

Town of Liberty Grove
Minutes of the Finance Committee meeting on September 16, 2024

Agenda:

1. Call to order
2. Declaration of quorum
3. Approve Agenda
4. Approve Minutes 8/26/24
5. Review of Town Finances and 2025 Budget
6. Future meetings
7. Adjourn

Committee members Janet Johnson, Andrew Gantman, Gary Kemp, and new member Rick Kingsbury were in attendance along with Administrator Kalms, and Clerk/Treasurer Pamela Donart-Welcome, and 7 members of the public. In the absence of Chairman Nancy Goss, Clerk/Treasurer Donart-Welcome called the meeting to order at 2:33pm and entertained a motion to elect a Chairman for this meeting. **Gantman moved, Kemp seconded** to elect Janet Johnson. **Carried 3-0** Johnson abstained.

Kemp moved, Kingsbury seconded to approve the agenda as posted. **Carried 4 – 0**

Johnson moved, Kemp seconded to approve the 8/26/24 minutes as presented. **Carried 3 – 0** Kingsbury abstained, as he was not present at the 8/26/24 meeting.

Town Finances and 2025 budget – the Finance Committee reviewed the request letters and summary of fund requests from nine local non-profit organizations, asking for donations to be ear-marked in the 2025 Budget from the Town's portion of 2024 shared room tax revenue.

Johnson moved, Gantman seconded to approved \$500 for the Door County Coastal Byway Council. **Carried 4 – 0**

Gantman moved, Kemp seconded to approve \$5,000 for the Door County Humane Society. **Carried 4 – 0**

Johnson moved, Gantman seconded to approve \$31,500 for Door County North. **Carried 4 – 0**

Johnson moved, Kemp seconded to approve \$30,300 for Door County Secret Santa. **Carried 4 - 0**

Gantman moved, Johnson seconded to approve \$10,000 for Senior Advocates for Independent Living. **Carried 4 – 0**

Johnson moved, Kingsbury seconded to approve \$34,700 for the Ellison Bay Service Club. **Carried 3 – 0.** Kemp recused himself, as he is a representative of that organization.

Johnson moved, Gantman seconded to approve \$5,000 for the Gills Rock Advancement Association. **Carried 4 – 0**

Kingsbury moved, Kemp seconded to approve \$15,000 for GEO-DC. **Carried 3 – 0** Johnson recused, as she is a representative of that organization.

Johnson moved, Kemp seconded to approve \$31,050 for the Liberty Grove Historical Society. **Carried 4 – 0**

Kalms made note that at this point in the process, there is an “over the levy limit” amount of \$26,708.33. He also noted few line items on the draft 2025 Budget: Line 28 now reflects the Town’s portion of the annual audit. On line 27, the number now reflects the addition of election-worker wages. Starting with line 88, all the funds related to future capital improvements is in one section. On line 101, the amount reflects the need to replace the portable radio system. The committee reviewed the revenue from Short-Term Rental permit fees, the Town share of room tax funds, and the gravesite sales and burial fees.

Future Meeting(s): The next meeting was scheduled for October 7th and 21st, 2024 at 2:30pm.

Johnson moved, Kemp seconded to adjourn at 3:22pm. **Carried 4 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved 10/7/24