

TOWN OF LIBERTY GROVE PUBLIC MEETING

Parks & Property Meeting

Date: November 12, 2024

Time: 9:00am

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 10/14/24
5. Public input
6. Status of current projects:
 - a. Equipment-less Boat Cleaning signs
 - b. Mariner Park- Phase I Environment Study
 - c. Wind Phone at Isle View Park
7. Consideration of use of stall mats
8. Consideration of Community Investment Fund Grant Application for cost of new bathroom roofs
9. Correspondence
10. Future meeting date(s)
11. Adjourn

All agenda items will include discussion and possible action.

**Report items will not be discussed or voted on.*

Deviation from listed order may occur.

Audience members must ask for permission, during "Public input," to speak on agenda items.

Pamela Donart-Welcome, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

DRAFT
(subject to change until final approval by the Committee)
Town of Liberty Grove
Minutes of the Parks & Property meeting on October 16, 2024

Agenda:

1. Call to order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes from 9/10/24
5. Public input
6. Status of current projects:
 - a. Equipment-less Boat Cleaning signs
 - b. Mariner Park
 - c. Garrett Bay Boat Launch
7. 2025 Budget as finalized
8. Correspondence
9. Future meeting date(s)
10. Adjourn

Chairman Cathy Ward called the meeting to order at 9:00am. Committee members Paul Schwengel and Sylvann Welcome were present. Hope Bogenschutz was absent, and Mike Repp was excused. Administrator Kalms and Clerk/Treasurer Pamela Donart-Welcome were also in attendance.

Schwengel moved, Welcome seconded to approve the agenda as posted. **Carried 3 - 0**

Repp moved, Ward seconded to approve the 9/10/24 minutes as presented. **Carried 3 - 0**

Public input: none

The committee members reviewed different sign samples to use for Equipment-less Boat Cleaning notices and will decide on which type & how many to order once they have updated pricing information from Repp. **Ward motioned, Schwengel seconded** to table the decision until the November meeting. **Carried 3 – 0.** Kalms noted the Phase I environmental study results for **Mariner Park** have not arrived yet. Ward noted the new beach stone surface at the **Garrett Bay launch** area might settle over the winter months and the committee will revisit the issue in the Spring. Until then, some of the larger stones may be removed to make it easier to walk on. The Finance Committee forwarded Draft #3 of the 2025 Budget to the Town Board for final approval, but Kalms clarified for the committee how the funds for building removal and Capital improvements for Mariner Park appear in the draft budget.

Correspondence: Kalms shared a letter from Beth Coleman regarding the Town's intentions to remove cup plants that have grown to block the view of the Ellison Bay beach.

Future Meeting(s): The next meeting was scheduled for Monday, November 12, 2024 at 9:00am.

Ward moved, Repp seconded to adjourn at 10:21am **Carried 5 - 0**

Respectfully submitted,
Pamela Donart-Welcome, Clerk/Treasurer

Pending approval at next meeting.

DRAFT

October 15, 2024

TO: Parks & Properties Committee
FROM: Mike Repp
SUBJ: Signage for Equipment-Less Boat Cleaning Notices

Updated pricing below based on last meeting discussions. Below please see preliminary specs and pricing for signage that could be placed at all Township Boat Launches for supporting proper cleaning processes when removing your watercraft from our local waters. These initial prices were obtained through FASTSIGN of Appleton who works with Innovative Printing here in Sister Bay.

Sign Options:

Aluminum Option

Material: All Aluminum, most durable and longest lasting
Size: 18" x 18"
Colors: **All 2 Color Print**
Pricing: \$86.63 per Sign
QTY: **8 Signs**
Total Cost: \$693.00 + \$50.00 Set Up Fee

Polymetal Option

Material: Blend of Metal and Plastic, durable but can become a bit brittle in cold weather
Size: 18" x 18"
Colors: Mostly 2 color w/ some process color
Pricing: \$48.38 per Sign
QTY: **8 Signs**
Total Cost: \$387.00 + \$50.00 Set Up Fee

This is now a single sign for the locations we discussed. Would still recommend going with full aluminum for durability and longest life. Initial pricing for discussion purposes is based on 3 sets



FASTSIGNS of Appleton
135 S Casaloma Dr
Appleton, WI 54914
(920) 954-9778

ESTIMATE
EST-169069

fastsigns.com/267

Payment Terms: Cash Customer

Created Date: 9/6/2024

DESCRIPTION: Boat Landing Signs

Bill To: Liberty Grove Township
11161 Old Stage Rd,
Sister Bay, WI 54234
US

Pickup At: FASTSIGNS of Appleton
FASTSIGNS of Appleton
135 S Casaloma Dr
Appleton, WI 54914
US

Requested By: Michael Repp
Email: mikerepp927@gmail.com
Work Phone: (331) 222-6601

Salesperson: Larissa Pottratz
Email: larissa.pottratz@fastsigns.com

NO.	Product Summary	QTY	UNIT PRICE	AMOUNT
1	Boat Landing Signs Aluminum Option	8	\$86.625	\$693.00
1.1.1	Blank 080 Aluminum - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
1.1.2	Premium Gloss Vinyl - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
1.1.3	Premium Gloss Laminate - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
2	Boat Landing Signs Polymetal Option	8	\$48.375	\$387.00
2.1.1	Blank White 3mm Polymetal - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			
2.1.2	Premium Gloss Vinyl - Part Qty: 1 Width: 18.00" Height: 18.00" Sides: 1			

Below are links to access two sites to learn about stall mats and possible uses:

<https://search.app/MDRswsL5c4qyU3GPA>

<https://search.app/HHG8mznBWUSwxN9A8>

And this for information on Community Investment Fund

<https://doorcountycommunityfoundation.org/community-investment-fund/>

Hopefully this method of sharing preliminary information is helpful. Committee members may find more/other information on stall mats if they do independent research or know more on this topic already.