

TOWN OF LIBERTY GROVE PUBLIC MEETING

Parks & Property Meeting

Date: February 11, 2025

Time: 9:00am

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 1/14/25
5. Public input
6. Status of current projects:
 - a. Equipment-less Boat Cleaning signs
 - b. Mariner Park update
 - c. Disc Golf Course
 - d. Stall Mats at Garrett Bay
 - e. Little Sister Cemetery maintenance & new sign
 - f. Consideration of CIF Grant Application for bathroom roof replacements
7. Correspondence
8. Future meeting date(s)
9. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)
Town of Liberty Grove
Minutes of the Parks & Property meeting on January 14, 2024

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 11/12/24
5. Public input
6. Status of current projects:
 - a. Equipment-less Boat Cleaning signs
 - b. Mariner Park update
 - c. Disc Golf Course
 - d. Stall Mats at Garrett Bay
 - e. Little Sister Cemetery maintenance & new sign
7. Consideration of CIF Grant Application for bathroom roof replacements
8. Correspondence
9. Future meeting date(s)
10. Adjourn

Chairman Ward called the meeting to order at 9:0am. Committee members Paul Schwengel, Sylvann Welcome, and Mike Repp were present. Hope Bogenschutz was excused absent. Administrator Kalms, Clerk/Treasurer Pamela Donart-Welcome were in attendance along with one member of the public.

Ward moved, Repp seconded to approve the agenda as posted. **Carried 4 - 0**

Ward moved, Welcome seconded to approve the 11/12/25 minutes as presented. **Carried 4 - 0**

Public input: Keith Mellen of 12715 Timberline Rd thanked the Committee and Town for helping his family install the Wind Phone at Isle View Park

The committee will finalize an order of **Equipment-less Boat Cleaning signs** for the 8 Town Parks with launch areas at their next meeting. The Phase I environmental study is complete, and Administrator Kalms is awaiting more info from a demo/disposal company regarding the safe removal of the buildings at **Mariner Park**. An updated status of the **Disc Golf Course** will be provided at the next meeting.

Ward moved, Schwengel seconded to recommend to the Town Board the purchase of **stall mats** to be installed on **Garrett Bay** launch area at a cost not exceeding \$200.00. **Carried 4 - 0**

Ward is in contact with the designer of the Town's cemetery signs to create a sign to replace the damaged **Little Sister Cemetery** sign and will present a proof and cost to the Town Board for approval at their February meeting. She also reported that replacing the **roofs on the Town Park**

restroom buildings would be a qualifying project for **CIF grant funds**, and will work on the application in the coming weeks.

Correspondence: Ward reported that a \$500 check from Gobble Wobble proceeds was gifted to the Town for the support and ongoing maintenance of Town Parks.

Future Meeting(s): The next meeting was scheduled for February 11, 2025 at 9:00am.

Ward moved, Schwengel seconded to adjourn at 10:22am. **Carried 4 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.

DRAFT

Created Date: 9/6/2024

DESCRIPTION: Boat Landing Signs

Bill To: Liberty Grove Township
11161 Old Stage Rd,
Sister Bay, WI 54234
US

Pickup At: FASTSIGNS of Appleton
FASTSIGNS of Appleton
135 S Casaloma Dr
Appleton, WI 54914
US

Requested By: Michael Repp
Email: mikerepp927@gmail.com
Work Phone: (331) 222-6601

Salesperson: Larissa Engstrom
Email: larissa.engstrom@fastsigns.com

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Boat Landing Signs <u>Aluminum Option</u>	8	\$86.625	\$693.00
1.1.1	Blank 080 Aluminum - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
1.1.2	Premium Gloss Vinyl - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
1.1.3	Premium Gloss Laminate - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
2	Boat Landing Signs <u>Aluminum Option</u>	10	\$84.954	\$849.54
2.1.1	Blank 080 Aluminum - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
2.1.2	Premium Gloss Vinyl - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			

BY ORDERING 10 SIGNS
INSTEAD OF 8, PRICE
DROPS BY \$1.67 PER SIGN
FOR THE FULL ALUMINUM
OPTION.

OPTION #1
FULL ALUMINUM

+TAX

+TAX

2.1.3	Premium Gloss Laminate - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
3	Boat Landing Signs <u>Polymetal Option</u>	8	\$48.375	\$387.00
3.1.1	Blank White 3mm Polymetal - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
3.1.2	Premium Gloss Vinyl - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
3.1.3	Premium Gloss Laminate - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
4	Boat Landing Signs <u>Polymetal Option</u>	10	\$47.796	\$477.96
4.1.1	Blank White 3mm Polymetal - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
4.1.2	Premium Gloss Vinyl - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
4.1.3	Premium Gloss Laminate - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
5	Set Up Fee	1	\$50.00	\$50.00
5.1	Set Up Fee -			

BY ORDERING 10 SIGNS
INSTEAD OF 8, PRICE
DROPS BY \$0.58 PER SIGN
FOR THE POLYMETAL OPTION.

OPTION #2
POLYMETAL

+ TAX

+ TAX

Subtotal:	\$2,457.50
Taxes:	\$135.16
Grand Total:	\$2,592.66
Deposit Required:	\$1,296.33

Signature: _____ Date: _____