

TOWN OF LIBERTY GROVE PUBLIC MEETINGS

Highway Committee

Date: Monday, March 1, 2021

Time: 8:00 AM

Place: Town Hall 11161 Old Stage Rd. *via Zoom*

Agenda:

1. Call to order
2. Elect Committee Chairman
3. Declaration of quorum
4. Appoint
5. Approve agenda
6. Approve minutes: 11-9-2020
7. Consider bids/quotes for chip sealing in Town in 2021
8. Consider bids/quotes for paving in Town in 2021
9. Discussion and possible action: review of Committee mission statement
10. Correspondence
11. Future meetings
12. Adjourn

Anastasia Bell, Clerk/Treasurer

*****Deviation from the order shown may occur*****

Members of the Liberty Grove Town Board or any other Liberty Grove Town committee, who are not members of the body whose meeting agenda(s) is(are) published in this(these) notice(s), are entitled, as any other citizen of the Town of Liberty Grove, to attend this(these) meeting(s) in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Town of Liberty Grove is inviting you to a scheduled Zoom meeting (teleconferencing). To Join Zoom Meeting enter the following on your computer:

<https://us02web.zoom.us/j/86458036492?pwd=WmRqTUxEeUgxVzNnOHZVZlVMdGF6UT09>

Meeting ID: 864 5803 6492

Passcode: 122588

If the link doesn't work, go to <https://zoom.us/>, click the "Join a meeting" button and enter the meeting ID and Password when prompted.

To find your local number visit <https://zoom.us/u/atMFqvZKe>. To join the meeting by telephone dial one of the numbers below based on your location.

(312) 626-6799 US (Chicago)

(301) 715-8592 US (Germantown)

(646) 558-8656 US (New York)

(346) 248-7799 US (Houston)

(253) 215-8782 US (Tacoma)

(669) 900-9128 US (San Jose)

Town of Liberty Grove
Minutes of the Highway Committee on November 9, 2020
(this meeting was correctly posted)

Agenda:

1. Call to order
2. Declaration of quorum
3. Approve agenda
4. Approve minutes: 10-5-2020
5. Consider modification of Ordinance 4-17, Boring or Trenching of Town Roads
6. Consider paving projects for 2021 including Woodcrest Road from Plateau to Flint Ridge
7. Correspondence
8. Future meetings
9. Adjourn

Clerk/Treasurer Anastasia Bell called the meeting to order at 8:04am. Committee members Kim Maedke-Shumway, Jay Olson, Bill Surbaugh, Cathy Ward, Dale Stewart and Walter Kalms were present via teleconference (Zoom).

Bell requested nominations for a chairperson for this meeting. **Olson moved, Ward second** to nominate Dale Stewart as the Chairperson. No other nominations. Passed 5-1 (Stewart).

Surbaugh moved, Shumway second to approve the agenda as posted. Passed 6-0.

Olson moved, Ward second to approve the 10-5-2020 minutes as presented. Passed 6-0.

Modifications of Ordinance 4-17 – Kalms reported on the changes that were made. It was the consensus to make the following changes:

- Remove definition of private road
- Section A-5, sentence 1 – change to 60 days
- Section A-5, sentence 2 – change to 60 days, and remove “the permission process must be repeated”
- Section A-5, sentence 3 – change to read “Town staff may grant a no-fee extension.”

2021 paving projects – Kalms reported that the current estimate is \$90,000 to pave our portion of Woodcrest Road from Plateau to Flint Ridge. We receive approximately \$2,000 per mile of State aid. The consensus was for Kalms and Olson to discuss this project with the Village and ask for more information related to the cost of this project.

Correspondence – None

The next Highway meeting will be Monday, December 7, 2020 at 8:00am

Surbaugh moved, Ward second to adjourn at 8:57am. Passed 6-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

Town of Liberty Grove

2021 Budget

Draft #4

	A	B	C	K	L	M
2	Category		Contents-Proposed	2021 Proposed		
69	FICA			18,431.34		
70	Medical			51,448.88		
71	HVSL					
72	Building-repair		Lighting, HVAC service, pump catch	3,000.00		
73	Street lights			13,800.00		
74	Legal-public works			12,000.00		
75	Quarry			10,000.00		
76	Msc. (San. legal, consult)		Engineering	1,000.00		
77	*Public Works Total*			556,114.69		
78	Roads Capital Outlay					
79	-equipment			22,000.00		
80	-paving			533,995.00		
81	-chip seal			81,055.00		
82	-shoreline protection			30,000.00		
83	-shop			10,000.00		
84	-gravel & msc			120,875.00		
85	*Roads Outlay-Total*			797,925.00		
86	Capital Outlay-other					
87	-cemetery					
88	-parks			20,700.00		

LIBERTY GROVE: 21

Chip seal:

Homestead	.56	\$	12,040
Green(42 - O Stage)	.70		15,050
Bluebird Tr	.68		14,620
O Stage Ct	.32		6,880
Old Lime Kiln	.99		21,285
Hillcrest	.52		11,180
(21,500/mi.)			81,055

TOWN OF LIBERTY GROVE REQUEST FOR BIDS

Notice is hereby given that the Town of Liberty Grove is soliciting bids/quotes for the following in 2021:

Pulverize and pave with hot mix asphalt, compacted to the listed thickness:

Mink River Rd: STH 42 to County ZZ, 2.75 mile, 26 ft. wide, 3.0" thickness

Grasse Ln: Porcupine Bay Rd north to terminus, 0.44 mile, 20 ft wide, 3.0" thickness

Note: Bidder to take into account paving radius at intersections.

Additional requirements: Work to be completed prior to August 1, 2021. Follow pulverizing with a rubber-tired roller. Vendor to compact ahead of paver. Town shall do the finished grading prior to paving. Notify Town office prior to staking. Two lifts of LT 58-28 S per WDOT specifications—bidder to state price per ton in place of asphalt mix. Asphalt specification: LT 58-28 S hot mix asphalt per the latest edition of the WDOT specifications, section 460.3.1. Materials shall conform to sections 450, 455 and 460 of the latest edition of WDOT specifications, and current WDOT ASP 6, 460.2.1, which include the regression of air voids from 4.0% to 3.0% with asphalt cement.

Omitted requirements: nominal thickness (sec. 460.3.2); ride quality and testing (sec. 440); nuclear density (sec. 460.3.3); PG binder and tack coat sampling & testing (sec. 455.2.2 and 455.2.3); cold weather paving (sec. 450.3.2.1); and safety edge (sec. 450.3.2.11).

Additional: testing of asphalt mix per section 460.2.8 shall be done to verify required air void specifications. Documentation of testing and load weight slips shall be provided to Town within 15 days of project completion.

Alternate bid: Mink River Road—substitute 4" thickness instead of 3".

Alternate bid: Hot mix asphalt surface course, omit section 460.2.1 (2) regression of air voids with asphalt cement. Deduct \$ _____ per ton.

Obtain bid form and further information at the Town Office, phone number 920-854-2934; fax 920-854-7366. Sealed bids shall be submitted by 8 AM Monday April 5 at the Liberty Grove Town office at 11161 Old Stage Road, Sister Bay, WI 54234. Certificate of insurance must accompany bid. Any proposals submitted after this date and time will be rejected. It is anticipated that bids will be opened at a meeting beginning at 8 a.m. on Monday April 5 to be held at the Town Hall at 11161 Old Stage Road (possible virtual meeting, watch for meeting notice). The Town of Liberty Grove reserves the right to accept or reject any or all bids it deems to be in the best interest of the Town, to accept any part or combination thereof, to waive any technicalities, and to accept any proposal deemed most advantageous to the Town, including the purchase of larger material quantities at the same cost per ton quoted price. Town reserves the right to postpone award of the work for a period not to exceed 30 days from the date of bid opening. Bids shall remain firm for that period of time.

Walter L. Kalms, Administrator



**County of Door
HIGHWAY DEPARTMENT**

1001 South Duluth Avenue
Sturgeon Bay, WI 54235-3812

John P Kolodziej PE

Commissioner
(920) 746-2500
kolodziej@co.door.wi.us

Mr. Dan Lundquist
Village of Sister Bay
2383 Maple Drive
Sister Bay, WI 54234

September 23, 2020

Re: 2021 Road Construction Estimates

Dear Dan,

As requested the following are construction budgetary estimates and recommendations for roadway construction projects for the calendar year 2021.

Woodcrest Road – CTH ZZ to Plateau Road. 2720 feet, 21 feet wide.

The recommended action is to pulverize the existing roadway, grade, compact, and resurface with 3.25 inches of hot mix asphalt applied in two lifts. This work would increase the road elevations approximately 4 inches requiring adjustments of the private driveways to match the new road elevation. The following estimates include all work.

Total estimated cost \$92,600

Woodcrest Road – Plateau Road to Flint Ridge Road. 2670 feet, 21 feet wide.

This section is in better condition than the area north of Plateau Road. The recommended action is to pulverize the existing roadway, grade, compact, and resurface with 3.25 inches of hot mix asphalt applied in two lifts. This work would increase the road elevations approximately 4 inches requiring adjustments of the private driveways to match the new road elevation. The following estimates include all work.

Total estimated cost \$91,000

Orchard Drive – Flint Ridge to STH 57. 2275 feet, 20 feet wide.

The recommended action is to pulverize the existing roadway, grade, compact, and resurface with 2.5 inches of hot mix asphalt applied in one lift. This work would increase the road elevations approximately 3 inches requiring adjustments of the private driveways to match the new road elevation. The following estimates include all work.

Total estimated cost \$61,000

Should you have any questions, please do not hesitate to contact my office.

Sincerely,

John P. Kolodziej

John P. Kolodziej, PE

Town of Liberty Grove Highway Committee

Mission Statement

The Liberty Grove Highway Committee is a function of the Liberty Grove Town Board. The committee shall:

- Meet on a monthly basis and hold additional meetings as required.
- Ensure that all Town roads are safe for citizen travel, through investigation and report to the Town Board.
- Establish a yearly budget for recommendation to the Town Finance Committee, said budget to include capital projects to be undertaken for that year.
- Formulate and keep current a 4 to 5 year schedule of projects to be undertaken—including but not limited to pave, chip seal, process of gravel, brushing, equipment upgrade and maintenance.
- Undertake projects and assignments that are road related as referred to by the Town Board.

Adopted at a properly noticed meeting of the Liberty Grove Highway Committee on October 1, 2012.

Walter L. Kalms, Clerk/Administrator