

TOWN OF LIBERTY GROVE PUBLIC MEETING

Community Development Meeting

Date: August 26, 2024

Time: 5:00pm

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 7/22/24
5. Public input
6. Report on providing transportation to Town Hall for Meals on Wheels recipients
7. Updates:
 - a. Housing Public Forum
 - b. Community Pot Luck Lunch
 - c. Youth Trades & Public Service Day
 - d. Game Night
 - e. Comm Dev Facebook Page
8. Sale of former Val-A property
9. Correspondence
10. Future meeting dates(s)
11. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove
Minutes of the Community Development meeting on July 22, 2024

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 6/10/24
5. Public input
6. Report on providing transportation to Town Hall for Meals on Wheels recipients
7. Report on request to the Board to transfer ½ of remaining CD&T Committee budget to CD Committee
8. Future projects
 - a. Hosting a Public Forum for housing ideas
 - b. Community Pot-Luck Lunch
 - c. Youth Trades & Public Service Day
 - d. Creation of a CDC Facebook page
 - e. Family Game Day
9. Correspondence
10. Future meeting date(s)
11. Adjourn

Chairman Sylvann Welcome called the meeting to order at 5:03pm. Committee members Janet Johnson, and Alan Kroll were present along with Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome, and two members of the public.

Welcome moved, Kroll seconded to approve the agenda as posted. **Carried 3 - 0**

Welcome moved, Johnson seconded to approve the 6/10/24 minutes as presented. **Carried 3 - 0**

Public input: Mickie Rasch of Door County North suggested the need for year-round public restrooms, and the inclusion of the NFL Draft into the proposed Family Game Day. Janet Johnson shared there is an interest in a resident joining this committee. Sylvann Welcome noted a possible need for a Town Constable to address violations of Town Ordinances.

Johnson informed the committee she has reached out to the ADRC to get a list of Meals on Wheels recipients that may want/need transportation to the Town Hall to enjoy their meals with other community members. Johnson reported that the Town authorized \$16,000 budgeted for the community development side of the former Community Development & Technology Committee be transferred to the budget for the Community Development Committee. A public forum for affordable housing ideas was scheduled for October 29th at 7pm, and the committee plans to create and distribute a survey prior to that forum. A Community Pot-Luck Lunch was scheduled for September 14th from 12pm-3pm. A Trade & Public Service Career Day was scheduled for November 9th from 10am-2pm. The Town Board will need to approve having a Facebook page for publishing Town-related announcements and information. A Family Game Night was scheduled for October 26th from 6pm-9pm. Informational notices confirming dates, times, and details of all these events will be published on the Town website and Newsletter.

Correspondence: Administrator Kalms shared a reminder of the upcoming Shred-it, Electronic Recycling, and Drug Drop-off event scheduled on Sept 7th, 2024 from 9am-12pm.

Future Meeting(s): The next meeting date/time was scheduled for August 26, 2024 at 5:00pm.

Johnson moved, Kroll seconded to adjourn at 6:19pm. **Carried 3 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

DRAFT

- 1. Report on providing transportation to Town Hall for Meals on Wheels recipients**
 - a. We were notified at the last CDC meeting that recipients would need to show why they were not able to get to the Townhall site on their own.
- 2. Housing Public Forum**
 - a. Review of submitted questions to include in survey.
 - b. Create a working Questionnaire document.
 - c. Decide how to promote the event and assign tasks; to include reserving space, placing ads, writing final copy for questionnaire, creating MailChimp survey with QR code
- 3. Potluck**
 - a. To be held 9/14, 12PM - 3PM, at the Women's Club
 - b. Placement of ad in Pulse calendar, newsletter, and small Pulse ad?
 - i. Volunteer(s) to make contact for calendar and Pulse ad if decide to place one
- 4. Youth Trades and Public Service Day - 11/9/2024, 10AM-12PM**
 - a. Report on status of the NWTC availability of trailer (Sylvann)
 - b. Report on contact made with Chris Hecht and DC Sheriff (Janet)
 - c. Discussion of providing suggested topics to be covered by trade/service persons
 - i. Community needs, avenues of attainment, time to licensure or graduation, income potential, advancement opportunities
 - d. Include auto mechanic/marine tech/HVAC?
 - e. Discuss possibility of including schedule of time each presenter will speak (gives people with limited time planning options.
 - f. Do we want to expand this beyond the area "youth"? If we are motivated by the need to fill these positions, should we consider others as well?
- 5. Game Night - Saturday, 10/26 - 6-9PM**
 - a. How are we going to promote this?
 - b. Has Gnosherie been approached? (don't remember if we wanted to do so)
- 6. CDC Facebook Page**
 - a. Has Board weighed in on this?
- 7. Valet Property Sale**
 - a. Advertising sale of property

DRAFT Survey Of Liberty Grove Resident Housing Needs:

What is your employment status?

- A. Employed with a single full time year round job.
- B. Employed with more than one job, but work hear year round.
- C. Employed with a seasonal job here, and live work elsewhere in the off season
- D. Not employed, but either retired or financially independent.

Are your housing needs seasonal or year round?

- A. Year round
- B. Seasonal during months of _____ to _____

What type of housing are you currently using?

- A. I currently own a home
- B. I currently rent a home/apartment
- C. I rent a room in shared housing
- D. I am provided employee housing

Why are you looking for a home?

- A. I want to buy my first home
- B. I want to buy a bigger home
- C. I want to buy a smaller home
- D. I want to rent a home

What is your desired housing payment within these ranges?

- A. Less than \$750 _____
- B. \$750-\$1000 _____
- C. \$1000-\$1500. _____
- D. \$1500-\$2000 _____
- E. More than \$2000 _____

Do you have a budget and financial plan that you follow to achieve your housing goals?

- A. Yes, _____
- B. No, _____

If you have you ever discussed home loans with a bank lender or mortgage broker, what was the results of that process?

- A. We received a mortgage pre-qualification or pre-approval
- B. We were advised to seek credit counseling
- C. We were advised to seek financial counseling to be better positioned to buy
- D. We were not qualified for a loan matching our housing needs

DRAFT Housing Survey Of Employers:

If you are an employer in Liberty Grove - what type of housing support do you provide your employees or offer to prospective employees?

- A. We offer employee housing
- B. We offer housing counseling
- C. We offer an employee assistance program to solve housing needs
- D. We do not offer housing support

What types of jobs do you offer your employees?

- A. Permanent full time jobs. - Number of employees _____
- B. Permanent part time jobs - Number of employees. _____
- C. Temporary/Seasonal full time jobs - Number of employees _____
- D. Temporary/Seasonal part time jobs - Number of employees _____

What is the annual income range of your employees?

- A. Permanent full time jobs. - Annual Income range \$ _____
- B. Permanent part time jobs - Annual Income range \$ _____
- C. Temporary/Seasonal full time jobs - Annual Income range \$ _____
- D. Temporary/Seasonal part time jobs - Annual Income range \$ _____

How many of your employees need housing they cannot find within their desired commuting range?

- A. Permanent full time jobs. - Number of employees _____
- B. Permanent part time jobs - Number of employees. _____

C. Temporary/Seasonal full time jobs - Number of employees _____

D. Temporary/Seasonal part time jobs - Number of employees _____

How many of your employees want to own or rent a residence?

A. Permanent full time jobs. - Number of employees who want to: Own _____ Rent _____

B. Permanent part time jobs - Number of employees who want to: Own _____ Rent _____

C. Temporary/Seasonal full time jobs - Number of employees who want to: Own _____ Rent _____

D. Temporary/Seasonal part time jobs - Number of employees who want to: Own _____ Rent _____

DRAFT Survey Of Property Owners Who Would Like To Offer Housing Solutions:

What type of properties do you own?

A. Apartment style home

B. Townhouse style home

C. Single family detached home

D. Multi-family home

E. Land without a home

F. Land with a home that can be subdivided into lots

G. Land that can accommodate an accessory dwelling unit

Are you currently a landlord?

A. No

B. Yes, we offer Apartment style homes

C. Yes, we offer Townhouse style home

D. Yes, we offer Single family detached home

E. Yes, we offer Multi-family homes

What term of rentals do you offer:

A. Long term rentals (1 year or more)

B. Mid-term rentals (a few months to less than a year)

- C. Monthly term rentals (month to month tenants)
- D. Short term rentals (less than a month)

If you are not a landlord, which of the following would you consider offering tenants?

- A. Long term rentals (1 year or more)
- B. Mid-term rentals (a few months to less than a year)
- C. Monthly term rentals (month to month tenants)
- D. Short term rentals (less than a month)

If you are not a landlord, which of the following would you do to help the local workforce?

- A. I would consider renting space in my home to local employers/companies for employee housing
- B. I would consider subdividing my property to create new building lots
- C. I would consider building an accessory dwelling unit on my property to create mid-to-long term rental housing
- D. I would consider selling (or donating) part of my land to the Door County Housing Partnership for “permanently affordable housing”
- E. I would consider donating money to the Door County Housing Partnership or the Workforce Housing Lending Corporation, which target affordable ownership and rentals in Door County.

DRAFT
FIRST ANNUAL LIBERTY GROVE RESIDENT'S POT LUCK LUNCH
SEPT. 14, 2024 FROM 12:00 UNTIL 3:00PM
ELLISON BAY COMMUNITY CENTER

Join your friends and neighbors at the Women's Club sharing your favorite pot luck dish and conversations. This is a time to meet new people and find out what is on everyone's mind. The first 50 Liberty Grove residents that bring a dish to pass will get a pulled pork sandwich provided by a local BBQ provider. This event will be a rain or shine gathering. We suggest you bring your own chair.

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