

TOWN OF LIBERTY GROVE PUBLIC MEETING

Parks & Property Meeting

Date: July 14, 2026

Time: 9:00am

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 6/9/26
5. Public input
6. Work on 2027 Budget
7. Current Projects:
 - a. Parks Brochure
 - b. Death's Door Disc Golf Course
 - c. Signage at Town Parks
 - d. Mariner Park
 - breakwater/pier
 - vehicle & trailer parking
 - e. Town CORP
8. Correspondence
9. Future meeting(s)
10. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)

Town of Liberty Grove
Minutes of the Parks & Property meeting on June 9, 2026

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 5/12/26
5. Public input
6. Current Projects:
 - a. Mariner Park
 - b. Death's Door Disc Golf Course
 - c. Fitzgerald Park – Pickleball Courts
 - d. Gus Klenke Garage
 - e. Town Parks brochure
7. Signage in Town parks
8. 2027-2032 CORP
9. Correspondence
10. Future meeting(s)
11. Adjourn

Chairman Ward called the meeting to order at 9:00am. Committee members, Sylvann Welcome, Paul Schwengel and Mike Repp were present. Dan Warmbrodt was excused. Clerk/Treasurer Pamela Donart-Welcome and Administrator Lee Buckingham were also in attendance along with 5 members of the public.

Schwengel moved, Repp seconded to approve the agenda as posted. **Carried 4 – 0**

Ward moved, Welcome seconded to approve the minutes from 5/12/26 as presented.
Carried 4 – 0

Public input: Chris Fye of Cedar Dell Ln asked for an update on any plans to restore the large boulders that were relocated when the launch area was redone. Ward clarified that no more work would be done on that issue because of the powerful wave action in that harbor. George Garbin of Wisconsin Bay road asked for clarification on any plans for a “safe harbor” for boaters in Gills Rock. Welcome clarified there were no plans to have a marina installed at Mariner Park.

Administrator Buckingham reported that the Town Maintenance Crew has finished cleaning up the foundational debris left behind at **Mariner Park** from the building demolition and seeded the area for grass. He also shared that he met with Mike Kahr, a local expert in marine engineering of piers & docks, who stated the existing public pier at Mariner Park only needs a couple of bolts replaced, and a perimeter of riprap to prolong its structural integrity & effectiveness. He also shared that the old commercial fishing boat left on the property could be saved to use as a Mariner Park feature if the old paint is removed. The **Death's Door Disc Golf Course** installation is now high on the list for the Town Maintenance Crew to begin in the coming

weeks. Regarding the proposed installation of a dedicated **Pickleball court at Fitzgerald Park**, Don Helm, representing the Door County Pickleball Club, offered their resources to help contribute funds and equipment ideas to the project. Administrator Buckingham has been in contact with a representative from the Liberty Grove Historical Society regarding their interest in **Gus Klenke's Garage**. No final decision has been shared with the Town, but so far, the consensus seems to be to leave the building in place and explore restoring it with a new coat of paint trying to match the original colors. Welcome reported that the new **Town Parks brochure** is near completion and will be ready for the printing company in the coming weeks.

After looking at the current **signage at the Town Parks**, the committee started discussing ways to reduce the number of signs by standardizing the most pertinent information, combining it into one or two signs, and placing the new sign(s) in areas closer to the entrance of the parks. Ward shared some of her additional updates to the draft **CORP (Comprehensive Outdoor Recreation Plan)**. The Committee plans to complete the draft to present to the Town Board for final approval at their August meeting.

Correspondence: Administrator Buckingham shared an email from Timothy Skrobot, a regular user of the Ellison Bay Community Park tennis courts and is in contact with several other players. He said the court conditions, new lines, and net height are in good playing condition at this time.

Future Meeting: The next meetings were scheduled for July 14, 2026 and August 18, 2026. Both meetings will begin at 9:00am.

Schwengel moved, Welcome seconded to adjourn at 10:50am. **Carried 4 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting

DRAFT 2027 Budget - Parks & Property					
Short account description	2023 Budget	2024 Budget	2025 Adopted	2026 Adopted	2027 Proposed
MUNICIPAL BLDGS REPAIR & MAINT	2,000.00	2,200.00	0.00	5,500.00	Liberty Grove: Random based on wide fluctuations. May need to increase if known maintenance/repairs are expected.
LITTLE SISTER CEM WAGES	5,980.94	6,392.33	6,593.48	6,931.77	Liberty Grove: Eliminate...?? EB Marina Floating Pier moved to Wills Park line 224...??
LS CEMETERY EXPENSES	500.00	1,500.00	2,500.00	2,562.50	
OTHER CEMETERY WAGES	5,980.94	6,392.33	6,593.48	6,931.77	
OTHER CEMETERY MISC EXP	650.00	425.00	500.00	512.50	
PARKS	15,400.00	17,350.00	17,850.00	15,000.00	
PARKS EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	
PARKS WAGES	41,866.55	44,746.31	46,154.39	48,522.39	
PARK SIGNS	0.00	0.00	0.00	0.00	
PARKS SHORELINE PROTECTION	0.00	0.00	0.00	0.00	Liberty Grove: Disc Golf Course (Added to 3K remaining from 2025 budget to complete the course
GILLS ROCK PARK	3,000.00	5,400.00	2,500.00	7,450.00	Liberty Grove: Womens Club needs new shutters and possibly WiFi.
WOMEN'S CLUB BLDG	0.00	7,000.00	1,000.00	3,500.00	
ELLISON BAY PARK	11,000.00	0.00	4,400.00	4,400.00	
FITZGERALD PARK	900.00	650.00	650.00	650.00	
SAND BAY PARK	650.00	2,150.00	19,600.00	5,000.00	
WILLS PARK & E.B. MARINA	200.00	2,000.00	3,700.00	28,700.00	Liberty Grove: Check Parks & Property Committee Request ROOF Replacement on Bathrooms
EUROPE BAY HOTZ PARK	650.00	650.00	800.00	820.00	
MARINER PARK	1,350.00	1,350.00	9,500.00	25,000.00	
VAL-A EXPENSES	0.00	0.00	0.00	0.00	
WISCONSIN BAY PARK	0.00	0.00	0.00	0.00	
GARRETT BAY PARK	0.00	0.00	200.00	200.00	
EUROPE LAKE PARK	0.00	0.00	0.00	0.00	
GRAND VIEW PARK	0.00	0.00	300.00	300.00	Liberty Grove: Maint 3,700 Floating Launch ramp for El.B. Marina 25,000
KLENKE GARAGE PROPERTY	0.00	0.00	500.00	500.00	
NORTH BAY BOAT LAUNCH	0.00	0.00	5,000.00	0.00	
PORTE DES MORTS PARK	0.00	0.00	0.00	0.00	
PARKS OUTLAY CAPITAL EXP	45,000.00	27,500.00	82,000.00	8,466.67	