

TOWN OF LIBERTY GROVE PUBLIC MEETING

Highway Committee Meeting

Date: April 14, 2025

Time: 8:00am

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 3/31/25
5. Public input
6. Consider roads for 2025 chip sealing
7. Correspondence
8. Future meeting date(s)
9. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)
Town of Liberty Grove
Minutes of the Highway Committee meeting on March 31, 2025

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 3/3/25
5. Public input
6. Bids/quotes on 2025 Paving—open, consider recommendation
7. Consider roads for 2025 chip sealing
8. Report on Status of current projects-Town Staff
9. Amend Ordinance 15-23 including Major vs. Minor roads
10. Correspondence
11. Future meeting date(s)
12. Adjourn

Chairman Dale Stewart called the meeting to order at 8:09am. Committee members Bill Surbaugh, and Bud Kalms were present. Clerk/Treasurer Pamela Donart-Welcome, and 2 members of the public were also in attendance. Billy Appel arrived at 8:24am.

Surbaugh moved, Stewart seconded to approve the agenda as presented. **Carried 3 - 0**

Surbaugh moved, Kalms seconded to approve the 3/3/25 minutes as presented. **Carried 3 - 0**

Public input: none

The two submitted bids for **2025 paving** were unsealed and reviewed. The bid from Northeast Asphalt was \$1,016,143.00, and the Door County Highway Department quote was for \$915,754.83. Both amounts were over the budgeted amount of \$853,805.00. **Appel moved, Surbaugh seconded** to recommend to the Town Board to proceed with the Door County Highway Department 2025 paving proposal including Europe Bay Rd, Porcupine Bay Hill, North Appleport, Appleport, and Wildwood for a total of \$915,754.83. **Carried 4 - 0**

Stewart recommended reviewing the list for **chip-sealing** at a future meeting after he drives along the listed roads to make a final assessment of need.

Current projects: Administrator Kalms reported that the Town crew has prepared the roads for paving in Spring, and they are again working with Hockers to grind brush in the pit.

The committee will revisit possible amendments to Ordinance 15-23 and/or the in-office policy created on August 1, 2012 to clarify clearing & maintenance of the Town roads.

Correspondence: Kalms shared an email from Jeni Tveten requesting additional signage to alert drivers of their stop signs at Timberline when heading east on Europe Bay Rd and Isle View Rd, and another communication from Paul Schwengel regarding people speeding on Highway 42 through Gills Rock.

Future Meetings: The next meetings were scheduled for 8:00am on April 14th, and returning to their 1st Monday of the month schedule beginning May 5th, 2025.

Appel moved, Surbaugh seconded to adjourn at 9:31am. **Carried 4 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Pending approval at next meeting.

DRAFT