECTION B: Thank you for participating in this survey. Please provide the following so we can share results of our survey, and provide you with information about upcoming housing events.

Business

Name: _____

Address: _____

Email: _____

Please circle the letter(s) that best represents your answer, and then fill in the blanks with additional details to help us better understand the factors influencing housing decisions.

1) What type of housing support do you currently provide for your current employees or offer to prospective employees?

A. We offer employee housing

B. We offer housing counseling

C. We offer an employee assistance program to solve housing needs

D. We do not offer housing support

2) What type of housing support would you consider providing to your current employees or offer to prospective employees?

A. We offer employee housing

B. We offer housing counseling

C. We offer an employee assistance program to solve housing needs

D. We do not offer housing support

3) What types of jobs do you offer your employees?

CONTINUED NEXT PAGE

- A. Permanent full-time jobs. - Number of employees _____
- B. Permanent part-time jobs - Number of employees. _____
- C. Temporary/Seasonal full-time jobs - Number of employees _____
- D. Temporary/Seasonal part-time jobs - Number of employees _____
- E. J1 Visa jobs - Number of employees _____

4) What is the annual income range of your employees?

- A. Permanent full-time jobs. - Annual Income range \$ _____
- B. Permanent part-time jobs - Annual Income range \$ _____
- C. Temporary/Seasonal full-time jobs - Annual Income range \$ _____
- D. Temporary/Seasonal part-time jobs - Annual Income range \$ _____

5) How many of your employees are seeking housing within these ranges of monthly housing payment?

- A. Less than \$750 _____
- B. \$750-\$1000 _____
- C. \$1000-\$1500. _____
- D. \$1500-\$2000 _____
- E. More than \$2000 _____

6) How many of your employees need housing they cannot find within their desired commuting range?

- A. Permanent full-time jobs. - Number of employees _____
- B. Permanent part-time jobs - Number of employees. _____
- C. Temporary/Seasonal full-time jobs - Number of employees _____
- D. Temporary/Seasonal part-time jobs - Number of employees _____

7) How many of your employees want to own or rent a residence?

- A. Permanent full time jobs. - Nmbr of employees who want to: Own _____ Rent _____
- B. Permanent part time jobs - Nmbr of employees who want to: Own _____ Rent _____
- C. Temporary/Seasonal full time jobs - Nmbr of employees who want to: Own _____ Rent _____
- D. Temporary/Seasonal part time jobs - Nmbr of employees who want to: Own _____ Rent _____

8) If you are in the process of hiring, how many open positions do you have?

- A. Less than 5
- B. 5-10
- C. More than 10
- D. I am not hiring at this time

Section C

Survey Of Property Owners Who Would Like to Offer Housing Solutions: Please Fill Out SECTION C: Thank you for participating in this survey. Please provide the following so we can share the results of our survey and information about upcoming housing events.

Names(s): _____

Address: _____

Email: _____

1) What type of properties do you own in the Town of Liberty?

- A. Apartment style home
- B. Townhouse style home
- C. Single family detached home
- D. Multi-family home
- E. Land that can be used to building home
- F. Land can be subdivided into lots
- G. An existing home on a lot that has space for an accessory dwelling unit

2) Are you currently a landlord?

- A. No
- B. Yes, we offer Apartment style homes
- C. Yes, we offer Townhouse style home
- D. Yes, we offer Single family detached home

- E. Yes, we offer Multi-family homes
- F. Yes, we offer Shared housing with rooms for rent

G. Yes, we offer Employee housing

3) What term of rentals do you offer:

- A. Long term rentals (1 year or more)
- B. Mid-term rentals (a few months to less than a year)

- C. Monthly term rentals (month to month tenants)
- D. Short term rentals (less than a month)

4) If you are not a landlord, which of the following would you consider offering tenants?

- A. Long term rentals (1 year or more)
- B. Mid-term rentals (a few months to less than a year)

- C. Monthly term rentals (month to month tenants)
- D. Short term rentals (less than a month)

5) What rent ranges do you offer to renters, and how many units in each price range?

- A. A.Less than \$750 ____
- B. \$750-\$1000 ____
- C. \$1000-\$1500. ____

- D. \$1500-\$2000 ____
- E. More than \$2000 ____

6) If you are not a landlord, which of the following would you do to help the local workforce?

- A. I would consider renting space in my home to local employers/companies for employee housing
- B. I would consider subdividing my property to create new building lots
- C. I would consider building an accessory dwelling unit on my property to create mid-to-long term rental housing
- D. I would consider selling (or donating) part of my land to the Door County Housing Partnership for “permanently affordable housing”
- E. I would consider donating money to the Door County Housing Partnership or the Workforce Housing Lending Corporation, which provides opportunities for affordable ownership and rentals in Door County.

7) If you are considering offering housing for local residents, would you like to be added to a list of housing providers?

- A. Yes, please contact me
- B. No