

Town of Liberty Grove
Minutes of the Highway Committee on March 29, 2021
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum
3. Approve agenda
4. Approve minutes: 3-1-2021
5. Public input
6. Consider bids for chip sealing in Town in 2021
7. Consider bids for paving in Town in 2021
8. Discussion and possible action: review of Committee mission statement
9. Discussion and possible action: citizen inquiry regarding access on east end of German Road
10. Discussion and possible action: citizen petition for no parking signs on Pebble Beach Road
11. Correspondence
12. Future meetings
13. Adjourn

Committee Chair Dale Stewart called the meeting to order at 8:03am. Committee members Cathy Ward, Walter Kalms, Jay Olson, and Bill Surbaugh were present along with Clerk/Treasurer Anastasia Bell and 7 members of the public via teleconference (Zoom). Committee member Kim Maedke-Shumway was excused.

Ward moved, Surbaugh second to approve the agenda as posted. Passed 5-0.

Surbaugh moved, Ward second to approve the 3-1-2021 minutes as presented. Passed 5-0.

2021 Chip Sealing Bids – Kalms reported that bids will be due at the next Highway meeting.

2021 Paving Bids – Only one bid was submitted from Northeast Asphalt. The bid total was \$545,235 to pave Mink River Road from State highway 42 to County ZZ, 2.75 miles, 26-ft wide, and 4-inch thickness. Kalms reported the \$11,240 over the budgeted amount is available in other categories. **Olson moved, Ward second** to recommend the Town Board pave Mink River Road as stated by Northeast Asphalt. Passed 5-0.

Committee Mission Statement – **Ward moved, Olson second** to adopt the mission statement as stated. Passed 5-0. The mission statement is attached to these minutes.

Access on east end of German Road – Kalms reported the Nature Conservancy inquired how far to the east of German Road the public road is currently located related to parcel and the current maps shows it currently extends part way into that property. Kalms was asked to confirm this information with a title company and/or the County.

No Parking on Pebble Beach Road – Else Christensen-Wilson, Lindem Lane, stated she appreciated the consideration to allow access to the family's property. Ingrid Christensen, Townline Drive, indicated no parking would be helpful to maintain access for emergency vehicles. Mark Lindem, Pebble Beach Road, stated it is very difficult to access his property and requested the Town consider no parking by initiating the petition. Carl Dietz, Lindem Lane, stated that safety is a concern and requested that the Town also encourage the Land Trust to

create the parking lot as they have said they will. Ward noted that Fire Chief Hecht has also expressed similar safety access concerns. Kalms noted that the right of way is the only Town owned portion of the road. **Stewart moved, Surbaugh second** to recommend to the Town Board to install no parking signs on the Liberty Grove side of Pebble Beach Road. Stewart noted that enforcement may continue to be an issue as it will be a responsibility of the Sheriff's department. Kalms will stay in contact with the Village and the Land Trust on the status of the parking area. Passed 5-0.

Correspondence – None

The next Highway meeting will be Monday, May 5, 2021 at 8:00am. Portable rumble strips on Town roads and the Ellison Bay Post Office parking lot were requested to be included on a future agenda.

Ward moved, Olson second to adjourn at 9:20am. Passed 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

Town of Liberty Grove Highway Committee Mission Statement

The Highway Committee provides recommendations to the Liberty Grove Town Board and the Town Highway Department staff, endeavoring to provide **safe** roads for vehicles, bicycles and when practicable, pedestrian traffic using the most efficient and cost-effective methods possible.

The Highway Committee's duties include but are not limited to:

- Establish a yearly budget for recommendation to the Town Finance Committee, said budget to include capital projects to be undertaken for that year.
- Formulate and keep current a 4-5-year schedule of projects to be undertaken—including but not limited to pave, chip seal, process of gravel, brushing, equipment upgrade and maintenance.

Undertake projects and assignments that are road related as referred to by the Town Board.