

TOWN OF LIBERTY GROVE PUBLIC MEETINGS

Parks & Property Committee **Amended**

Date: Tuesday, April 11, 2023

Time: 9:00 AM

Place: Liberty Grove Town Hall, 11161 Old Stage Road

Agenda:

1. Call to Order
2. Declaration of Quorum
3. Approve Agenda
4. Approve Minutes of 12-13-22
5. Public input
6. ****Door County Kayak Tours at Mariner Park****
7. ****Sauna at Sand Bay Town Park****
8. Status of current projects:
 - a. Mariner Park at Gills Rock
 - b. Disc Golf Course on Town Property
9. Ellison Bay Marina Boat Washing Station
10. ~~Escarpment Signs in Town Parks~~ ****removed****
11. Review of Ordinance 7-22, Regulating Certain Activities in Town Parks and on Town Property
12. Correspondence
13. Future meetings
14. Adjourn

*** Report items will not be discussed or voted on, all other agenda items may include discussion and possible action. Deviation from listed order may occur***

***Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board

Town of Liberty Grove
Minutes of the Parks and Property Committee on December 13, 2022
(This meeting was correctly posted)

Agenda:

1. Call to Order
2. Declaration of Quorum
3. Approve Agenda
4. Approve Minutes of 11-15-22
5. Public input
6. Status of current projects:
 - a. Mariner Park at Gills Rock
 - b. Disc Golf Course on Town Property
7. Historical Items for Mariner Park
8. Correspondence
9. Future meetings
10. Adjourn

Chair Cathy Ward called the meeting to order at 9:03am. Committee members Mike Repp, Sylvann Welcome, and Donna Scattergood were present along with Clerk/Treasurer Anastasia Bell. Committee member Christine Bridenhagen was excused.

Welcome moved, Repp second, to approve the agenda as posted. Carried 4-0

Ward moved, Welcome second to approve the 11/15/2022 minutes as presented. Carried 4-0.

Public Input – None.

Mariner Park – Ward reported the Town has a meeting scheduled with Bay Lake Regional this week to inquire about a possible plan for the dock area.

Disc Golf – Ward noted the anticipation is to have this installed in the spring after road work.

Mariner Park Historical Items – Welcome reported that Jane is interested in donating several items. It may be beneficial to secure these items until a future use is known. It was the consensus to wait until Jane returns.

Correspondence – None.

The next meeting will be Tuesday, January 10, 2023 to include discussion on the boat washing station and holiday displays on Town property. The following meeting will be February 14, 2023, at 9:00am to include discussion on escarpment signs at Town Parks.

Ward moved, Repp second to adjourn at 9:33pm. Carried 4-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer



Town Clerk <tlibertygrove@gmail.com>

Wood-fired Sauna Operation at Sand Bay Town Park

1 message

Kõv Sauna <hello@kovsauna.co>

Thu, Mar 23, 2023 at 4:18 PM

To: tlibertygrove@gmail.com

Hi there -

Reaching out to see what Sand Bay Town Park policies regarding on site sauna operation would be. We own Kõv Sauna in Appleton - wood-fired sauna trailer and tent rentals (www.kovsauna.co). We are looking to expand our business to Door County for the 2023 season. Ideally we would love to set up shop near a body of water so those who rent out our experience can dive into the water in between sauna sessions.

If you could let us know what your current policies are and where we would be able to operate, that would be greatly appreciated. If Sand Bay park is out of the question, we would love to know if there are any alternatives.

We look forward to chatting soon!
Bekka & Nathan Litt @ Kõv Sauna Co



CD³ Outpost Specifications

Waterless Cleaning System

Clean. Drain. Dry. Dispose. CD³ Systems use behavioral science to empower the public to increase compliance with invasive species rules and regulations.

USER OPERATED EQUIPMENT

- Waterless cleaning systems
- Free public use
- Low maintenance costs

PUBLIC EDUCATION AND INSTRUCTIONS

- Easy to follow prevention steps
- Graphics and kiosk are customizable
- Wifi Hub for public resources, maps and videos

SITE SOFTWARE ANALYTICS

- Software monitors unit functions
- Operational alerts and tool analytics
- Real time data and internet connected

CD³ Outpost

- Solar, waterless, cleaning system with tethered hand tools & lights.
- Targets removal of invasive species at sites with spatial constraints or walk-in users.
- Precast base option for easy installation reducing permitting & contracting issues.
- Unit and base bolt together and weighs ~550 lbs.



SALE OR LEASE CONTACT:

stopAIS@cd3systems.com | 612-568-8310
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CD³ Wayside Solar Specifications

Waterless Cleaning System

Clean. Drain. Dry. Dispose. CD³ Systems use behavioral science to empower the public to increase compliance with invasive species rules and regulations.

USER OPERATED EQUIPMENT

- High public approval
- Free public use
- Low maintenance costs

PUBLIC EDUCATION AND INSTRUCTIONS

- Easy to follow prevention steps
- Wifi Hub for public resources, maps and videos
- Graphics and kiosk are customizable

SITE SOFTWARE ANALYTICS

- Internet connected for real-time data
- Software monitors functionality
- Automatic tool tamper alert

CD³ Wayside Solar

- Waterless, free, user-operated cleaning equipment that includes wet/dry vacuum, blower system, tethered hand tools & lights.
- Off-grid, 620 watt solar array with battery storage provides use for ~10 hours (~85 boats/day).
- Precast base option for easy installation reducing permitting & contracting issues.
- Unit and base bolt together and weighs ~1,900 lbs.
- Vacuum tank emptied by satellite toilet vendor after ~400+ uses.



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CD³ Site Considerations

For Optimum Use and Performance

Clean. Drain. Dry. Dispose. CD³ Systems use behavioral science to empower the public to increase compliance with invasive species rules and regulations.

- Placement of CD³ Systems must consider parking lot traffic flow, number of launches per day and type of invasive species targeted.
- Boaters will typically take 3-7 minutes to perform clean-out actions.
- A CD³ team is available to provide site analysis and equipment recommendations on request.

Location & Call-to-Action

Place unit within 100-200' of launch or water access point. Designate a clean-out area, with signs or pavement markers. Customize station exterior as AIS prevention kiosk with your Call-to-Action message.



Power Supply Options

CD³ Wayside or Outpost solar units need sun for 5+ hours a day. To save costs with CD³ Station, minimize distance to electrical service panel. Identify if additional site permitting is required.



Seasonal vs. Permanent Install

Trailer is mobile and has self adjusting legs. Ideal for seasonal use & flood areas. Precast concrete is easily placed, moveable, and less permitting/contracting is required. Poured-in-place is a permanent installation and has additional contracting costs.



Tool Options & Targeted Species

Make it easy by giving the public the right tools to target specific invasive species. Self-service drain/vacuum residual water, remove vegetation, and mud/sand/debris. Consider seasonal vegetation, transitioning tools, and multiple units for busy sites.



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Software Analytics

For CD³ Systems

Clean. Drain. Dry. Dispose. CD³ Systems use behavioral science to empower the public to increase compliance with invasive species rules and regulations.

- All CD³ Systems are connected to the internet via proprietary machine to machine cellular system for extended, continental service range.
- Software platform uses remote monitoring to provide owners with real-time use data, automates maintenance, and saves on annual operational costs.
- Costs include: one-time software setup & staff training and yearly fee for unlimited software access.

Tool Use Data

- Downloadable use data includes date, time, & total uses
- Data informs management and provides metrics for success



Vacuum Capacity Alerts and Automatic Service Requests

- Monitor tank capacity remotely
- Can automatically contact septic vendor to optimize pump-outs



Tools Alerts Optimize Maintenance

- Software sends an alert when specific tools are unused (48 hours)



Optional Boater "Check In/Out"

- Boaters can "check in/out" of a lake
- Gamification or incentive programs



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CD³ Systems Educational Kiosk

Custom Wrap Overview

Engage the public at access sites with custom AIS information, community partner decals & specific call-to-action on all sides.*



CD³ Station & Wayside Models:

Top left: 41.8" x 20.3"

Top right: 41.8" x 20.3"

Bottom: 110" x 25"

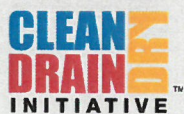
CD³ Outpost:

Request dimensional templates

Material:

180-10C, laminated vinyl with UV protection

Partnership Wrap Options:



Custom Community Graphics

Operational Instructions

Custom Community Graphics



*Operational instructional decals, legal disclaimers and button functions come standard for all CD³ models.

FOR SALES CONTACT:

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Cleaning Station Annual Costs

For Operations and Maintenance

Clean. Drain. Dry. Dispose. CD³ Systems use behavioral science to empower the public to increase compliance with invasive species rules and regulations.

- Total annual operating costs: \$1,200 - \$1,500/season*
 - \$1,000/year of My CD³ Systems Software
 - \$200 vacuum pump outs
 - \$150 new tools

- Ruggedized equipment designed to last 10+ years
- Software provides alerts to reduce costs & labor

*Note: includes tools replacement and electricity based upon 180 day-boating season and ~1,500 boats/year

Electrical Consumption

- Solar: battery replacement in 5 to 6 years
- Grid connected: 10-25 kWh/month (\$10-15/month)



Vacuum Tank Service

- \$50-\$75/pump out (~400+ boats)
- Pump out alerts automated by My CD³ Software



Tool Replacement

- My CD³ Software alerts when tool breakage occurs
- Easy replacement with crimpers (~\$20-\$50/tool)



Winterization

- Final pump out + power down
- Drain compressor + Lock/Cover



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Ellison Bay, Lake Michigan Site Analysis

Proposed 03/2023



CD³ System Location Considerations:

1. **CD³ Wayside Solar or Outpost** - Locate as Clean In/Out location.
2. Add signage & arrows and/or stop signs to promote traffic flow to unit
3. If inspectors present, have staff empower boaters to do removal with tools
4. If additional funds - place adjacent to the ADA parking spots and have directional arrows from the launch to the units



Precast Concrete Base Installations

Clean. Drain. Dry. Dispose. CD³ Systems use behavioral science to empower the public to increase compliance with invasive species rules and regulations.

- Install CD³ Systems easily with precast concrete base pads.
- Semi-permanent pads are shipped with unit, easily placed on a level surface and require very minimal site preparation.
- Systems are bolted to precast pad and instantly ready for public use.

Available for CD³ Models:

- Wayside Solar or 120V
- Outpost

Size & Dimensions:

Wayside Models:

- 94" long, 40.5" wide, 5" thick
- Reinforced concrete
- 1/2" mounting frame/bolts
- 8" service hole
- 1,500 lbs

Outpost Model:

- 33" long, 25.5" wide, 5" thick
- Reinforced concrete
- Moveable with 2 wheel dolly
- 325 lbs

No-Shovel* Installation:

- Gravel/dirt
- Asphalt
- Concrete
- Turf grass (with geofabric)
- Top back edge of curb

***Must be level surface**



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ORDINANCE NO. 7-22
AN ORDINANCE REGULATING CERTAIN ACTIVITIES IN TOWN PARKS AND ON
TOWN PROPERTY

The Town Board of the Town of Liberty Grove, Door County, Wisconsin, pursuant to Section 60.22(1), Wisconsin Statutes, does hereby ordain as follows:

All previous ordinances regulating activities in Town parks and on Town property, including but not limited to 1-85, 3-86, 6-05, 1-16, 1-17, 3-19, 1-21 and 3-22 are hereby repealed.

Sec. 1. Purpose.

To enact an ordinance regulating certain activities in Town parks and on Town property of the Town of Liberty Grove, Door County, Wisconsin, in order to enhance and promote to the fullest the public's use, enjoyment, safety of such designated areas.

Sec. 2. Definitions.

- (a) "Dog" means any canine regardless of age or sex.
- (b) "Cat" means any feline regardless of age or sex.
- (c) "Town Park" means any Town Park, property or launch ramp, including, but not limited to the parks known as: Mariner Park at Gills Rock, Ellison Bay Community Center; Fitzgerald, Sand Bay, Porte Des Morts, Will's Park, Hotz Memorial, Grand View, Wisconsin Bay Town Park; and the Ellison Bay, North Bay, Garrett Bay and Europe Lake launch ramps.
- (d) "Town Property" means any property, land or building, owned by or under the jurisdiction of the Town in addition to "Town Parks" as defined in subsection (c) above.
- (e) "Alcohol Beverages" means fermented malt beverages and intoxicating liquor as defined in Chapter 125, Wis. Stats., which definitions are adopted herein by reference.
- (f) "Personal effects" includes but is not limited to watercraft, trailers, vehicles, recreational equipment, and other items that are not the property of Liberty Grove.
- (g) "Private Enterprise" means any entity either individually owned and operated or owned and operated by a corporation for profit or not-for-profit.

Sec. 3. Curfew.

No person may enter, use, leave personal effects at, or remain in any Town Park in the Town of Liberty Grove between the hours of 10:00pm and 6:00am. This section does not apply to seasonal/transient dockage.

Sec. 4 Dogs/Cats.

No cats shall be allowed in any Town Park at any time. Dogs are allowed in Town parks and launch areas on leash only and are not allowed on the beach areas.

Sec. 5. Alcohol Beverages.

No alcohol beverages shall be consumed by any person in any Town Park between the hours of 10:00 pm and 6:00 am without the written permission of the Liberty Grove Town Board.

Sec. 6. Launching and Storing of Boats.

- (a) No agent or employee of the Town shall participate in the launching, retrieving, loading, or mooring of any watercraft.
- (b) No motorboat, sailboat, canoe, kayak, launch or any other boat or watercraft or equipment of any kind shall be parked, left unattended, stored or kept upon property of the Town, including

any Town Park as specified above, other than in designated parking areas, such areas and times to be specified by written permission of the Town Board or its designee. Any watercraft or equipment left on Town property unattended or after the hours specified in Section 3 of this ordinance shall be subject to removal, towing charges, and fines to be paid by the owner as written in Section 9 of this ordinance.

Sec. 7. Rental of Town Parks other than Ellison Bay Community Center.

Rental of the following parks is permitted by written permission of the Town Board of Supervisors of the Town of Liberty Grove or their designee: Gills Rock Park, Wills Park, Mariner Park at Gills Rock, and Fitzgerald Park. These parks will remain open to the public for general use. Fees to rent these parks applies and are listed in the Town's current fees schedule.

Sec. 8. Operation and Launching of Boats in Ellison Bay Community Center.

No person shall operate or launch any motorboat, sailboat, canoe, launch or any other boat or watercraft of any kind within the swimming area of the Ellison Bay community Center. The swimming area is defined as the area bounded by the Community Center dock, a line from the northern tip of said dock in an easterly direction for a distance of 100 feet, thence southeast to the eastern edge of the Town of Liberty Grove property line, then west along the beach to the aforementioned Community Center dock.

Sec. 9. Private Enterprise Operations

- (a) Private enterprises as defined in Section 2(g) above shall not conduct any business in Town parks or in or on Town property except as specifically authorized by the Town board and provided in subsection (b) of this Section below.
- (b) Private enterprises as defined in Section 2(g) above may operate aquatic enterprises as outlined in Ordinance 9-21 in Town parks or in or on Town property provided all the necessary permits and proof of insurance are demonstrated and provided further that such private enterprise obtains the express written permission of the Town Board.

Sec. 10. Enforcement.

- (a) This ordinance may be enforced by the issuance of a citation to any violator of this ordinance by any Sheriff or Deputy Sheriff of the County of Door, State of Wisconsin, by any State of Wisconsin officer with police powers.
- (b) In the alternative, any forfeitures imposed by this ordinance may be sued for and recovered pursuant to Chapter 778, Wis. Stats., in the name of the Town of Liberty Grove.

Sec. 11. Penalties.

Penalties for violations of provisions of this ordinance shall be not less than \$50 nor more than \$300 plus the costs and disbursements of prosecution, for any violation which occurs under the terms of this ordinance. Each violation of any section constitutes a separate offense.

Sec. 12. Conflicting Ordinances.

All ordinances in whole or in part of the Town of Liberty Grove which conflict with provisions of this ordinance are hereby repealed.

Sec. 13. Severance Clause.

If provisions of this ordinance are declared to be severable, and if any section, sentence, clause or phrase of this ordinance shall for any reason be held to be invalid or unconstitutional, such

decision shall not affect the validity of the remaining sections, sentences, clauses or phrases of the ordinance.

Adopted at a regular meeting of the Liberty Grove Town Board on May 18, 2022

Motion to adopt: Ward Second: Johnson. Vote: 3 aye 0 nay.

I, Anastasia Bell, Clerk/Treasurer of the Town of Liberty Grove, Door County Wisconsin hereby certify that the above is a true and correct copy of an ordinance which was adopted at a properly noticed meeting of the Liberty Grove Town Board on the 18th day of May 2022

Dated this 18th day of May 2022

Anastasia Bell, Clerk/Treasurer