

TOWN OF LIBERTY GROVE PUBLIC MEETING

Plan Commission Meeting

Date: May 13, 2026

Time: 7:00pm

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 4/22/26
5. Public input
6. Continue work on Dark Sky Ordinance
7. Consider exploring Town Zoning Administration
8. Correspondence
9. Future meeting date(s)
10. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Commission)
Town of Liberty Grove
Minutes of the Plan Commission meeting on April 22, 2026

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 4/8/26
5. Public input
6. Continue work on Dark Sky Ordinance
7. Correspondence
8. Future meeting date(s)
9. Adjourn

Chairman Ward called the meeting to order at 7:00pm. Commissioners Ann Miller, Cheryl Culver, Dan Watts, Paul Bokelmann, and Bill Surbaugh were present. Nancy Goss was excused. Clerk/Treasurer Pamela Donart-Welcome and Administrator Lee Buckingham were also in attendance.

Miller moved, Surbaugh seconded to approve the agenda as posted. **Carried 6 - 0**

Ward moved, Miller seconded to approve the 4/8/26 minutes as presented. **Carried 6 – 0**

Public Input: Cathy Ward shared that there will be a presentation by Beth Bartoli of Newport State Park called “Losing the Dark, How Do We Protect Our Dark Skies” on Tuesday, May 19th from 5:30pm to 6:30pm at the Sister Bay Liberty Grove Library.

The Commissioners continued their work on a **Dark Sky Ordinance** for the Town. They started by using a template provided by the DarkSky International titled: *2026 U.S. Municipal Code for Outdoor Lighting* and began tailoring it to fit the needs of our unique area, and our Town Ordinance format.

Correspondence: none

Future Meeting: The next meeting was scheduled for May 13, 2026 at 7:00pm.

Miller moved, Culver seconded to adjourn at 8:27pm. **Carried 6 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.