

TOWN OF LIBERTY GROVE PUBLIC MEETING

Finance Committee

Date: August 25, 2025

Time: 2:30 PM

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of quorum
3. Approve Agenda
4. Approve Minutes from 10/7/24
5. Consider nomination of Committee Chairperson
6. Review of Town Finances and 2026 Budget
7. Future meetings
8. Adjourn

All agenda items will include discussion and possible action. Deviation from listed order may occur

***Audience members must ask for permission, during public input, to speak on agenda items ***

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)
Town of Liberty Grove
Minutes of the Finance Committee meeting on October 7, 2024

Agenda:

1. Call to order
2. Declaration of quorum
3. Approve Agenda
4. Approve Minutes 9/16/24
5. Reconsider the amounts approved for the non-profit organizations
6. Review of Town Finances and 2025 Budget
7. Future meetings
8. Adjourn

Chairman Nancy Goss called the meeting to order at 2:30pm. Committee members Janet Johnson, Andrew Gantman, Gary Kemp, Rick Kingsbury, and Janet Johnson were in attendance along with Administrator Kalms, and Clerk/Treasurer Pamela Donart-Welcome, and 3 members of the public.

Kemp moved, Johnson seconded to approve the agenda as posted. **Carried 5 – 0**

Gantman moved, Kemp seconded to approve the 9/16/24 minutes as presented. **Carried 4 – 0**
Goss abstained, as she was not present at the 9/16/24 meeting.

Goss noted that due to the upcoming need to fund the Town portion of the County Fire & Emergency Communication System, the committee should **reconsider the 9/16/24 approval of donation amounts for the non-profit organizations.**

Johnson moved, Gantman seconded rescind all motions made on September 16, 2024 to grant room tax dollars to non-profit groups as specified. Roll call vote: Kingsbury, Johnson, Kemp and Gantman all voted aye. Goss abstained. There were no nays. **Motion carried 4 - 0**

Johnson moved, Gantman seconded to grant room tax dollars to all non-profits per their requests. Roll call: Johnson, Gantman, Kingsbury, Kemp, and Goss all voted aye. There were no nays. **Motion carried 5 - 0**

Town Finances and 2025 budget – Kalms reported on the changes made to Draft #2 of the 2025 budget since the 9/16/24. The following were discussed during the review:

- Lines 45 & 46, The insurance agent gave best estimates for 2025 premiums
- Note that wage items on pg 2 are the same until Personnel Committee recommendations
- Lines 79 & 82, The Highway Committee recommended the amounts for 2025 paving
 - Clarification for amounts based on miles, as well as increased thickness, & width of certain roads comparable to previous years due to increased traffic
- Line 160, column K was corrected

- Line 172, column K was adjusted
- Line 192, State Highway Aid was adjusted to match the recent number given by the DOT
- Line 257, column K now shows zero to show we're not over or under the Levy Limit

Kemp moved, Goss seconded to accept Draft #3 of the 2025 Budget for the Town of Liberty Grove and pass it on to the Board. **Carried 5 – 0**

Future Meeting(s): The committee decided there was no need to schedule an additional meeting at this time.

Goss moved, Kemp seconded to adjourn at 3:02pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.