

Town of Liberty Grove
Minutes of the Highway Committee on November 7, 2022

Agenda:

1. Call to order
2. Declaration of quorum
3. Approve Agenda
4. Approve Minutes: 9-12-2022
5. Public input
6. Report on Current Projects
 - a. Paving 2023: delete Country Lane, Europe Bay Rd
 - b. Add roads to 2023 paving list
7. Juice Mill Lane Right-of-Way Discrepancy
8. Plowing Public Parking Area at Highway 42 & Mink River Road
9. Driveway Ordinance
10. Correspondence
11. Future meetings
12. Adjourn

Chair Dale Stewart called the meeting to order at 8:01am. Committee members Janet Johnson, Walter Kalms, and Jay Olson were present along with Clerk/Treasurer Anastasia Bell.

Kalms moved, Olson second to approve the agenda as posted. Carried 4-0.

Olson moved, Johnson second to approve the 9/12/22 minutes as presented. Carried 4-0.

Public Input – Stewart noted there is a section of new pavement crumbling on Garrett Bay Road and we may receive calls about chip seal materials in citizen's yards.

2023 Paving – Kalms noted Country Lane will need to wait until the Town and Village can agree on a width. **Olson moved, Johnson second** to delete Country Lane because it is not prepped and the Village has not communicated their intentions. Carried 4-0. Committee member Bill Surbaugh arrived. Kalms reported there is Dwarf Lake Iris present on Europe Bay Road and the DNR may allow stumps to be removed after they survey the area in June. Olson noted the stumps will need to be removed to maintain the quality of the road after paving. **Olson moved, Kalms second** to delete Europe Bay Road from the paving list until it can be properly prepped. Johnson noted the survey will need to be completed in June to allow paving in 2024. Carried 5-0. Twin Pine and Juice Mill are two roads available for paving in 2023, Door Bluff will require significant tree cutting on the east side. Johnson asked if the public parking area at Mink River Road and Highway 42 could be considered for paving. Olson indicated the entire lot would need to be dug out, prior to adding sand and gravel for a solid base and there is not likely to be time for this in the spring, he would prefer to use remaining funds for more asphalt on Old Stage Road in 2024 and additional chip sealing in 2023. **Olson moved, Surbaugh second** to add Twin Pine and Juice Mill to the 2023 paving list. It was noted roads can be added to chip sealing list after the paving bids have been reviewed. Carried 5-0

Juice Mill Right-of Way – Kalms noted one property survey on Juice Mill shows a 50-foot ROW and another shows a 33-foot ROW. It will need to be confirmed if the width was identified when the Town Board adopted the road. The County may be able to identify when it was adopted.

Plowing Public Parking Area – Olson noted this parking area will be plowed within the crew's current plowing schedule. It is not likely that the crew will return to plow subsequent times after vehicles move.

Driveway Ordinance – Stewart reported the question came up at a recent Board meeting to identify if driveway permits are required when someone paves their gravel driveway. Section 4 was modified to read "Any owner of a parcel of real estate who wishes to construct a new driveway or change the location of an existing driveway within any Town road right-of-way to serve said parcel in the Town shall make

written application to the Town Clerk or Administrator for a permit.” **Stewart moved, Johnson second** to recommend changes to the Town Board. Carried 5-0.

Correspondence – None.

The next Highway meetings will be at 8:00am on Monday, December 12, 2022, and Monday, January 9, 2023.

Johnson moved, Olson second to adjourn at 9:28am. Carried 5-0

Respectfully submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 3/6/2023 Highway Committee meeting.