

TOWN OF LIBERTY GROVE PUBLIC MEETING

Plan Commission Meeting

Date: September 11, 2024

Time: 7:00pm

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 8/7/24, 8/14/24, 8/28/24
5. Community Forum Recap/Feedback
6. Lakeview Lodge LLC Variance request
7. Public input
8. Correspondence
9. Future meeting date(s)
10. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Commission)

Town of Liberty Grove
Minutes of the Special Plan Commission meeting on August 7, 2024

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Rescind motion on CUP application for Parcel ID 018-02-15322813P6
5. Consider motion to deny CUP application for Parcel ID 018-02-15322813P6
6. Correspondence
7. Future meeting date(s)
8. Adjourn

Chairman Goss called the meeting to order at 5:45pm. Commissioners Ann Miller, Paul Bokelmann, Bill Surbaugh, Cheryl Culver, Cathy Ward, Dan Watts were present along with Administrator Kalms, and Clerk/Treasurer Pamela Donart-Welcome

Miller moved, Surbaugh seconded to approve the agenda as posted. **Carried 7 - 0**

Public input: none

The commissioners expressed their concerns regarding the incomplete CUP application, and the limited time for them to base a recommendation on. **Bokelmann moved, Goss seconded** to rescind the motion on the CUP application for Parcel ID 018-02-15322813P6.

Roll call: Watts, Ward, Culver, Goss, Surbaugh, Bokelmann, and Miller voted aye. There were no nays. **Motion carried 7 - 0.**

Miller moved, Culver seconded to deny the CUP application for Parcel ID 018-02-15322813P6. Roll call: Miller, Bokelmann, Surbaugh, Goss, Culver, Ward and Watts voted aye. There were no nays. **Motion carried 7 - 0.**

Correspondence: none

Future Meeting(s): The next meeting date/time was scheduled for August 14, 2024 at 7:00pm.

Miller moved, Goss seconded to adjourn at 6:11pm. **Carried 7 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.

DRAFT
(subject to change until final approval by the Commission)
Town of Liberty Grove
Minutes of the Plan Commission meeting on August 14, 2024

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Public input
5. Discussion re: applicant insufficiencies (Big Space CUP)
6. HL-10 Commissioner research
7. Discussion on HL-10 Text Amendment for RPC Hearing
8. Correspondence
9. Future meeting date(s)
10. Adjourn

Chairman Goss called the meeting to order at 7:00 pm. Commissioners Ann Miller, Paul Bokelmann, Bill Surbaugh, Cheryl Culver, Cathy Ward, Dan Watts and Clerk/Treasurer Pamela Donart-Welcome were excused. Administrator Kalms was also present.

Miller moved, Goss seconded to approve the agenda as amended with #6 and 7 removed.
Carried 6 - 0

Public input: none

The conditions for the Big Space CUP were reviewed.

Correspondence: none

Future Meeting(s): The next meeting date/time was scheduled for August 28, 2024 at 7:00pm.

Miller moved, Goss seconded to adjourn at 8:36 pm. **Carried 6 - 0**

Walter L. Kalms, Administrator

Pending approval at next meeting.

DRAFT
(subject to change until final approval by the Commission)
Town of Liberty Grove
Minutes of the Plan Commission meeting on August 28, 2024

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 7/31/24, 8/7/24, 8/14/24
5. HL-10 Commissioner research
6. Talking points on HL-10 Text Amendment for Community Forum & RPC Hearing
7. Public input
8. Correspondence
9. Future meeting date(s)
10. Adjourn

Chairman Goss called the meeting to order at 7:00pm. Commissioners Ann Miller, Cathy Ward, Cheryl Culver, Paul Bokelmann, Dan Watts, and Bill Surbaugh were present along with Clerk/Treasurer Pamela Donart-Welcome, and 2 members of the public.

Miller moved, Surbaugh seconded to approve the agenda as posted. **Carried 7 - 0**

Surbaugh moved, Goss seconded to approve the 7/31/24 minutes as amended to correct the date of HL-10 Community Forum. **Carried 7 – 0**

The Commissioners wanted to clarify the actions of the 8/7/24 and 8/14/24 meetings as presented in the minutes, and postpone approval until the next meeting.

The HL-10 Commissioner research on 2 years of HL-10 property sales did not result in any usable data for the purpose of finding an approximate price per acre.

Ward shared some possible talking points to share at the upcoming Community Forum.

Steve Eatough of 2305 Orchard Lane expressed an interest in having the Town pursue creating a light industrial park instead of amending HL-10 zoning.

Correspondence: none

Future Meeting: The next meeting was scheduled for September 11, 2024 at 7:00pm.

Bokelmann moved, Culver seconded to adjourn at 8:51pm. **Carried 7 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.