

TOWN OF LIBERTY GROVE PUBLIC MEETING

Plan Commission Meeting

Date: December 10, 2025

Time: 7:00pm

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 10/22/25
5. Public input
6. Discussion of a potential Site Plan Ordinance
7. Correspondence
8. Future meeting date(s)
9. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Commission)
Town of Liberty Grove
Minutes of the Plan Commission meeting on October 22, 2025

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 7/9/25
5. Public input
6. Discussion on text changes proposed by County Land Use Services
7. Discussion of a potential Site Plan Ordinance
8. Correspondence
9. Future meeting date(s)
10. Adjourn

Chairman Ward called the meeting to order at 7:00pm. Commissioners Dan Watts, Nancy Goss, Paul Bokelmann, Cheryl Culver, Bill Surbaugh, and Ann Miller were present along with Administrators Kalms & Buckingham and Clerk/Treasurer Pamela Donart-Welcome.

Miller moved, Goss seconded to approve the agenda as amended to remove item #7.
Carried 7 - 0

Ward moved, Surbaugh seconded to approve the 7/9/25 minutes as presented. **Carried 7 – 0**

Public Input: none

The Commissioners discussed, line by line, the text changes proposed by County Land Use Services. They asked Commissioner Goss to get clarification from the Land Use Services representative on Section 3.12 (2)(b) and Section 3.12 (6)(b). The Commissioners unanimously agreed that there were no objectionable amendments being proposed, and their response will be summarized at the next Town Board meeting on November 5th.

Correspondence: none

Future Meeting: The next meeting was scheduled for December 10, 2025 at 7:00pm.

Miller moved, Surbaugh seconded to adjourn at 8:57pm. **Carried 7 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.