

Town of Liberty Grove
Minutes of the Plan Commission meeting on April 30, 2025

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 4/23/25
5. Public input
6. Review Re-Zoning request for Parcel ID 018-01-02312824
7. Review Variance request for Parcel ID 018660403
8. Correspondence
9. Future meeting date(s)
10. Adjourn

Chairman Goss called the meeting to order at 7:00pm. Commissioners Anne Miller, Cathy Ward, Cheryl Culver and Dan Watts were present. Paul Bokelmann, and Bill Surbaugh did not attend. Clerk/Treasurer Pamela Donart-Welcome was also in attendance along with 1 member of the public.

Ward moved, Miller seconded to approve the agenda as posted. **Carried 5 - 0**

Miller moved, Culver seconded to approve the 4/23/25 minutes as presented. **Carried 5 – 0**

Public Input: none

After discussion on the **Re-Zoning request for Parcel ID 018-01-02312824**, it was decided to postpone any recommendation to a future meeting where the applicant can be present to answer questions.

Regarding the **Variance request for Parcel ID 018660403**, the Plan Commission of Liberty Grove agrees there are 1) unique property limitations due to steep slopes, 2) unnecessary hardship which is not self-imposed, and 3) no harm to the public interest. **Watts moved, Goss seconded** that the Town Board of Liberty Grove recommend approval of the variance requested by Mark R. Dixon for Parcel ID 018660403, located at 11725 Mossy Cliff Trail, as described in the April 15, 2025 communication from the Door County Land Use Services Department. The variance pertains to Section IV.B.2. of the Door County Shoreland Zoning Ordinance, allowing a proposed structure (foyer addition) to be constructed as close as 25 feet from the Ordinary High Water Mark (OHWM) of Green Bay/Lake Michigan. This recommendation is made with the following condition: The height and massing of the proposed connecting structure shall match the dimensions shown in the submitted scaled architectural drawings dated July 25, 2024. No additional vertical expansion beyond those elevations shall be permitted as part of this variance approval. **Roll call:** Miller, Ward, Culver, Goss, and Watts voted aye. There were no nays. **Motion carried 5 - 0**

Future Meeting: The next meeting was scheduled for May 28, 2025 at 7:00pm.

Miller moved, Culver seconded to adjourn at 8:36pm. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved 6/11/25