

TOWN OF LIBERTY GROVE PUBLIC MEETING

Highway Committee Meeting

Date: February 26, 2024

Time: 9:00am

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 1/8/24
5. Public input
6. Dip in Beach Road
7. Town Street Lights
8. Mission Statement
9. Consider soliciting bids/quotes for 2024 paving
10. Correspondence
11. Future meeting date(s)
12. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove
Minutes of the Highway Committee meeting on January 8, 2024

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 9/14/23
5. Public input
6. Status on Road Projects
 - a. Isle View Road culvert
 - b. 2024 paving/chip seal preparations
7. Hwy Committee mission statement
8. Correspondence
9. Future meeting date(s)
10. Adjourn

Quorum present: Chairman Dale Stewart called the meeting to order at 8:04am. Committee members Walter Kalms, Jay Olson, and Bill Surbaugh were present. Clerk/Treasurer Pamela Donart-Welcome was also in attendance.

Olson moved, Kalms seconded to approve the agenda as posted. **Carried 4 - 0**

Olson moved, Surbaugh seconded to approve the minutes from 9/14/23. **Carried 4 - 0**

Public input: Bill Surbaugh stressed the importance of fixing the dip around a manhole cover at Beach Road. Administrator Kalms will request the County Hwy department put it at the top of their list of upcoming projects. At a future meeting, Dale Stewart would like to address any street lights that might be unnecessary in the Town.

The **Isle View culvert** has been installed. **Olson** gave an update on the roads ready for paving and chip-sealing.

The Committee Members read their **Mission Statement**, and plan to revisit it at future meetings to ensure it remains relevant.

Correspondence: When trees are cut by the Town to prepare for road work, the wood is typically left for the property owners to use, or dispose of as they wish, as long as it remains out of the right of way. Charlie's Smokehouse might be interested in any wood that is not wanted.

Future Meeting(s): The next Highway Committee was scheduled for March 11, 2024 at 8am.

Olson moved, Surbaugh seconded to adjourn at 8:39am **Carried 4 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

WISCONSIN PUBLIC SERVICE STREET LIGHT LISTING Active Lights Not Installed in 2023



Company: WISCONSIN PUBLIC SERVICE
Region: Sturgeon Bay

Customer Name: TOWN OF LIBERTY GROVE
Contract Number: 401585382-12

Pole	Location	Taxing District	Rate Schedule	Install Date	Remove Date	Light Location	Fixture Class	Lumens	Fixture Source
3228-15E88	099 - LIBERTY GROVE, TOWN OF	LS-1(COY3)	10/20/88				Overhead	9000	Sodium
Total Active Lights Not Installed in 2023 For Contract: 1									
3128-7W5	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	09/07/17			STATE HIGHWAY 42 & TOWNLINE RD	Overhead	135	Light Emitting Diode
3228-11L15	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			INT GARRETT BAY RD & SCHOOL RD	Overhead	14000	Sodium
3228-14W11	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/90			CTH Z 1/8 MI SE OF LUTH CHURCH	Overhead	14000	Sodium
3228-14W50	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			HWY 42 ELLISON BAY	Overhead	14000	Sodium
3228-14W6	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			CTH Z 1/4 MILE SE OF LUTH CHURCH	Overhead	14000	Sodium
3228-14W81	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	12/31/89			INT HWY 42 & SCHOOL RD	Overhead	14000	Sodium
3228-14W84	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			INT LAKEVIEW RD & RANCH LANE	Overhead	14000	Sodium
3228-15E12	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			INT MINK R RD & HWY 42	Overhead	14000	Sodium
3228-15E27	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	02/28/17			HWY 42 700 FT S OF EL BY LUTH CH	Overhead	90	Light Emitting Diode
3228-15E30	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	05/01/21			HWY 42 & WILLS STORE ELLISON BAY	Overhead	90	Light Emitting Diode
3228-15E4	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			INT GARRETT BAY RD & HWY 42	Overhead	14000	Sodium
3228-15E47	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			INT LAKEVIEW RD & MINK R RD	Overhead	14000	Sodium
3228-15E53	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	03/01/22			AT ELLISON BAY FIRE STATION	Overhead	90	Light Emitting Diode
3228-15E58	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			HWY 42 4 SPANS S MINK R RD	Overhead	14000	Sodium
3228-15E66	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			AT ELLISON BAY LUTHERAN CHURCH	Overhead	14000	Sodium
3228-15E83	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			ELLISON BAY DOCK N SIDE	Overhead	14000	Sodium
3228-15E84	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			ELLISON BAY DOCK S SIDE	Overhead	14000	Sodium
3228-15E87	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			HWY 42 2 SPANS S MINK R RD	Overhead	14000	Sodium
3228-15E91	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			LAST ST LITE ELLISON BAY DOCK	Overhead	14000	Sodium
3228-15L25	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			INT HWY 42 & HIGH RD	Overhead	14000	Sodium
3228-15R1	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			HWY 42 ELLISON BAY WOMENS CLUB	Overhead	14000	Sodium
3228-15R3	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91			HILLSIDE TAVERN ON HWY 42	Overhead	27000	Sodium

Total Active Lights Not Installed in 2023 For Contract: 22

WISCONSIN PUBLIC SERVICE STREET LIGHT LISTING

Active Lights Not Installed in 2023



Wisconsin Public Service

3229-18W1	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	02/10/16	EUROPE BAY LN AND EUROPE BAY RD	Overhead	90	Light Emitting Diode
3229-6W17	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	09/01/19	1 SPAN W OF HWY 57 ON COTTAGE RD	Overhead	90	Light Emitting Diode
3229-6W26	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	GILLS ROCK TESKS COTTAGES	Overhead	14000	Sodium
3229-6W3	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	09/01/19	ON HWY 42 1500 FT S OF COTTAGE	Overhead	90	Light Emitting Diode
3229-6W31	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	1/4 MI W INT WD LN DR & GAR BY	Overhead	14000	Sodium
3229-6W38	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	12073 GARRETT BAY RD	Overhead	27000	Sodium
3229-6W47	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	GILLS ROCK W OF TESKE COTTAGES	Overhead	9000	Sodium
3229-6W50	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	INT WD LN DR & COTTAGE RD	Overhead	14000	Sodium
3229-6W56	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	ON HWY 42 700 FT S OF COTTAGE	Overhead	14000	Sodium
3329-31L1	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	GILLS ROCK FERRY DOCK	Overhead	9000	Sodium
3329-31L14	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	01/16/90	FERRY DOCK	Overhead	9000	Sodium
3329-31L32	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	GILLS ROCK FERRY DOCK	Overhead	14000	Sodium
3329-31L6	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	CORNER BEFORE DOCK	Overhead	9000	Sodium
3329-31R2	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	HWY 42 E OF RD TO FERRY DOCK	Overhead	14000	Sodium
3329-31R49	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	05/01/21	BY SAN SUBIN COTTAGES ON HWY 42	Overhead	90	Light Emitting Diode

Total Active Lights Not Installed in 2023 For Contract: 15

3128-17L31	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	INT HWY 57 & Q	Overhead	14000	Sodium
3128-17W41	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	05/01/21	WILLS COR SIS BAY N OF SUBSTA	Overhead	90	Light Emitting Diode
3128-18R32	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	05/01/19	STATE RD 57 AT SETTLEMENT RD	Overhead	90	Light Emitting Diode
3128-5E107	105 - SISTER BAY, VILLAGE OF	LS-1(COS)	12/31/91	INT SPRING RD & HILL RD	Overhead	14000	Sodium
3228-12L1	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	02/15/90	HWY 42 AT BLACKBERRY RD	Overhead	14000	Sodium
3228-15E21	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	03/01/17	HWY 42 AT SUNDOWNER CLUB	Overhead	90	Light Emitting Diode
3228-15L31	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	06/20/95	HWY 42 AT SHEPARDS OF BAY CHURCH	Overhead	9000	Sodium
3228-21R65	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	01/09/02	OLD STAGE RD & STATE RD 42	Overhead	14000	Sodium
3228-25R4	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	08/05/94	COUNTY RD ZZ	Overhead	9000	Sodium
3228-32E51	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	HWY 42 RODGER SWENSONS MOTEL	Overhead	14000	Sodium
3228-32E70	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	NE CORNER BEACH RD & HWY 42	Overhead	14000	Sodium
3228-32R13	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	HWY 42 N SISTER BAY VILL LIMITS	Overhead	9000	Sodium
3228-32R2	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	INT WATERS END RD & HWY 42	Overhead	9000	Sodium

WISCONSIN PUBLIC SERVICE STREET LIGHT LISTING

Active Lights Not Installed in 2023



3228-32R22	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	HWY 42 2 SPANS S ANCHOR SAMS	Overhead	9000	Sodium
3228-32R25	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	HWY 42 400 FT N SISTER BAY VILL	Overhead	27000	Sodium
3228-32R38	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	12073 GARRETT BAY RD	Overhead	9000	Sodium
3228-32R52	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	05/01/19	HWY 42 2 SPANS & BAYSHORE DR	Overhead	45	Light Emitting Diode
3228-32R8	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	LIBERTY GROVE HOTEL & HWY 42	Overhead	9000	Sodium
3228-32R80	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	07/31/91	HWY 42 & HILL RD	Overhead	9000	Sodium
3229-7L30	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	08/22/03	EUROPE BAY RD AT STATE RD 42	Overhead	14000	Sodium
3329-31L34	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	06/01/09	12724 Wisconsin Bay Rd	Overhead	9000	Sodium

Total Active Lights Not Installed in 2023 For Contract: 21

Total Lights For TOWN OF LIBERTY GROVE: 59

Company: WISCONSIN PUBLIC SERVICE

Customer Name: TOWN OF LIBERTY GROVE

Region: Sturgeon Bay

Contract Number: 401585382-12

Pole	Location	Taxing District	Rate Schedule	Install Date	Remove Date	Light Location	Fixture Class	Lumens	Fixture Source
3128-7W95	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	04/01/23			HWY 42 AT NORDIC LODGE	Overhead	90	Light Emitting Diode
3128-7W96	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	04/01/23			HWY 42 AT THE INN	Overhead	90	Light Emitting Diode

Total Lights Installed in 2023 For Contract: 2

Total Lights For TOWN OF LIBERTY GROVE: 2

Company: WISCONSIN PUBLIC SERVICE

Customer Name: TOWN OF LIBERTY GROVE

Region: Sturgeon Bay

Contract Number: 401585382-12

Pole	Location	Taxing District	Rate Schedule	Install Date	Remove Date	Light Location	Fixture Class	Lumens	Fixture Source
3128-7W95	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	11/17/87	03/31/23		HWY 42 AT NORDIC LODGE	Overhead	14000	Sodium
3128-7W96	099 - LIBERTY GROVE, TOWN OF	LS-1(COS)	11/17/87	03/31/23		HWY 42 AT THE INN	Overhead	14000	Sodium

Total Lights Removed in 2023 For Contract: 2

Total Lights For TOWN OF LIBERTY GROVE: 2

TOWN OF LIBERTY GROVE REQUEST FOR BIDS

Notice is hereby given that the Town of Liberty Grove is soliciting bids/quotes for the following in 2024:

Pulverize compact and pave with hot mix asphalt, compacted to the listed thickness:

Door Bluff, Maplewood to E Door Bluff, 0.82 mile, 20 ft. wide, 3.0"

Old Lime Kiln, STH 57 to Town Line 1.00 mile 20 ft. wide, 3.0"

Old Stage, STH 57 to Woodcrest, 1.2 mile, 24 ft. wide, 4.0."

Old Stage Ln, Old Stage Rd to terminus + cul de sac, 0.31 mile, 20 ft wide, 3.0"

Country Ln, STH 57 to STH 42, 1.15 mile, 24 feet wide, 3.0"

Isle View, patch new culvert area: 266 sq. ft., 3.0"

Note: Bidder to take into account paving radius at intersections.

Additional requirements: Work to be completed prior to May 25, 2024. Follow pulverizing with a rubber-tired roller. Vendor to compact ahead of paver. Town shall do the finished grading prior to paving. Notify Town office prior to staking. Two lifts of LT 58-28 S per WDOT specifications—bidder to state price per ton in place of asphalt mix. Asphalt specification: LT 58-28 S hot mix asphalt per the latest edition of the WDOT specifications, section 460.3.1. Materials shall conform to sections 450, 455 and 460 of the latest edition of WDOT specifications, and current WDOT ASP 6, 460.2.1, which include the regression of air voids from 4.0% to 3.0% with asphalt cement.

Omitted requirements: nominal thickness (sec. 460.3.2); ride quality and testing (sec. 440); nuclear density (sec. 460.3.3); PG binder and tack coat sampling & testing (sec. 455.2.2 and 455.2.3); cold weather paving (sec. 450.3.2.1); and safety edge (sec. 450.3.2.11).

Additional: testing of asphalt mix per section 460.2.8 shall be done to verify required air void specifications. Documentation of testing and load weight slips shall be provided to Town within 15 days of project completion.

Alternate bid: Hot mix asphalt surface course, 3 inches thick after compaction, omit section 460.2.1 (2) regression of air voids with asphalt cement. Deduct \$ _____ per ton.

Obtain bid/quote form and further information at the Town Office, phone number 920-854-2934; fax 920-854-7366. Sealed bids shall be submitted by 8 AM Monday March 25 at the Liberty Grove Town office at 11161 Old Stage Road, Sister Bay, WI 54234. Certificate of insurance must accompany bid. Any proposals submitted after this date and time will be rejected. It is anticipated that bids will be opened at a meeting beginning at 8 AM on Monday March 25 to be held at the Town Hall at 11161 Old Stage Road. The Town of Liberty Grove reserves the right to accept or reject any or all bids it deems to be in the best interest of the Town, to accept any part or combination thereof, to waive any technicalities, and to accept any proposal deemed most advantageous to the Town, including the purchase of larger material quantities at the same cost per ton quoted price. Town reserves the right to postpone award of the work for a period not to exceed 30 days from the date of bid opening. Bids shall remain firm for that period of time.

Walter L. Kalms, Administrator