

## TOWN OF LIBERTY GROVE PUBLIC MEETING

### Parks & Property Meeting

Date: August 12, 2025

Time: 9:00am

Place: Town Hall, 11161 Old Stage Road

#### Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 7/8/25
5. Public input
6. New Committee member
7. 2026 Parks & Property Budget
8. CIF grant application for Improvements at the Ellison Bay Marina
9. Update Town of Liberty Grove Comprehensive Outdoor Recreation Plan
10. Current Projects updates
  - a. Disc Golf Course
  - b. Garrett Bay Launch
  - c. Mariner Park
  - d. Equipment-less Boat Cleaning Signs
11. Correspondence
12. Future meeting(s)
13. Adjourn

*\*All agenda items will include discussion and possible action.\**

*\*Report items will not be discussed or voted on.*

*\*Deviation from listed order may occur.\**

*\*Audience members must ask for permission, during "Public input," to speak on agenda items.\**

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Pamela Donart-Welcome, Clerk/Treasurer

*Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.*

**DRAFT**  
**(subject to change until final approval by the Committee)**  
**Town of Liberty Grove**  
**Minutes of the Parks & Property meeting on July 8, 2025**

**Agenda:**

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 6/10/25
5. Public input
6. First look at 2026 Parks & Property Budget
7. Improvements at the Ellison Bay Marina
8. Update Town of Liberty Grove Comprehensive Outdoor Recreation Plan
9. Current Projects updates
  - a. Disc Golf Course
  - b. Garrett Bay Launch
  - c. Mariner Park
  - d. Equipmentless Boat Cleaning Signs
10. Correspondence
11. Future meeting(s)
12. Adjourn

Chairman Ward called the meeting to order at 9:01am. Committee members Paul Schwengel, and Sylvann Welcome were present. Mike Repp was excused. Administrators Kalms and Buckingham were also present along with Clerk/Treasurer Pamela Donart-Welcome and one member of the public.

**Welcome moved, Schwengel seconded** to approve the agenda as posted. **Carried 3 - 0**

**Ward moved, Welcome seconded** to approve the 6/10/25 minutes as presented. **Carried 3 - 0**

**Public input:** none

The committee began their 2026 budget process, and will continue at their next meeting. Ward suggested the Town apply for a Community Investment Fund grant in the 4<sup>th</sup> quarter of 2025 to help fund the cost of replacing the Ellison Bay Marina launch pier in Spring of 2026. The Committee members shared some initial suggestions for updating the Town of Liberty Grove Comprehensive Outdoor Recreation Plan. Ward reported that the Community Investment Fund grant application for the Disc Golf Course in Gills Rock will be submitted prior to the September 22, 2025 deadline, and is seeking letters of support from local lodging owners indicating how having a nearby Disc Golf Course may impact their business.

There were no updates on the Garrett Bay Boat launch or Mariner Park. The clerk placed an order with the FastSigns of Appleton for the Equipment-less Boat Cleaning signs on June 16th and is waiting to hear back from them.

**Correspondence:** none

**Future Meeting:** The next two meetings were scheduled for August 12<sup>th</sup> and September 9<sup>th</sup> beginning at 9:00am.

**Schwengel moved, Welcome seconded** to adjourn at 10:46am. **Carried 3 - 0**

Respectfully submitted,  
Pamela Donart-Welcome, Clerk/Treasurer

**Pending approval at next meeting.**

DRAFT