

TOWN OF LIBERTY GROVE PUBLIC MEETING

Highway Committee Meeting

Date: March 2, 2026

Time: 8:00am

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 10/6/25
5. Public input
6. Discuss Plan for 2026 Paving Projects
7. Update on plan for Cedar Shore Road
8. Citizen request for Haven Lane improvement
9. Citizen request for streetlight at STH-57 & German Rd
10. Review & research request for ATV use on Town roads
11. Report on Status of current projects-Town Maintenance Crew
12. Correspondence
13. Future meeting date(s)
14. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)
Town of Liberty Grove
Minutes of the Highway Committee meeting on October 6, 2025

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 9/8/25
5. Public input
6. Drainage on Cedar Shore Road
7. Road Inspection Tour Report
8. Continue work on 2026 budget
9. Report on Status of current projects-Town Maintenance Crew
10. Correspondence
11. Future meeting date(s)
12. Adjourn

Chairman Dale Stewart called the meeting to order at 8:02am. Committee members Jay Olson, Billy Appel, Bill Surbaugh, and Bud Kalms were present. Administrator Buckingham, Clerk/Treasurer Pamela Donart-Welcome, and 1 member of the public were also in attendance.

Olson moved, Surbaugh seconded to approve the agenda as presented. **Carried 5 - 0**

Surbaugh moved, Olson seconded to approve the 9/8/25 minutes as corrected to reflect the meeting date of September 8, 2025. **Carried 5 – 0**

Public input: Kevin Roberts of 12030 Cedar Shore Rd made himself available as a representative of Bayview Resort to answer questions on Item# 6.

Stewart commented that **Cedar Shore Rd** was on the “Road Tour”, and it is known that rainwater does pool on the east side of the curve. The committee did discuss the history of **drainage**, and Olson noted that the issue developed over several years of sand being blown by the wind, which built the level of soil above the level of the road in that area, and then suggested adding a paving “wedge” to raise that area of the road to meet the new level. The committee decided to try the drainage experiment approved at the 9/8/25 meeting and revisit the issue in May or June of 2026 to see if further work needs to be done.

Administrator Buckingham and Chairman Stewart summarized the recent annual **Road Inspection Tour** where they drove 157 miles of the Town’s roads to grade the conditions to determine need for paving, patching, chip sealing, etc. The final report was submitted to the State.

2026 Budget: Administrator Kalms presented an updated draft of the 2026 Budget that reflected adjustments in the Maintenance & Construction, Equipment, Paving, Gravel Crushing, and Brush Grinding line amounts to better meet the levy limit. **Appel moved, Olson seconded** to send the updated version of the 2026 Highway Budget to the Finance Committee for their approval. **Carried 5 – 0**

Current projects: Olson reported that the maintenance crew has completed brushing along the west side of N Bay Rd to the boat launch, installed a culvert, and straightened out the curves in preparation for 2026 paving; he noted N Badger Rd is in need of a culvert; the crew has been getting sand from the quarry to mix with salt in preparation for winter road maintenance; they will begin brushing on Flintridge Rd soon to prep for 2026 paving.

Correspondence: Stewart summarized a request from Paul Schwengel to have Top O the Thumb Ln paved. The Clerk read an email request from Julie Roenigk to have a lower speed limit sign posted on Appleport Road after the intersection with Cty Hwy ZZ. Kalms noted Kristie Moss-Henricksen's request for the County to place a speed board on Isle View Rd until the Town can place the one currently being used for road study on another town road.

Future Meetings: The next Highway Committee meetings are scheduled for the first Mondays of each month through April, 2026—all meetings begin at 8:00am.

Appel moved, Surbaugh seconded to adjourn at 8:51. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.

March 2, 2026

To the highway committee,

In your discussions about ATV/UTV usage on town roads, please keep in mind how they will connect from one to the next. Crossing a state highway or county highway is not my big concern. It's more about traveling a distance to connect two roads that may get approved if not all town roads are approved.

Thanks,
Janet Johnson