

Town of Liberty Grove
Minutes of the Highway Committee meeting on February 10, 2025

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 10/7/24
5. Public input
6. Disposition of culvert: Bay Lane & private drive
7. Cedar Shore Rd-Survey/study results
8. "No Parking" request: STH 57 south of Flint Ridge Rd
9. Report on Status of current projects-Town Staff
10. Amend Ordinance 15-23 Guidelines on Right of Way Maintenance
11. Private Driveway inspection Criteria
12. Request for Hwy 42 detour on June 28, 2025 for EB Day Parade
13. Correspondence
14. Future meeting date(s)
15. Adjourn

Chairman Dale Stewart called the meeting to order at 8:00am. Committee members Jay Olson, Bud Kalms, Billy Appel, and Bill Surbaugh were present. Clerk/Treasurer Pamela Donart-Welcome, and 4 members of the public were also in attendance.

Surbaugh moved, Olson seconded to approve the agenda as posted. **Carried 5 - 0**

Olson moved, Appel seconded to approve the 10/7/24 minutes as presented. **Carried 5 - 0**

Public input: Mark Glasser of 12669 Door Bluff Road thanked the committee for the good work plowing the Town roads. Billy Appel asked the Committee to consider planning to address the gravel roads along the section of Hwy 42 north of Gills Rock when the WI DOT is completing their road project in that area in 2028, and he also asked the Highway Committee to discuss clarifying the speed limit on Old Stage Road at a future meeting. Walter Kalms shared that he is working with representatives from Washington Island to find ways to prevent people from driving off the end of the ferry dock at Northport. Joshua Lane, engineer for Vierbicher spoke briefly on the condition of the culvert on private section of Bay Lane, and mentioned their willingness to help the homeowners replace their culvert while working on the new condominium development in the area. Dale Stewart suggested the Town send letters to the homeowners encouraging them to work with Vierbicher on a culvert replacement. Mr. Lane also commented on the drainage & run-off plans for the condo project taking place above Bay Lane and Ellison Bay Community Park. He shared that the DOT signed off on their proposed run-off device and assured the committee that the downslope would be protected. Kevin Roberts of 12030 Cedar Shore Rd and Bayview Resort continues to work with Vierbicher & the Town on the Cedar Road water issue. Jay Olson recommended a patch to address the issue in the short term. The committee will discuss other options at their next meeting.

Appel moved, Surbaugh seconded that pending State approval, that the Town place "no parking" signs on both sides of State Highway 57 from the intersection of Fieldcrest Road to the address of 10263 STH 57, which would be the substation. **Carried 5 - 0**

Current projects: Crew Chief Olson reported that all the roads are ready for the upcoming season, and the maintenance crew is now working on readying the Town Parks. The salt inventory is good. Kalms will add a list of roads to the next agenda to request bids for 2025 paving.

The committee began amending both Ordinance 15-23 Guidelines on Right of Way Maintenance, and the internal Road Maintenance Policy that was adopted Aug 1, 2012 to ensure they are not conflicting. No changes will take effect until a final draft is approved at a future meeting.

Stewart moved, Surbaugh seconded to recommend the Town Board approve the permit request for the parade detour on Saturday June 28, 2025 from 10am-11am. **Carried 5 - 0**

Correspondence: Kalms referred again to the 2028 DOT plans for road re-surfacing on Hwy 42 between Gills Rock and Northport.

Future Meetings: The next meetings were scheduled for 8:00am on both March 3 and 31, 2025. There will be no April meeting.

Surbaugh moved, Olson seconded to adjourn at 9:27am. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved 3/5/25