

TOWN OF LIBERTY GROVE PUBLIC MEETING

Parks & Property Meeting

Date: September 9, 2025

Time: 9:00am

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 8/12/25
5. Public input
6. 2026 Parks & Property Budget
7. Current Projects updates
 - a. Disc Golf Course
 - b. Garrett Bay Launch
 - c. Mariner Park
 - d. Equipment-less Boat Cleaning Signs
 - e. Ellison Bay Marina Improvements & CIF Grant
8. Town CORP Update for 2026-2031
9. Correspondence
10. Future meeting(s)
11. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)

Town of Liberty Grove
Minutes of the Parks & Property meeting on August 12, 2025

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 7/8/25
5. Public input
6. New Committee member
7. 2026 Parks & Property Budget
8. CIF grant application for Improvements at the Ellison Bay Marina
9. Update Town of Liberty Grove Comprehensive Outdoor Recreation Plan
10. Current Projects updates
 - a. Disc Golf Course
 - b. Garrett Bay Launch
 - c. Mariner Park
 - d. Equipment-less Boat Cleaning Signs
11. Correspondence
12. Future meeting(s)
13. Adjourn

Chairman Ward called the meeting to order at 9:00am. Committee members Paul Schwengel, Sylvann Welcome, Mike Repp and new member Dan Warmbrodt were present along with Administrator Buckingham and Clerk/Treasurer Pamela Donart-Welcome.

Welcome moved, Schwengel seconded to approve the agenda as posted. **Carried 5 – 0**

Ward moved, Repp seconded to approve the 7/8/25 minutes as presented. **Carried 4 – 0** Dan Warmbrodt abstained.

Public input: none

Chairman Ward introduced Dan Warmbrodt as the new Committee member.

The committee continued working on their portion of the 2026 Budget. Administrator Buckingham noted that the shutters on the Women's Club building at the Ellison Bay Community Park need replacement, so an amount of \$3,500 was added to the budget for the Finance Committee to consider. The members also added \$25,000 in anticipation of installing a floating pier at the Ellison Bay Marina. Ward suggested the Town apply for a Community Investment Fund grant in the 4th quarter of 2025 to help fund 50% of that expense. The Committee members made some amendments to the first three pages of the Town of Liberty Grove Comprehensive Outdoor Recreation Plan and will continue to update it at their next meeting. There were no new status updates for the Disc Golf Course or Mariner Park. The

Committee is researching the possible use of a permeable surface product to use at Garrett Bay launch area. The Equipment-less Boat Cleaning signs should be arriving in the next week or so.

Correspondence: Ward summarized an email from Chris Fye asking the Town to re-work the Garrett Bay launch area to better access the water, and an email from Dave Rack asking the committee to forgo funding any structural changes to the Garrett Bay launch area that could be destroyed by ice flows & wave action.

Future Meeting: The next meeting was scheduled for September 9, 2025 beginning at 9:00am.

Welcome moved, Schwengel seconded to adjourn at 10:29am. **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.