

Town of Liberty Grove
Minutes of the Highway Committee meeting on September 9, 2024

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 8/5/24
5. Public input
6. 2025 Budget including paving schedule
7. Paving end of LGHS driveway
8. Status of current projects
 - a. Amend Ord 15-23 Guidelines on Right of Way cutting
 - b. North Bay traffic issues
 - c. Craft Ordinance to establish 25mph on Old School Rd
9. Private driveway inspections procedure
10. Easement between Mink River Basin/Last Stop: request to vacate
11. Correspondence
12. Future meeting date(s)
13. Adjourn

Chairman Dale Stewart called the meeting to order at 8:00am. Committee members Bud Kalms, Jay Olson, and Billy Appel, were present. Bill Surbaugh arrived late. Clerk/Treasurer Pamela Donart-Welcome, and 4 members of the public were also in attendance.

Olson moved, Appel seconded to approve the agenda as posted. **Carried 4 - 0**

Kalms moved, Olson seconded to approve the 8/5/24 minutes as presented. **Carried 4 - 0**

Public input: Kevin Roberts of 12030 Cedar Shore Rd and Bayview Resort expressed concern over where the rain water might be diverted to when Cedar Shore Rd is raised during paving. Mr Roberts said The Bayview Resort is willing to have a topographic study done to present it at a future meeting. Dave Westen of 10697 Sumac Ln spoke on behalf of the Liberty Grove Historical Society regarding having some of their annual requested donation from the Town General Fund be used to help defray the cost of having the end of their entrance driveway be paved on the 2025 Town Paving Schedule. Ray Korte of 1457 E Door Bluff Rd commented on the amount of brush and tree clearing done on E Door Bluff Rd last Spring.

Kalms reviewed the **2025 proposed paving schedule** with the committee, and the members helped prioritize roads in order of need and the ability to fit the costs into budget constraints. The paving schedule will be set at a future date after the Finance Committee gets further along on the 2025 budget projections. Kalms confirmed with the DOT that no special permitting is needed to pave a section of the LGHS entrance. The committee clarified the necessary depth and width needed to calculate the cost, so the LGHS can decide whether they can budget for it. Kalms clarified that Town Ord 15-23 is meant for new roads, and suggested creating a list of guidelines rather than a new Ordinance to govern the brushing and clearing of existing roads.

Stewart suggested creating an amendment to Ord 15-23 to cover future maintenance. Surbaugh suggested amending Ord 15-23 to govern clearance at intersections. The committee will discuss further at a future meeting.

Appel moved, Surbaugh seconded to recommend to the Town Board to place Pedestrian Advisory signs on either end of North Bay Drive. **Carried 5 - 0**

Appel moved, Surbaugh seconded to recommend to the Town Board that we approve Draft Ordinance 7-24 to establish a speed zone of 25mph for Old School Rd. **Carried 5 - 0**

Stewart asked the committee to review the driveway permit process, and how the Town monitors and enforces the creation of driveways. The committee discussed the request received to vacate the easement between Mink River Basin/Last Stop. Kalms reviewed the steps required and will wait for further information to proceed.

Correspondence: none

Future Meeting(s): The next meeting dates/times were scheduled for 8:00am on both October 7, 2024 and December 2, 2024.

Appel moved, Olson seconded to adjourn at 9:38am. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer
Approved 10/7/24