

TOWN OF LIBERTY GROVE PUBLIC MEETING

Highway Committee Meeting

Date: September 8, 2025

Time: 8:00am

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 8/4/25
5. Public input
6. Drainage on Cedar Shore Road
7. Consider request for flashing speed signs in Gills Rock
8. Consider roads for paving in 2026
9. Continue work on 2026 budget
10. Request to stripe Woodcrest: Old Stage to Flint Ridge
11. Report on Status of current projects-Town Maintenance Crew
12. Correspondence
13. Future meeting date(s)
14. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)
Town of Liberty Grove
Minutes of the Highway Committee meeting on August 4, 2025

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 6/2/25
5. Public input
6. Parking at Pioneer Store (north side)
7. Consider roads for paving in 2026
8. Begin work on 2026 budget
9. Report on Status of current projects-Town Maintenance Crew
10. Correspondence
11. Future meeting date(s)
12. Adjourn

Chairman Dale Stewart called the meeting to order at 8:00am. Committee members Bill Surbaugh, Jay Olson, Bud Kalms, and Billy Appel were present along with Clerk/Treasurer Pamela Donart-Welcome, Administrator Buckingham, and 5 members of the public.

Surbaugh moved, Olson seconded to approve the agenda as presented. **Carried 5 - 0**

Stewart moved, Appel seconded to approve the 6/2/25 minutes after Chairman Stewart requested a statement be added to clarify his 6/2/25 motion regarding additional “stop” signage where Europe Bay Rd & Isle View Rd intersect with Timberline Rd. **Carried 5 – 0**

Public input: Chris & Ken Erb of 9689 North Bay Drive, Baileys Harbor asked the Town to consider lowering the speed limit on North Bay Drive and noted the pavement on that road needs repair. Dale Stewart noted the “wise purchase” of the small back hoe for Town Maintenance.

Regarding the **parking** issues on the **north side of the Pioneer Store**, Eugene Olson of 11857 Lakeview Rd, along with Paul Hass of 11838 Mink River Rd , Ellison Bay asked the Town not to make any changes how in the parking area is marked or enforced at the Pioneer Store. Jay Olson also noted that the area along the north side of the building needs to be there for parking of vendor delivery trucks and long trailers. After discussion, the Committee decided no further action will be taken on this matter.

2026 Paving: A list of roads was considered for paving in 2026. Olson suggested that 22’ width on both North Bay Rd and Porcupine Bay was necessary. Stewart suggested “lamination” on Cedar Shore Road. Olson suggested paving to the boat launch on North Bay Rd. Appel suggested the seam on the end of Old Stage Rd could be fixed with a “wedge.”

2026 Budget: Town Maintenance Crew Chief Olson requested funds be set aside in the 2026 Budget to purchase a vibrating roller, a Skid Steer for shouldering cul-de-sacs & post-seeding, a fork-lift for lifting attachments on to the equipment, and a “lean-to” for equipment storage. Appel suggested setting aside

funds for engineering studies for Cedar Shore Rd, and repairs to the parking lot at the North Fire Station. Administrator Kalms mentioned the need for increased funds in the road-salt budget.

Current projects: Chairman Stewart mentioned he saw pedestrian crossing signs on Highway 42 in Ellison Bay that had no corresponding painted cross-walks, and thought they might be privately owned. Appel mentioned that Isle View Road is getting “close” with tree branches, and Stewart noted Door Bluff Road is also getting “close” with tree branches.

Correspondence: The Clerk read a letter from Mark Anderko thanking the Town for filling pot holes on Robin Lane, and a letter from Ken & Diane Phipps requesting a “dead end” or “no outlet” sign be placed on Sylvan Lane at Mink River Road.

Future Meetings: The next meeting is scheduled for 8:00am on September 8, 2025, then every first Monday of the month following into 2026—all meetings beginning at 8:00am..

Appel moved, Olson seconded to adjourn at 9:12am. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.