

TOWN OF LIBERTY GROVE PUBLIC MEETING

Parks & Property Meeting

Date: July 8, 2025

Time: 9:00am

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 6/10/25
5. Public input
6. First look at 2026 Parks & Property Budget
7. Improvements at the Ellison Bay Marina
8. Update Town of Liberty Grove Comprehensive Outdoor Recreation Plan
9. Current Projects updates
 - a. Disc Golf Course
 - b. Garrett Bay Launch
 - c. Mariner Park
 - d. Equipmentless Boat Cleaning Signs
10. Correspondence
11. Future meeting(s)
12. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)
Town of Liberty Grove
Minutes of the Parks & Property meeting on June 10, 2025

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 5/13/25
5. Public input
6. Disc Golf course
 - a. CIF Grant for course at Gills Rock
 - b. Name for the course
7. First look at Town of Liberty Grove Comprehensive Outdoor Recreation Plan
8. Current Projects updates
 - a. Garrett Bay Launch
 - b. Mariner Park
 - c. Equipmentless Boat Cleaning Signs
9. Correspondence
10. Future meeting(s)
11. Adjourn

Chairman Ward called the meeting to order at 9:00am. Committee members Paul Schwengel, Sylvann Welcome, and Mike Repp present. Hope Bogenshutz was excused absent. Administrator Kalms and Clerk/Treasurer Pamela Donart-Welcome were also in attendance.

Repp moved, Welcome seconded to approve the agenda as posted. **Carried 4 - 0**

Ward moved, Schwengel seconded to approve the 5/13/25 minutes as presented. **Carried 4 - 0**

Public input: none

After the members worked to complete the Community Investment Fund Grant application, **Ward moved, Schwengel seconded** that Parks & Property Committee recommend to the Town Board an application for a Community Investment Fund Grant to complete the Disc Golf project in Gills Rock with a grant request of \$10, 450.00. **Carried 4 – 0**

Ward moved, Schwengel seconded that the Parks & Property Committee recommend to the Town Board the name of “Death’s Door Disc Golf Course” for the disc golf course planned in Gills Rock. **Carried 4 – 0**

Regarding the Town’s **Comprehensive Outdoor Recreation Plan**... Kalms expressed the importance of updating the Outdoor Recreation Plan and creating a Land Management Plan for the Town in order to meet application requirements for stewardship grant money from the Federal Land and Water Conservation Fund. Ward instructed the members to plan on

contributing ideas on updating the Outdoor Recreation Plan during upcoming committee meetings through October. She added that the Plan Commission would be better equipped to address the creation of a Land Management Plan for the Town.

Regarding the **Garrett Bay Launch area**, Administrator Kalms shared a proposed plan drawn up by a summer resident hoping to remake the launch area swimmer-friendly. Ward shared an email of approval from a summer commercial kayak owner that has regularly used the launch area before and after the removal of the former boat launch ramp. Kalms informed the committee that he has received the hazardous material study results for **Mariner Park**, as well as a quote for the cost of building removal, and is awaiting a reply from the State on an inquiry for any grant money that might be available for the safe removal of the buildings. The Town office received the order information and will proceed with ordering the **Equipment-less Boat Cleaning Signs** as approved by the Town Board.

Correspondence: Ward shared that Hope Bogenshutz needs to resign from the Parks & Property Committee and asked the other members to consider recruiting a replacement.

Future Meeting: The next meeting was scheduled for July 8, 2025 at 9:00am.

Repp moved, Welcome seconded to adjourn at 10:44am. **Carried 4 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.



Pier & Waterfront Solutions LLC

7325 State Hwy 42 - 57
Sturgeon Bay, WI 54235

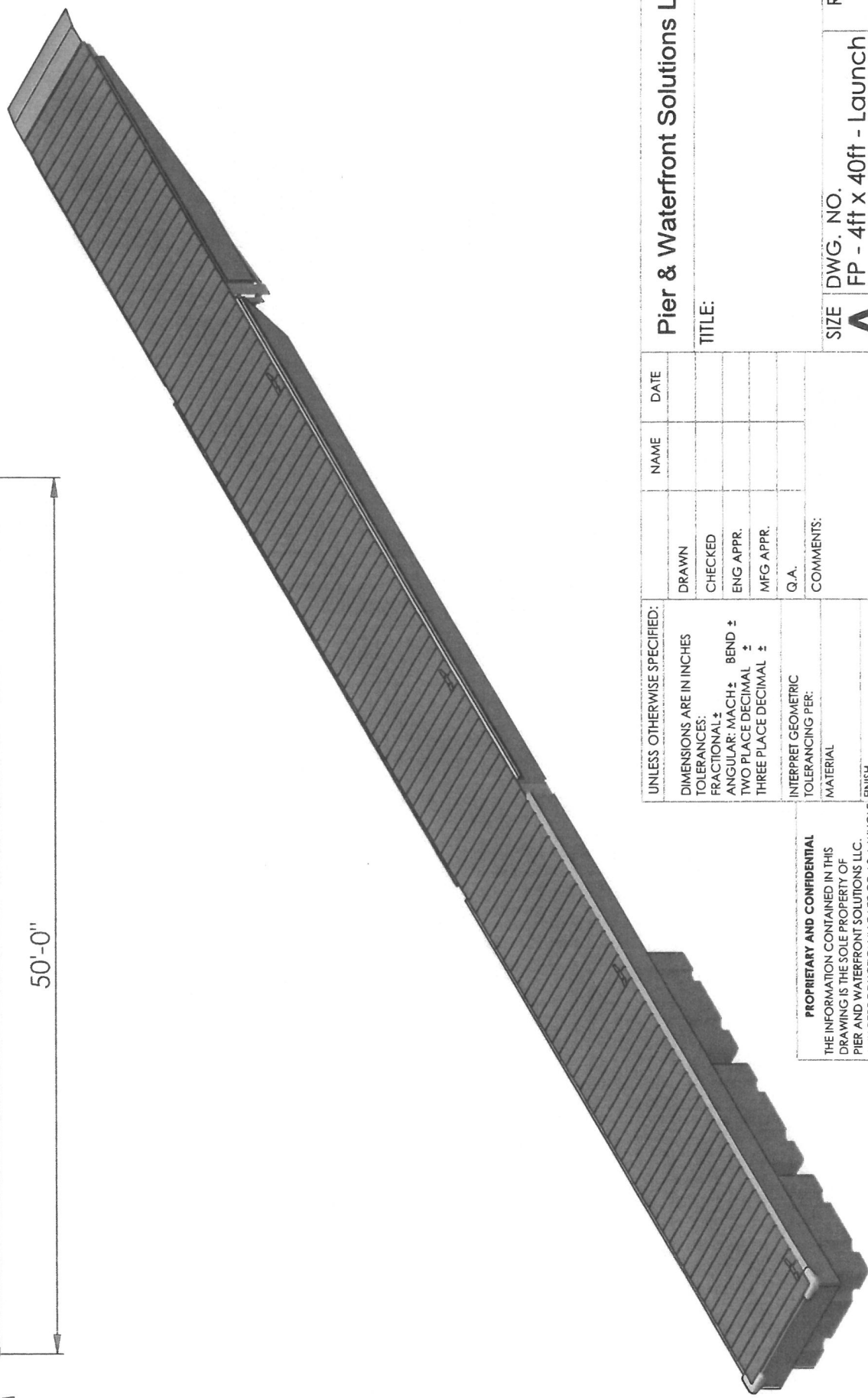
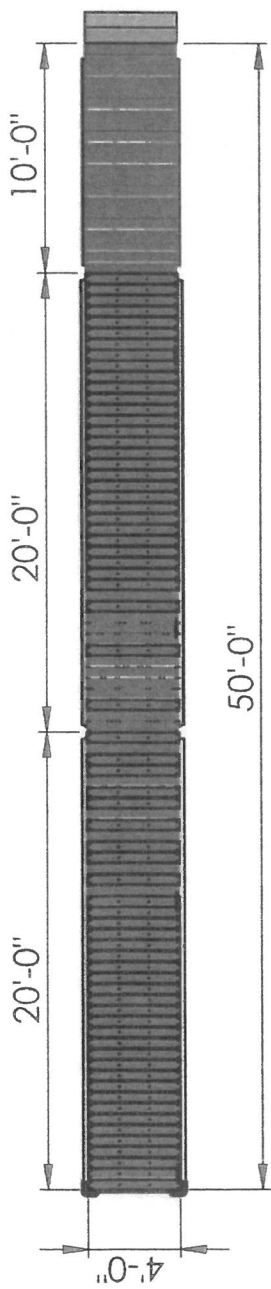
www.wisconsinpws.com

Date	Estimate #	Rep
6/14/2025	4720	JE

Name / Address	Site Address
Town of Liberty Grove Bud Kalms tlibertygrove@gmail.com	PWS

Item	Description	MPN	Qty
	Town Launch 4' x 50' floating launch pier. Hot dipped galvanized steel frame, plastic decking, wood fascia, continuous rubrail, cleats and wheel kit for install and removal		
FPSWP-4 Wheelchair ...	Wheelchair Access Plate 4'	FPSWP-4	1
FPSLR-4-TB Ramp M...	Launch- Tabs	FPSLR-4-TB	1
FPSTH20-4-NW Floati...	Floating Tapered Hinge Unit 20' x 4'	FPSTH20-4-NW	1
FPSST20-4-NW Straig...	Floating Pier Straight 20' x 4'	FPSST20-4-NW	1
FPSJP-12 Joint Plate 1...	12" Floating Pier Joint Plate	FPSJP-12	2
FPSPN-.75-10 Hinge Pin	¾" Tapered Hinge Unit Pin x 10"	FPSPN-.75-10	2
Wej-it	Wej-it Cement Anchors	Wej-it	6
PWSCLEATS12 12" C...	12" Cleats	PWSCLEATS12	4
PWSFFASCIA Fascia ...	Fascia 2' x 12" (per foot)	PWSFFASCIA	54
PWSFCB Corner Bum...	Corner Bumper (each)	PWSFCB	2
PWSFRR Rub Rail	Rub Rail (per foot)	PWSFRR	44
1012618 4' x 4' x 16"	SM Rhino Float 4' x 4' x 16" with plug	1012618	3
FPS-FH Float Hardware	Float Hardware	FPS-FH	16
PWS Products	Foam filled wheel kit	PWS Products	1
Delivery/Pick Up - Loa...	Labor at shop/on site to load/unload and/or deliver product(s)		2
Pier Install	Install Pier		3
Trip Charge	Trip Charge		2

Terms 20% down, 50% at start of work, Balance upon completion	Subtotal	\$22,637.00
"Current market conditions have caused delivery disruptions and frequent price increases. This estimate is submitted based on current pricing and availability.	Sales Tax (5.5%)	\$1,245.04
Prices are subject to change without prior notice."	Total	\$23,882.04



UNLESS OTHERWISE SPECIFIED: DIMENSIONS ARE IN INCHES TOLERANCES: FRACTIONAL ± ANGULAR: MACH ± BEND ± TWO PLACE DECIMAL ± THREE PLACE DECIMAL ±		DRAWN CHECKED ENG APPR. MFG APPR. Q.A. COMMENTS:	NAME DATE	Pier & Waterfront Solutions LLC TITLE:
PROPRIETARY AND CONFIDENTIAL THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF PIER AND WATERFRONT SOLUTIONS LLC. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF PIER AND WATERFRONT SOLUTIONS LLC IS PROHIBITED.		SCALE: 1:20 WEIGHT:		
SIZE A DWG. NO. FP - 4ft x 40ft - Launch REV		SHEET 1 OF 1		