

TOWN OF LIBERTY GROVE PUBLIC MEETING

Highway Committee Meeting

Date: June 1, 2026

Time: 8:00am

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 5/4/26
5. Public input
6. Open bids for 2026 chip sealing.
7. Discussion re: Chip Seal project recommendation to Town Board.
8. Discussion on Isle View Road residents' concerns with speeding and boring project road related issues.
9. Update on request for ATV use on Town roads.
10. Update on safety findings regarding request for streetlight at Hwy. 57 and German Road.
11. Report on Status of current paving and other projects-Town Maintenance Crew
12. Correspondence
13. Future meeting date(s)
14. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)
Town of Liberty Grove
Minutes of the Highway Committee meeting on May 4, 2026

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 3/30/26
5. Public input
6. Update on Cedar Shore Road
7. Report on status of 2026 paving projects and DOT LRIP TRID grant request.
8. Discussion of potential roads for 2026 chip sealing.
9. Update on request for ATV use on Town roads.
10. Correspondence
11. Future meeting date(s)
12. Adjourn

Chairman Dale Stewart called the meeting to order at 8:00am. Committee members Bill Surbaugh, Billy Appel, Jay Olson, and Bud Kalms were present. Administrator Buckingham, Clerk/Treasurer Pamela Donart-Welcome, and 11 members of the public were also in attendance.

Olson moved, Surbaugh seconded to approve the agenda as presented. **Carried 5 - 0**

Surbaugh moved, Olson seconded to approve the 3/30/26 minutes as presented. **Carried 5 - 0**

Public input: Kristie Moss-Henriksen of Isle View Road in Gills Rock asked the committee to consider exploring options to reduce the speed limit on Isle View Road such as adding bright flags to existing speed limit signs or using temporary speed bumps. She also requested that the Highway maintenance crew consider upgrading the culvert near her home, to ensure efficient drainage can occur. Dale Stewart shared that the water flowing down the hill into Ellison Bay is not draining efficiently. He also noted that the paved edges of Isle View Road near the intersection of Timberline Road have been significantly damaged by Wisconsin Public Services subcontractors' equipment.

Regarding an update on **Cedar Shore Road**, Administrator Buckingham reported that he has been in contact with a representative of Stantec Engineering who is doing the survey work for an engineering plan to deal with the water along Cedar Shore Road. He estimated we should be getting remedy options to discuss within a couple of months. Regarding the **2026 Paving projects** underway, Administrator Buckingham reported that Northeast Asphalt are finishing up Flint Ridge, Porcupine Bay and Old Stage Roads this morning, prep work on North Bay Road is nearly complete in anticipation of paving there this week, and then they'll move up to North Badger Road. Buckingham also announced that the DOT LRIP TRID grant was awarded to the Town for up to \$275,000 in reimbursement after completion of the North Bay Road paving project.

Prior to discussion on discussion on which roads would be considered for **chip-sealing** this year, Chairman Stewart asked for clarification so the public could better understand the value of chip-sealing on roads. Buckingham explained how it can seal up a lot of the cracks which prevents moisture from getting in and expanding during freezing temperatures. Crew Chief Jay Olson agreed and said it could prolong the life of a road 7-8 years. As far as which roads to prioritize, Olson suggested Old Stage Road from the curve south of CTH-ZZ up to the Wildwood Road intersection, Garrett Bay Road from Old School Road to Maplewood Drive, and Plateau Road. **Kalms moved, Olson seconded** to solicit chip-sealing bids to include the roads we mentioned today for a minimum of 5 miles of treatment. **Carried 5 - 0**

Prior to discussion on the request for **ATV use on Town roads**, Larry Kabe of 2620 German Road in Baileys Harbor shared his support on the subject including the idea that existing law enforcement could address any rules violations, the DNR would take care of needed signage, and posted speed limits would not need to be adjusted. He then shared some sample ordinance language from other communities in the State with the Committee and added his hopes of limiting the rentals of ATVs & UTVs in the Town. Appel reported that he researching ways to address the issue of speed limits, and asked for input on which roads might be off-limits or have additional restrictions for ATV use. Surbaugh suggested having limits on nighttime use. Kalms suggested reaching out to adjacent communities to see if their shared boarder roads will allow use. The Committee will plan on working up a draft ordinance at their next meeting.

Correspondence: none

Future Meetings: The next Highway Committee meetings were scheduled for June 1, July 7, Aug 4, and Sept 14, 2026—all meetings begin at 8:00am.

Olson moved, Surbaugh seconded to adjourn at 9:10am. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.

**TOWN OF LIBERTY GROVE
REQUEST FOR BIDS**

The Town of Liberty Grove is soliciting bids/quotes for the following work in 2026:

Chip seal the following paved roads: (width as noted):

Old Stage Road: Old Stage Lane to Plateau (22 ft. wide)	0.97 mile
Old Stage Road: Plateau to Cty. ZZ (22 Ft. wide)	0.51 mile
Old Stage Road: Cty. ZZ to Scandia (22 ft. wide)	0.51 mile
Old Stage Road: Scandia to Hill Road (22 ft. wide)	0.51 mile
Old Stage Road: Hill Road to Waters End Rd. (22 ft. wide)	0.51 mile
Old Stage Road: Waters End Rd. to Wildwood (22 ft. wide)	0.51 mile
Isle View Road: Hwy 42 to Timberline (20 ft. wide)	0.50 mile
Garrett Bay Road: Old School Road to Maplewood Dr. (20 ft. wide)	<u>1.10 miles</u>
Total miles	5.12 miles

Additional requirements: Sweep road and patch potholes prior to application. Oil to be PG 58-28 5% cut back liquid asphalt, heated to 340 degrees Fahrenheit. Application to be late summer of 2026.

Bidder to provide individual cost for each road or road segment as outlined above. Sealed bids shall be submitted by 12 PM Friday May 29, 2026, at the Liberty Grove Town office at 11161 Old Stage Road, Sister Bay, WI 54234. Any proposals submitted after this date and time will not be accepted. It is anticipated that the submissions will be opened at a highway committee meeting to be held Monday June 1, 2026, beginning at 8 AM. Certificate of insurance must accompany bid/quote. Further information may be obtained at the Town Office, phone number: 920-854-2934, fax: 920-854-7366, email: Lee.Buckingham@libertygrove.wi.gov. The Town of Liberty Grove reserves the right to accept or reject any or all bids it deems to be in the best interest of the Town, to accept any part or combination thereof, to waive any technicalities, and to accept any proposal deemed most advantageous to the Town. Town reserves the right to postpone award of the work for a period not to exceed 30 days from the date of bid/quote opening. Bids shall remain firm for that period of time.

D. Lee Buckingham II
Town Administrator