

Town of Liberty Grove
Minutes of the Highway Committee meeting on August 3, 2026

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 7/6/26
5. Public input
6. Discussion on potential revisions to Draft Ord for ATV/UTV use on Town roads
7. Begin work on 2027 budget
8. Report on Status of current projects-Town Maintenance Crew
9. Correspondence
10. Future meeting date(s)
11. Adjourn

Chairman Dale Stewart called the meeting to order at 8:01am. Committee members Billy Appel, Jay Olson, Bud Kalms, and Bill Surbaugh, were present. Administrator Buckingham, Clerk/Treasurer Pamela Donart-Welcome, and 1 member of the public were also in attendance.

Olson moved, Appel seconded to approve the agenda as presented. **Carried 5 - 0**

Surbaugh moved, Olson seconded to approve the 7/6/26 minutes as presented. **Carried 5 – 0**

Public input: Mike Lundquist of 2530 S Bayshore Drive asked the Highway Committee to consider the deteriorated condition of North Bay Drive including the culverts when preparing the 2027 Budget request for road maintenance. Paul Schwengel of 824 Top O the Thumb.

Appel summarized the path that the **DRAFT Ordinance regulating ATV/UTV use on Town roads** took from its start in the Highway Committee through the first review by the Town Board. Based on their recommendations, the Highway Committee was tasked with further revising and clarification before bringing it back to the Board for final consideration. The Committee added a “Definitions” section and made additional text changes throughout the draft. They also discussed the signage requirements in the event the Ordinance gets adopted.

Appel moved, Olson seconded to recommend to the Town Board the passage of the Ordinance as amended for ATVs and UTVs. **Carried 4 – 1**

Regarding the **2027 Budget** requests for the Highway Committee, Olson asked that the Town consider replacing the 2007 truck with a new chassis with a flat bed and purchasing a diagnostic device that can read error codes on-site instead of having to travel to a repair garage to diagnose issues. Appel asked that the Town consider seal-coating the North Fire Station lot due to increasing cracks in the pavement and also discussed the need for trimming around the Gus Klenke Garage. The Committee will continue working on the 2027 Budget, including fund requests for roads in need of repair & maintenance at their next meeting(s).

Bill Surbaugh was excused at 9:10am.

Updates on current projects: Jay Olson reported that all the shouldering is done on North Bay Road. He also noted that the chip-sealing on E Door Bluff Rd will be redone by Scott in the coming weeks. It was noted that an engineering study of Cedar Shore Road has not yet been received by the Town in order to determine next steps to improve that road.

Correspondence: Administrator Buckingham shared a Town website inquiry from Mark Anderko. asking that potholes be filled on Robin Lane and “requesting again that Robin Lane be blacktopped due to the increase in traffic and public safety concerns due to the Heritage Road designation.”

Future Meetings: The next Highway Committee meetings were scheduled for Sept 14, Oct 5, Nov 9, and Dec 14, 2026, and Jan 11 and Feb 1, 2027—all meetings will begin at 8:00am.

Olson moved, Appel seconded to adjourn at 9:23am. **Carried 4 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved on 9/14/26