

TOWN OF LIBERTY GROVE PUBLIC MEETING

Finance Committee

Date: September 15, 2025

Time: 2:30 PM

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of quorum
3. Approve Agenda
4. Approve Minutes from 8/25/25
5. Review Requests from Non-Profit Organizations
6. Review of Town Finances and 2026 Budget
7. Future meetings
8. Adjourn

All agenda items will include discussion and possible action. Deviation from listed order may occur

***Audience members must ask for permission, during public input, to speak on agenda items ***

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)
Town of Liberty Grove
Minutes of the Finance Committee meeting on August 25, 2025

Agenda:

1. Call to order
2. Declaration of quorum
3. Approve Agenda
4. Approve Minutes from 10/7/24
5. Consider nomination of Committee Chairperson
6. Review of Town Finances and 2026 Budget
7. Future meetings
8. Adjourn

Chairman Nancy Goss called the meeting to order at 2:30pm. Committee members Janet Johnson, Gary Kemp, Rick Kingsbury, and Andrew Gantman were present along with Administrators Kalms and Buckingham. Clerk/Treasurer Pamela Donart-Welcome was also in attendance along with one member of the public.

Kemp moved, Goss seconded to approve the agenda as posted. **Carried 5 – 0**

Johnson moved, Goss seconded to approve the 10/7/24 minutes as presented. **Carried 5 – 0**

Goss moved, Gantman seconded to have Janet Johnson be Chair of the Finance Committee. **Roll call:** Goss, Kemp, Kingsbury, and Gantman voted aye. Johnson abstained. There were no nays. **Motion Carried.**

Town Finances and 2026 budget – Donart-Welcome reported on the changes made to the working budget worksheet being used by the Committee, the opportunity to use the new Workhorse accounting software budgeting tools available. Kalms shared the “Net New Construction” report noting the 2.15% increase from the previous year. He also suggested the Committee start discussions with expenses first. Gantman requested adding a “delta column” to the worksheet. Buckingham noted his thoughts on some of the percentage increases and trends. Johnson requested making edits in bold to have them visible in future drafts. The Committee members made some preliminary passes at the projected 2026 numbers. Organizations requesting funding will be invited to the next meeting if they want the Finance Committee to consider any additional information beyond what was included in their fund request packet.

Future Meeting(s): The next meeting was scheduled for September 15, 2025 at 2:30pm, followed by October 6th, 13th, 20th and 27th if needed.

Johnson moved, Goss seconded to adjourn at 4:31pmpm. **Carried 5 - 0**

Respectfully submitted, Pamela Donart-Welcome, Clerk/Treasurer

LIBERTYGROVE: Donation history

	2018	2019	2020	2021	2022	2023	2024	2025	2026(Req)
GRAdv	4,000	4,500	4,500		4,500	3,500	3,800	3,800	4,000
EBSC	12,500	15,000	10,000	4,000	12,250	16,250	8,250	24,500	32,000
LGHS	4,500	4,500	6,500	0	26,140	34,565	29,400	31,050	30,700
DCHum	5,150	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Santa	7,500	10,000	8,675	0	19,300	12,700	14,350	19,500	24,500
GEODC	15,000	18,750	20,000	10,000	20,000	25,000	5,000	10,000	20,000
DCNo	25,000	31,250	31,250	31,250	31,250	36,787	36,787	31,500	31,747
Coastal				300	1,300	500	500	500	500
Do Good							<u>9,400</u>	<u>10,000</u>	<u>10,000</u>
Tot	73,650	89,000	85,925	50,550	119,740	134,302	112,487	135,850	158,447

See schedules worksheet line 418 for summary 2019 to 2023