

TOWN OF LIBERTY GROVE PUBLIC MEETING

Highway Committee Meeting

Date: August 3, 2026

Time: 8:00am

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 7/6/26
5. Public input
6. Discussion on potential revisions to Draft Ord for ATV/UTV use on Town roads
7. Begin work on 2027 budget
8. Report on Status of current projects-Town Maintenance Crew
9. Correspondence
10. Future meeting date(s)
11. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)
Town of Liberty Grove
Minutes of the Highway Committee meeting on July 6, 2026

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 6/1/26
5. Public input
6. Draft Ord for ATV/UTV use on Town roads
7. Report on Status of current projects-Town Maintenance Crew
8. Correspondence
9. Future meeting date(s)
10. Adjourn

Chairman Dale Stewart called the meeting to order at 8:04am. Committee members Jay Olson, Bud Kalms, and Bill Surbaugh, were present. Administrator Buckingham, Clerk/Treasurer Pamela Donart-Welcome, and 4 members of the public were also in attendance. Committee member Billy Appel arrived at 8:22am.

Olson moved, Surbaugh seconded to approve the agenda as presented. **Carried 4 - 0**

Surbaugh moved, Olson seconded to approve the 6/1/26 minutes as presented. **Carried 4 - 0**

Public input: Donna Lee of 1457 E Door Bluff Rd, Ellison Bay informed the Committee that there has not yet been any follow-up work done since it was reported at the June 1st meeting that the September 2025 chip-sealing done on that road quickly deteriorated, creating poor road conditions.

The Committee reviewed **DRAFT Ordinance 4-26 regulating ATV/UTV use on Town roads** and made text changes to Section V to clarify Enforcement. Prior to bringing it before the Town Board for final approval, Kalms asked the Administrator to get confirmation of any potential changes in premiums or coverage with the Town's insurance carrier if such an ordinance gets adopted.

Kalms motioned, Olson seconded to recommend that the Town Board adopt Ordinance 4-26 with the wording as adjusted today, July 6, 2026. **Carried 3 - 1**

Updates on current projects: Jay Olson reported that all the paving & shouldering is done, except for shouldering on North Bay Road. He also noted that when the subject of chip-sealing on E Door Bluff Rd was brought up at the June 1 meeting, a representative of Scott Construction could not visit the Road that day. The Town Administrator will follow up with him in the coming weeks.

Correspondence: Administrator Buckingham shared a letter of support for ATV/UTV use on Town Roads from Sheila Gersek of Ellison Bay. He also shared an email from Donna Lee asking for follow-up on the non-functioning flashing stop signs at the intersection of Old Stage Rd and CTH-ZZ.

Future Meetings: The next Highway Committee meetings were scheduled for Aug 3, Sept 14, Oct 5, Nov 9, and Dec 7, 2026—all meetings begin at 8:00am.

Olson moved, Surbaugh seconded to adjourn at 8:32am. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.

DRAFT