

TOWN OF LIBERTY GROVE PUBLIC MEETINGS

Highway Committee *Via Zoom*

Date: Monday, January 10, 2022

Time: 8:00 AM

Place: Town Hall 11161 Old Stage Rd. *Via Zoom*

Agenda:

1. Call to order
2. Declaration of quorum
3. Approve Agenda
4. Approve Minutes: 10-4-2021 & 11-1-2021
5. Public input
6. Report on Current Projects
7. Request for "reduced speed ahead" on Hill Road: ref MUTCD
8. Placement of Material in Ditch: 2199 Hill Road
9. Correspondence
10. Future meetings
11. Adjourn

****All agenda items will include discussion and possible action. Deviation from listed order may occur****

****Audience members must ask for permission, during public input, to speak on agenda items ****

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove is inviting you to a scheduled Zoom meeting (teleconferencing). To Join Zoom Meeting enter the following on your computer:

<https://us02web.zoom.us/j/86458036492?pwd=WmRqTUxEeUgxVzNnOHZVZ1VMdGF6UT09>

Meeting ID: 864 5803 6492

Passcode: 122588

If the link doesn't work, go to <https://zoom.us/>, click the "Join a meeting" button and enter the meeting ID and Password when prompted.

To find your local number visit <https://zoom.us/u/atMFqvZKe>. To join the meeting by telephone dial one of the numbers below based on your location.

(312) 626-6799 US (Chicago)
(646) 558-8656 US (New York)
(253) 215-8782 US (Tacoma)

(301) 715-8592 US (Germantown)
(346) 248-7799 US (Houston)
(669) 900-9128 US (San Jose)

Town of Liberty Grove
Minutes of the Highway Committee on October 4, 2021
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum
3. Approve Agenda
4. Approve Minutes: 8-30-2021
5. Public input
6. Report on current projects
7. Review traffic count data
8. Temporary rumble strips on Town roads
9. Woodcrest Road project
10. Speed limit on North Bay Road
11. Remove Heritage Roads from the table
12. Heritage Roads
13. Set road tour date
14. Correspondence
15. Future meetings
16. Adjourn

Committee Chair Dale Stewart called the meeting to order at 8:01am. Committee members Janet Johnson, Jay Olson, and Walter Kalms were present along with Clerk/Treasurer Anastasia Bell via teleconference (Zoom). Committee member Kim Maedke-Shumway was absent.

Kalms moved, Johnson second to approve the agenda as posted. Passed 4-0.

Johnson moved, Stewart second to approve the 8-30-2021 minutes as presented. Passed 4-0.

Public Input – None.

Current Project Report – Olson reported that Sand Bay is almost done, Winding Lane is next, and electric is being installed underground on Door Bluff Park Road. Kalms reported that the Town and Village may jointly apply for LRIP funds for Woodcrest Road.

Traffic Count Data – The data was reviewed for Beach Road, and it was noted that most of the traffic currently travels below the posted speed limit.

Temporary Rumble Strips – Kalms noted that the DOT has indicated that speed bumps are generally used for construction zones, they are not intended for bike and/or pedestrian traffic, or for speed control. **Johnson moved, Kalms second** to install speed bumps and/or other physical speed reduction devices on Beach Road for traffic control. Failed 0-4.

Woodcrest Road – Kalms noted the LRIP application is due in November and the County Highway Committee will make a recommendation of fund distribution in October. The Village is still planning to do this project in 2022 depending on the LRIP program.

Speed Limit on North Bay Road – It was the consensus to place the traffic counter on this road.

Heritage Roads – **Johnson moved, Olson second** to remove Heritage Roads from the table. Passed 3-1 (Kalms). Information is available on the website and it will need to be determined if additional signage is desired. **Stewart moved, Johnson**

second to have Bell work Heritage Road information into the Parks brochure. Passed 3-1 (Kalms).

Road Tour Date – Monday, October 25, 2021 at 8:30am. This may be a ½ day or full day depending on the progress. The tour will resume on Wednesday, October 27, 2021 at 8:30am if additional time is needed.

Correspondence – None.

The next Highway meeting will be Monday, November 1, 2021 at 8:00am via Zoom.

Johnson moved, Olson second to adjourn at 9:05am. Passed 4-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

DRAFT

Town of Liberty Grove
Minutes of the Highway Committee on November 1, 2021
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum
3. Approve Agenda
4. Approve Minutes: 10-4-2021
5. Public input
6. Report on current projects including road tour
7. Update on Woodcrest Road improvements
8. Speed limit request on North Bay Road
9. Citizen inquiries for speed adjustments on Highway 42
10. Correspondence
11. Future meetings
12. Adjourn

Committee Chair Dale Stewart called the meeting to order at 8:05am. Committee members Kim Maedke-Shumway, Janet Johnson, Jay Olson, and Walter Kalms were present along with Clerk/Treasurer Anastasia Bell and 3 members of the public via teleconference (Zoom).

Johnson moved, Shumway second to approve the agenda as posted. Passed 5-0.

It was noted that the final motion of the 10-4-2021 minutes was incorrect. This will be corrected prior to the next meeting.

Public Input – None.

Current Project Report – Olson reported Winding Lane is almost complete and Woodcrest will be next depending on information from Sister Bay. Stewart reported the road tour is complete and a couple roads were moved back.

Woodcrest Road – Kalms reported that he is waiting for information from the Village, and they have not committed to purchasing gravel or paying Town crew labor for the shoulder work. He has started the LRIP application for the Town alone and a one-time switch of roads will be possible if the Village chooses not to complete this project. The consensus was to widen the road to 24-feet and complete the shoulders this fall. Committee member Bill Surbaugh connected to the meeting during this discussion item.

Speed Limit on North Bay Road – Kalms noted a speed study would need to be complete and then a Town Ordinance to change the speed limit. The traffic counter data was reviewed. **Kalms moved, Johnson second** that reference to the traffic counter statistics, the speed limit shall remain 55 mph for all of North Bay Road. Passed 6-0.

Highway 42 Speed Adjustments – Kalms reported there is a petition on file requesting the 30mph speed be extended on the north end of the Ellison Bay to the Fire Station. Chris Miller, 12090 State Highway 42, commented that a traffic study may be more informative during the tourist season. **Stewart moved, Olson second** to request speed study from the State at a time of year to be determined. Passed 6-0. Bell reported on the other request to lower the speed near Towline Drive/Stock Lane due to frequent deer crossings. The deer crossing information was reviewed and it was the consensus to not request a speed study for this location.

Correspondence – Kalms reported an apology letter has been received from a resident on Winding Lane. He is also working to get the DOT involved in manhole repair at Highway 42 and Beach Road.

The next Highway meeting will be Monday, December 6, 2021 at 8:00am via Zoom.

Johnson moved, Olson second to adjourn at 8:58am. Passed 6-0

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

DRAFT

- 11 When the warning beacon is interconnected with a traffic control signal or queue detection system, the **BE PREPARED TO STOP** sign should be supplemented with a **WHEN FLASHING (W16-13P)** plaque (see Figure 2C-12).

Support:

- 12 Section 2C.40 contains information regarding the use of a **NO MERGE AREA (W4-5P)** supplemental plaque in conjunction with a **Yield Ahead** sign.

Section 2C.37 Advance Ramp Control Signal Signs (W3-7 and W3-8)

Option:

- 1 A **RAMP METER AHEAD (W3-7)** sign (see Figure 2C-6) may be used to warn road users that a freeway entrance ramp is metered and that they will encounter a ramp control signal (see Chapter 4I).

Guidance:

- 2 When the ramp control signals are operated only during certain periods of the day, a **RAMP METERED WHEN FLASHING (W3-8)** sign (see Figure 2C-6) should be installed in advance of the ramp control signal near the entrance to the ramp, or on the arterial on the approach to the ramp, to alert road users to the presence and operation of ramp meters.

Standard:

- 3 The **RAMP METERED WHEN FLASHING** sign shall be supplemented with a warning beacon (see Section 4L.03) that flashes when the ramp control signal is in operation.

Section 2C.38 Reduced Speed Limit Ahead Signs (W3-5, W3-5a)

Guidance:

- 1 A **Reduced Speed Limit Ahead (W3-5 or W3-5a)** sign (see Figure 2C-7) should be used to inform road users of a reduced speed zone where the speed limit is being reduced by more than 10 mph, or where engineering judgment indicates the need for advance notice to comply with the posted speed limit ahead.

Reduce speed ahead signs are recommended when the regulatory speed is reduced from 65 or 55 mph.

Option:

The sign may be installed for reductions of speed limits of 10 mph or less.

Guidance:

Wisconsin Department of Transportation recommends the use of the Speed Reduction sign W3-5.

Standard:

- 2 If used, **Reduced Speed Limit Ahead** signs shall be followed by a **Speed Limit (R2-1)** sign installed at the beginning of the zone where the speed limit applies.
- 3 The speed limit displayed on the **Reduced Speed Limit Ahead** sign shall be identical to the speed limit displayed on the subsequent **Speed Limit** sign.

Section 2C.39 DRAW BRIDGE Sign (W3-6)

Standard:

- 1 A **DRAW BRIDGE (W3-6)** sign (see Figure 2C-6) shall be used in advance of movable bridge signals and gates (see Section 4J.02) to give warning to road users, except in urban conditions where such signing would not be practical.

Section 2C.40 Merge Signs (W4-1, W4-5)

Option:

- 1 A **Merge (W4-1)** sign (see Figure 2C-8) may be used to warn road users on the major roadway that merging movements might be encountered in advance of a point where lanes from two separate roadways converge as a single traffic lane and no turning conflict occurs.



TOWN OF LIBERTY GROVE
11161 OLD STAGE ROAD
SISTER BAY WI 54234

NOTICE OF REMOVAL

November 5, 2021

To: Carl Madsen, 2199 Hill Road
Ref: Gravel in Hill Road right of way at 2199 Hill Road

Via: email of runebuz@aol.com

Pursuant to Town ordinance 4-19, section 4:

- a. Nature of offense: A gravel pile is confirmed to have been placed within the Town road right of way at 2199 Hill Road. Conditions for removal: remove gravel pile to an area out of the Hill Road right of way.
- b. This gravel shall be removed within 24 hours from receipt of this notice.
- c. After the 24 hours has elapsed and the gravel remains, Town staff shall remove the gravel from the Hill Road right of way.

This material was first noted to you in an email of October 13, 2021. You responded and said you would be moving it upon putting a bucket on your tractor. The gravel remains to this date. I believe you are out of town, and there has been no movement to my knowledge on your part to rectify the situation. Therefore, we are following the procedures of Town ordinance 4-19.

Unfortunately, the gravel will not be removed today, 11/5, but we will do so early next week if the pile remains.

Sincerely,



Walter L. Kalms, Clerk/Administrator
Town of Liberty Grove