

TOWN OF LIBERTY GROVE PUBLIC MEETINGS

Parks & Property Committee

Date: Tuesday, July 11, 2023

Time: 8:00 AM

Place: Liberty Grove Town Hall, 11161 Old Stage Road

Agenda:

1. Call to Order
2. Declaration of Quorum
3. Approve Agenda
4. Approve Minutes of 5-9-23
5. Public input
6. Ordinance Regulating Certain Activities in Town Parks and on Town Property
7. 2024 Parks Budget Request
8. Status of current projects:
 - a. Mariner Park at Gills Rock
 - b. Disc Golf Course on Town Property
9. Ellison Bay Marina Boat Washing Station
10. Correspondence
11. Future meetings
12. Adjourn

*** Report items will not be discussed or voted on, all other agenda items may include discussion and possible action. Deviation from listed order may occur***

***Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board

Town of Liberty Grove
Minutes of the Parks and Property Committee on May 9, 2023

(This meeting was correctly posted)

Agenda:

1. Call to Order
2. Declaration of Quorum
3. Approve Agenda
4. Approve Minutes of 4-11-23
5. Public input
6. Green Tier ad hoc Committee Report
7. Review of Ordinance __-23, Regulating Certain Activities in Town Parks and on Town Property Status of current projects:
 - a. Mariner Park at Gills Rock
 - b. Disc Golf Course on Town Property
8. Ellison Bay Marina Boat Washing Station
9. Correspondence
10. Future meetings
11. Adjourn

Chair Cathy Ward called the meeting to order at 9:25am. Committee members Mike Repp and Sylvann Welcome were present along with Clerk/Treasurer Anastasia Bell and 2 members of the public. Committee member Donna Scattergood was excused.

Ward moved, Repp second, to approve the agenda as posted. Carried 3-0

Repp moved, Welcome second to approve the 4/11/2023 minutes as presented. Carried 3-0.

Public Input – Welcome expressed concern regarding parking if e-bikes are allowed to operate from the Maritime Museum property and it was noted the lease will need to be investigated.

Green Tier Report – Ward read the report from the ad hoc committee and noted the reports will be publicly available and this designation may be beneficial for grants. **Ward moved, Repp second** to accept the report from the Green Tier ad hoc committee. Carried 3-0.

Ordinance Regulating Activities in Parks – the subsections of “Section 10 Displays and Signage” were modified to read as follows:

- (a) Displays and/or signage to be located on Town property require approval by the Town Board prior to placement of any materials on Town Property.
- (b) Requests shall be presented to the Parks and Property Committee for review prior to being forwarded to the Town Board for its consideration.
- (c) Display requests shall come from the board of the requesting organization and must include a schematic of the display area in relation to the property.
- (d) Signage requests shall come from the board of the requesting organization and must include the dimensions and visual representation of all signs and their proposed location(s).
- (e) Duration of the display shall be defined at the time of approval.

Mariner Park – Ward reported the Town Board has chosen Ayres to create a plan and assist with grant writing.

Disc Golf – Ward reported the Town crew is waiting for the course to be marked and they will work to install baskets after road work.

Boat Washing Station – Ward has not received a reply from the vendor if 11976 Highway 42 is a suitable location and the Town Board will be discussing food trucks on this property.

Correspondence – None.

The next meeting will be Tuesday, June 13, 2023 at 8:00am.

Repp moved, Welcome second to adjourn at 10:45am. Carried 3-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

DRAFT

ORDINANCE NO. __-23
AN ORDINANCE REGULATING CERTAIN ACTIVITIES IN TOWN PARKS AND ON
TOWN PROPERTY

The Town Board of the Town of Liberty Grove, Door County, Wisconsin, pursuant to Section 60.22(1), Wisconsin Statutes, does hereby ordain as follows:

All previous ordinances regulating activities in Town parks and on Town property, including but not limited to 1-85, 3-86, 6-05, 1-16, 1-17, 3-19, 1-21, 3-22, and 7-22 are hereby repealed.

Sec. 1. Purpose.

To enact an ordinance regulating certain activities in Town parks and on Town property of the Town of Liberty Grove, Door County, Wisconsin, in order to enhance and promote to the fullest the public's use, enjoyment, safety of such designated areas.

Sec. 2. Definitions.

- (a) "Dog" means any canine regardless of age or sex.
- (b) "Cat" means any feline regardless of age or sex.
- (c) "Town Park" means any Town Park, property or launch ramp, including, but not limited to the parks known as: Mariner Park at Gills Rock, Ellison Bay Community Center; Fitzgerald, Sand Bay, Porte Des Morts, Will's Park, Hotz Memorial, Grand View, Wisconsin Bay Town Park; and the Ellison Bay, North Bay, Garrett Bay and Europe Lake launch ramps.
- (d) "Town Property" means any property, land or building, owned by or under the jurisdiction of the Town in addition to "Town Parks" as defined in subsection (c) above.
- (e) "Alcohol Beverages" means fermented malt beverages and intoxicating liquor as defined in Chapter 125, Wis. Stats., which definitions are adopted herein by reference.
- (f) "Personal effects" includes but is not limited to watercraft, trailers, vehicles, recreational equipment, and other items that are not the property of Liberty Grove.
- (g) "Private Enterprise" means any entity either individually owned and operated or owned and operated by a corporation for profit or not-for-profit.

Sec. 3. Curfew.

No person may enter, use, leave personal effects at, or remain in any Town Park in the Town of Liberty Grove between the hours of 10:00pm and 6:00am. This section does not apply to seasonal/transient dockage.

Sec. 4 Dogs/Cats.

No cats shall be allowed in any Town Park at any time. Dogs are allowed in Town parks and launch areas on leash only and are not allowed on the beach areas.

Sec. 5. Alcohol Beverages.

No alcohol beverages shall be consumed by any person in any Town Park between the hours of 10:00 pm and 6:00 am without the written permission of the Liberty Grove Town Board.

Sec. 6. Launching and Storing of Boats.

- (a) No agent or employee of the Town shall participate in the launching, retrieving, loading, or mooring of any watercraft.
- (b) No motorboat, sailboat, canoe, kayak, launch or any other boat or watercraft or equipment of any kind shall be parked, left unattended, stored or kept upon property of the Town, including

any Town Park as specified above, other than in designated parking areas, such areas and times to be specified by written permission of the Town Board or its designee. Any watercraft or equipment left on Town property unattended or after the hours specified in Section 3 of this ordinance shall be subject to removal, towing charges, and fines to be paid by the owner as written in Section 9 of this ordinance.

Sec. 7. Rental of Town Parks other than Ellison Bay Community Center.

Rental of the following parks is permitted by written permission of the Town Board of Supervisors of the Town of Liberty Grove or their designee: Gills Rock Park, Wills Park, Mariner Park at Gills Rock, and Fitzgerald Park. These parks will remain open to the public for general use. Fees to rent these parks applies and are listed in the Town's current fees schedule.

Sec. 8. Operation and Launching of Boats in Ellison Bay Community Center.

No person shall operate or launch any motorboat, sailboat, canoe, launch or any other boat or watercraft of any kind within the swimming area of the Ellison Bay community Center. The swimming area is defined as the area bounded by the Community Center dock, a line from the northern tip of said dock in an easterly direction for a distance of 100 feet, thence southeast to the eastern edge of the Town of Liberty Grove property line, then west along the beach to the aforementioned Community Center dock.

Sec. 9. Private Enterprise Operations

- (a) Private enterprises as defined in Section 2(g) above shall not conduct any business in Town parks or in or on Town property except as specifically authorized by the Town board and or provided in subsection (b) of this Section below.
- (b) Private enterprises as defined in Section 2(g) above may operate aquatic enterprises as outlined in Ordinance 9-21 in Town parks or in or on Town property provided all the necessary permits and proof of insurance are demonstrated and provided further that such private enterprise obtains the express written permission of the Town Board.

Sec. 10. Displays and Signage

- (a) Displays and/or signage to be located on Town property require approval by the Town Board prior to placement of any materials on Town Property.
- (b) Requests shall be presented to the Parks and Property Committee for review prior to being forwarded to the Town Board for its consideration.
- (c) Display requests shall come from the board of the requesting organization and must include a schematic of the display area in relation to the property.
- (d) Signage requests shall come from the board of the requesting organization and must include the dimensions and visual representation of all signs and their proposed location(s).
- (e) Duration of the display shall be defined at the time of approval.

Sec. 11. Enforcement.

- (a) This ordinance may be enforced by the issuance of a citation to any violator of this ordinance by any Sheriff or Deputy Sheriff of the County of Door, State of Wisconsin, by any State of Wisconsin officer with police powers.
- (b) In the alternative, any forfeitures imposed by this ordinance may be sued for and recovered pursuant to Chapter 778, Wis. Stats., in the name of the Town of Liberty Grove.

Sec. 12. Penalties.

Penalties for violations of provisions of this ordinance shall be not less than \$50 nor more than \$300 plus the costs and disbursements of prosecution, for any violation which occurs under the terms of this ordinance. Each violation of any section constitutes a separate offense.

Sec. 13. Conflicting Ordinances.

All ordinances in whole or in part of the Town of Liberty Grove which conflict with provisions of this ordinance are hereby repealed.

Sec. 14. Severance Clause.

If provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses or phrases of the ordinance.

Adopted at a regular meeting of the Liberty Grove Town Board on _____

Motion to adopt: _____ Second: _____. Vote: _____ aye _____ nay.

I, Anastasia Bell, Clerk/Treasurer of the Town of Liberty Grove, Door County Wisconsin hereby certify that the above is a true and correct copy of an ordinance which was adopted at a properly noticed meeting of the Liberty Grove Town Board on the _____, 2023

Dated this _____ day of _____ 2023.

Anastasia Bell, Clerk/Treasurer

	A	D	E	F	G	H	I	J	K	L
1	Parks & Property Budget	2021	2022	2023	2024	2025				
2	Yearly parks maintenance	15,000	16,000	15,400	14,000	14,000		14,000 potties, flags, chemicals, paper product		
3	Signs in Parks	1,000	1,500							
4	Gills Rock--playground equipment	2,000	2,000	2,500	2,500	2,500		toilet (6 mo 8 225)		
5	Maintenance	500	500	500	500	500				
6	Gills Rock (Mariner Park) maint	1,000	40,000	1,350	5,000			wps 500 phone 225 weeds 825 adjust piers 2500 consider dredging based on water level		
7	Gills Rock (Mariner Park) Shoreline protection	70,000	20,000							
8	EB Harbor: Maint-dredge, weed control	1,000	3,000	4,050	1,000	1,000				
9	EB Harbor: Install water									
10	Wills Park		1,500	1,500	1,500	1,500		Garden maintenance		
11	Womens Club Building	1,000	1,000	1,200	1,000	1,000				
12	EB Community Center-maint	4,000	1,500	1,500	1,500	1,500				
13	Gardens-Community Center	4,000	5,500	4,000	4,000	4,000				
14	Beach repair/maint.	2,000		1,500		2,000		Sand at beach		
15	Seal & line tennis court			4,000						
16	Europe Bay--Hotz park	100	500	650	650	650		\$550 for pumping out pit toilet \$100 for supplies		
17	Fitzgerald park	650	650	900	650	650				
18	Garrett Bay	5,400	5,400	200	200	200				
19	Europe Lake	300	300	300	300	300				
20	Parks garbage			750				parking area/path		
21	Grand View	500	500					Mike Repp may be interested- revisit working timeline 625 hrs @18		
22	Grand View Adjacent (Hillside Dr)			300						
23	EB Harbor: Wage	10,313	10,344	11,250	11,500			\$100 supplies \$550 pump out pit toilet		
24	Wisconsin Bay									
25	Sand Bay	700	1,400	650	650	650				
26	Sales Tax (EB Harbor)			800				Dredging		
27	Porte des Morts		750							
28	North Bay			5,000				est increase 20%		
29	Town Hall: maint	3,500	3,500	2,000						
30	Town Hall: electric	4,500	5,000	3,500						
31	Town Hall: heat	4,000	6,000	10,196						
32	Town Hall: clean			3,300				4,000 gal @ 2.299 9,160		
33	Olson Property	2,000								
34	Klenke Garage Museum	10,000								
35	Ellison Bay Parking Lot	200	200					moved to building repair for 2023		
36	Staircase-Port des Morts	750								
37	Library	36,500	37,000	40,000						
38	N Fire Station: maint	10,000		7,250						
39	N Fire Station: electric	6,500	7,000	7,250						
40	N Fire Station: heat	4,750	7,250	10,500				4,265 gal @ 2.299 9,805		
41	Old Fire Station (Post Office)	12,150	1,000	1,500						
42	TOTALS	214,313	179,294	143,796	44,950	30,450				