

TOWN OF LIBERTY GROVE PUBLIC MEETING

Plan Commission Meeting

Date: January 31, 2024

Time: 7:00pm

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 1/10/24
5. Public input
6. Update on Heartland-10 text amendment
7. STR Basic Fact Sheet
8. Correspondence
9. Future meeting date(s)
10. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove
Minutes of the Plan Commission meeting on January 10, 2024

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve agenda
4. Approve minutes from 12/13/23
5. Public input
6. Ordinance Intent Language
7. STR Basic Factsheet
8. Correspondence
9. Future meeting date(s)
10. Adjourn

Quorum present: Chairman Goss called the meeting to order at 7:00pm. Commissioners Cheryl Culver, Paul Bokelman, Cathy Ward, Bill Surbaugh, and Dan Watts were present. Clerk/Treasurer Pamela Donart-Welcome was also in attendance.

Surbaugh moved, Ward seconded to approve the agenda as posted. **Carried 6 - 0**

Ward moved, Surbaugh seconded to approve the 12/13/23 minutes as presented. **Carried 6 - 0**

Public input: none

Ward moved, Culver seconded to approve the wording of the following “Ordinance Intent Language” paragraph: “With the significant increase of Short-Term Rental properties, as well as the steady influx of retirees and seasonal visitors, local skilled service providers are overwhelmed with the increased service demands. A notable number of Liberty Grove trade contractors are facing growth challenges, including hiring opportunities, due to the lack of available and affordable Light Industrial properties, coupled with ever-increasing Commercial property values. The following additions to Heartland-10 uses in Liberty Grove will allow the Town, consistent with the Liberty Grove Comprehensive Plan, to foster employment opportunities for current and future local service providers, as well as improve service access for residents and visitors.” **Carried 6 – 0**

The commissioners continue to work on creating a **basic STR factsheet** to address common questions that have been asked about area short-term rentals.

Correspondence: none

Future Meeting(s): The next Plan Commission meeting is scheduled for Jan 24, 2024 at 7pm.

Ward moved, Watts seconded to adjourn at 8:30pm. **Carried 6 - 0**

Respectfully submitted, Pamela Donart-Welcome, Clerk/Treasurer