

Town of Liberty Grove
Minutes of the Plan Commission meeting on January 31, 2024

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 1/10/24
5. Public input
6. Update on Heartland- 10 text amendment
7. STR Basic Fact Sheet
8. Correspondence
9. Future meeting date(s)
10. Adjourn

Quorum present: Chairman Goss called the meeting to order at 7:08pm. Commissioners Cathy Ward, Ann Miller, Dan Watts, Paul Bokelman, Cheryl Culver, and Bill Surbaugh were present. Administrator Kalms, Clerk/ Treasurer Pamela Donart-Welcome, and two members of the public were also in attendance.

Surbaugh moved, Miller seconded to approve the agenda as posted. **Carried 7 - 0**

Surbaugh moved, Goss seconded to approve the 1/10/24 minutes as presented. **Carried 6 – 0**, Miller abstained.

Public input: none

Goss noted that the application to amend the Heartland-10 text amendment needs to be done online at the City-Squared website. Using existing work done by the Plan Commission over the past year or two should make the process easier than starting from scratch.

The commissioners traded ideas to compile a brief Fact Sheet that can answer common questions asked by both STR owners, and their neighbors.

Correspondence: A letter from Carl Madsen at 2165 Hill Road was sent to the Town to be presented during Correspondence. After presentation, the commissioners had some discussion.

Future Meeting(s): The next Plan Commission meeting is scheduled for February 14th, 2024 at 7:00pm

Miller moved, Surbaugh seconded to adjourn at 8:36pm. **Carried 7 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved on 2/14/24

