

## TOWN OF LIBERTY GROVE PUBLIC MEETINGS

**Parks & Property Committee**

**Date: Monday, August 15, 2022**

**Time: 11:00 AM**

**Place: Liberty Grove Town Hall, 11161 Old Stage Road**

**Agenda:**

1. Call to Order
2. Declaration of Quorum
3. Approve Agenda
4. Approve Minutes of 7-18-22
5. Public input
6. Status of current projects:
  - a. Mariner Park at Gills Rock
  - b. Disc golf course on Town Property
7. Ellison Bay Community Park Tennis Courts
8. Remove Property at 11976 Highway 42 from the table
9. Property at 11976 Highway 42
10. 2023 Budget Request and 5 Year Plan
11. Correspondence
12. Future meetings
13. Adjourn

*\*\*All agenda items will include discussion and possible action. Deviation from listed order may occur\*\**

*\*\*Audience members must ask for permission, during public input, to speak on agenda items \*\**

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Anastasia Bell, Clerk/Treasurer

*Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board*

**Town of Liberty Grove**  
**Minutes of the Parks and Property Committee on July 18, 2022**  
(This meeting was correctly posted)

**Agenda:**

1. Call to Order
2. Declaration of Quorum
3. Approve Agenda
4. Approve Minutes of 6-14-22
5. Public input
6. Status of current projects:
  - a. Mariner Park at Gills Rock
  - b. Disc golf course on Town Property
7. Proposal from Pier and Waterfront Solutions for Mariner Park
8. Property at 11976 Highway 42
9. 2023 Budget Request and 5 Year Plan
10. Correspondence
11. Future meetings
12. Adjourn

Chair Cathy Ward called the meeting to order at 9:04am. Committee members Donna Scattergood and Mike Repp were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, and 1 member of the public. Committee member Christine Bridenhagen was excused.

**Ward moved, Repp second**, to approve the agenda as posted. Carried 3-0.

**Ward moved, Scattergood second** to approve the 6/14/2022 minutes as presented. Carried 3-0.

**Public Input** – Mickie Rasch, Door Bluff Road, noted the Service Club is seeking a new location for their Christmas tree.

**Mariner Park at Gills Rock** – Ward reported the sign has been ordered, the boat has not been removed, and there have been vehicles traveling over/parking on the mound system. The Maritime Museum will pick up their desired items tomorrow. Kalms will contact the party interested in the buildings and Ward will contact the LGHS to confirm their interest. Committee member Sylvann Welcome connected to the meeting.

**Disc Golf on Town Property** – Ward reported the disc golf representatives would like a 9-hole course and an additional practice basket in the park near the entrance to the course. **Ward moved, Scattergood second** to recommend the Town Board purchase 10 pole and basket units for the disc golf course at the Gills Rock Park. Carried 4-0.

**Water Access at Mariner Park** – Ward noted the difference between the quotes is the side walls. **Ward moved, Repp second** to recommend the Town Board accept the price of \$14,540.00 from Pier & Waterfront Solutions for one stone water access point at Mariner Park. Carried 4-0. Ward will get a quote to add 1 and/or 2 railings to this access.

**2023 Budget** – The 2023 budget draft was reviewed, various changes were made, and the following items were noted for follow-up:

- Gills Rock Park – are woodchips needed every year?
- Annual cost of garden maintenance at EBCC and Wills parks
- Was the Sand Bay toilet roof replaced, if not, can this happen yet this year?

- Mariner Park – priority to remove buildings, added funds to request to resurface the dock area. If the request must be reduced, consider installing a 32 x 20 pavilion.
- Kalms to check with Jay for an updated 5-year equipment plan
- Confirm working timeline and wage for Harbormaster
- Consider dredging the marina depending on water levels
- Waiting for Library budget request

**11976 Highway 42** – Ward noted that Bridenhagen requested this item to be discussed. **Ward moved, Welcome second** to table this until the next meeting. Carried 4-0.

**Correspondence** – None.

The next meeting will be Monday, August 15, 2022 at 9:00am.

**Ward moved, Scattergood second** to adjourn at 11:01am. Carried 4-0.

Respectfully submitted,  
Anastasia Bell, Clerk/Treasurer



Town Clerk <tlibertygrove@gmail.com>

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## Fwd: Ellison Bay Tennis Courts

1 message

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**Cathy Ward** <cward@libertygrove.org>  
To: Town of Liberty Grove <tlibertygrove@gmail.com>

Wed, Aug 10, 2022 at 7:09 PM

One more email in to me today regarding use of EB tennis courts.

----- Forwarded message -----

From: **Derek Hubbard** <[REDACTED]>  
Date: Tue, Aug 9, 2022 at 19:48  
Subject: Ellison Bay Tennis Courts  
To: <cward@libertygrove.org>

Hello Cathy and the Liberty Grove Village Board Members,

My name is Derek Hubbard. I am writing this email in support of maintaining the Ellison Bay Tennis Courts as tennis courts, and not a combination pickleball and tennis courts.

My family has been in northern Door county for five generations. My grandmother was born on Plum Island and my grandfather was a high school teacher and tennis coach in Green Bay. They ran the Hub's Motel in Sister Bay (Liberty Grove) for over 30 years. I grew up playing tennis in Green Bay and up north in Sister Bay and Ellison bay. I have since built our retirement home in Liberty Grove on Hwy 42.

The Door County pickleball club has taken over the Sister Bay courts and affected both courts with lines that are slippery when crossing over and confusing for the players.

I feel strongly that there is a playing and safety difference when the additional lines are placed on the courts. My experience as a part time high school tennis coach and family physician teaches me that avoidance of injury is the most important thing. I would request a separate area dedicated for pickleball.

Thank you,

Derek Hubbard  
[REDACTED]

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**Fwd: Ellison Bay Tennis Courts**

1 message

**Cathy Ward** <cward@libertygrove.org>

Wed, Aug 10, 2022 at 4:10 PM

To: Town of Liberty Grove &lt;tlibertygrove@gmail.com&gt;

One example of emails I have received in support of tennis at the Ellison Bay. I am not sure right now if we need this in the packet for Monday's Parks or not.

----- Forwarded message -----

From: **Teresa Wyatt** <[REDACTED]>

Date: Wed, Aug 10, 2022 at 15:16

Subject: Ellison Bay Tennis Courts

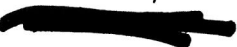
To: cward@Libertygrove.org &lt;cward@libertygrove.org&gt;

I am writing as an avid tennis player and my husband and I are so grateful for these beautiful courts. I am a Weborg by birth. David and Else Weborg were my parents. My grand daughter's name is Ellison. We so love it here and although we are only here during the "tennis" months, I hope you can understand how I see so many use these courts and enjoy this beautiful park. Tennis is a classic and pickle ball is a trend. I feel no concern if someone wishes to play pickle ball elsewhere as it is available in Fish Creek and Sister Bay. My grandkids well all of us were on the courts Saturday and had such a wonderful time. I have seen so many bring children and grandchildren to play and I see so many happy faces! The park is lovely. If someone is wishing to ADD pickle ball to the NORTH end of the community? I would think next to Gills Rock park would be perfect. Taking tennis from Ellison Bay would be a tragic. Please consider keeping life as it is...change is going to happen but instead add it to Gills Rock perhaps. I honestly need tennis. For health and happiness...those courts mean everything to me and got me through the difficult months as my parents were declining.

I am so happy to hear about benches...adding to the functionality of it all is wonderful!

Please consider that I, Teresa Weborg Wyatt and my love Daniel Theme simply LOVE the Ellison Bay park just as it is...Respect

Teresa Weborg Wyatt

Teresa Wyatt 

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**Fwd: IMG\_2026-preview.pvt**

1 message

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**Cathy Ward** <cward@libertygrove.org>  
To: Town of Liberty Grove <tlibertygrove@gmail.com>

Wed, Aug 10, 2022 at 4:14 PM

Another email in support of tennis courts. The attached picture is of a bench made with hopes to place it within the fenced area, for people to use while waiting for their turn on the court.

We do need to agendize a discussion, decision on the bench.

----- Forwarded message -----

From: **Timothy Skrobot**, [REDACTED]  
Date: Sun, Aug 7, 2022 at 19:08  
Subject: IMG\_2026-preview.pvt  
To: Cathy Ward <cward@libertygrove.org>

Cathy,

RC made this great bench for us--- I think it is perfect for the tennis courts.  
2" thick top board 19" high 7' wide. 13" deep  
I will give it a coat of Spar Urethane which I have.

If it is turned down, I'm keeping it!

Of course, he plans to make another one for the courts. We think that it is cedar, and from a sawmill. It is heavy duty.

Tim Weasel



**IMG\_2026.jpeg**  
5181K

|    | A                                               | D           | E           | F           | G           | H           | I | J | K | L                                                                                                                                          |
|----|-------------------------------------------------|-------------|-------------|-------------|-------------|-------------|---|---|---|--------------------------------------------------------------------------------------------------------------------------------------------|
| 1  | <b>Parks &amp; Property Budget</b>              | <b>2021</b> | <b>2022</b> | <b>2023</b> | <b>2024</b> | <b>2025</b> |   |   |   |                                                                                                                                            |
| 2  | Yearly parks maintenance                        | 15,000      | 16,000      | 15,400      | 14,000      | 14,000      |   |   |   | 14,000 potties, flags, chemicals, paper product                                                                                            |
| 3  | Signs in Parks                                  | 1,000       | 1,500       |             |             |             |   |   |   |                                                                                                                                            |
| 4  | Gills Rock--playground equipment                | 2,000       | 2,000       | 2,500       | 2,000       | 2,000       |   |   |   |                                                                                                                                            |
| 5  | Maintenance                                     | 500         | 500         | 500         | 500         | 500         |   |   |   |                                                                                                                                            |
| 6  | EB Community Center-maint                       | 4,000       | 1,500       | 1,500       | 1,500       | 1,500       |   |   |   |                                                                                                                                            |
| 7  | Gardens-Community Center                        | 4,000       | 5,500       | 4,000       | 4,000       | 4,000       |   |   |   |                                                                                                                                            |
| 8  | Beach repair/maint.                             | 2,000       |             | 1,500       |             | 2,000       |   |   |   | Sand at beach                                                                                                                              |
| 9  | WC Bldg maint.                                  | 1,000       | 1,000       | 1,200       | 1,000       | 1,000       |   |   |   |                                                                                                                                            |
| 10 | Seal & line tennis court                        |             |             | 4,000       |             |             |   |   |   |                                                                                                                                            |
| 11 | Europe Bay--Hotz park                           | 100         | 500         | 650         | 500         | 500         |   |   |   | \$550 for pumping out pit toilet<br>\$100 for supplies                                                                                     |
| 12 | Fitzgerald park                                 | 650         | 650         | 650         | 650         | 650         |   |   |   |                                                                                                                                            |
| 13 | Garrett Bay                                     | 5,400       | 5,400       | 200         | 200         | 200         |   |   |   |                                                                                                                                            |
| 14 | Europe Lake                                     | 300         | 300         | 300         | 300         | 300         |   |   |   | parking area/path                                                                                                                          |
| 15 | Grand View                                      | 500         | 500         |             |             |             |   |   |   |                                                                                                                                            |
| 16 | Grand View Adjacent (Hillside Dr)               |             |             | 300         |             |             |   |   |   | \$200 supplies<br>\$450 pump out pit toilet                                                                                                |
| 17 | Sand Bay                                        | 700         | 1,400       | 650         | 600         | 600         |   |   |   |                                                                                                                                            |
| 18 | Porte des Morts                                 |             | 750         |             |             |             |   |   |   | priority to remove buildings<br>900 toilet (6 mo)<br>90,000 dock resurface<br>40,000 pavillion (32 x 20) if dock<br>resurface not possible |
| 19 | Mariner Park at Gills Rock maint                | 1,000       | 40,000      | 90,900      | 5,000       |             |   |   |   |                                                                                                                                            |
| 20 | Mariners Park Shoreline protection              | 70,000      | 20,000      |             |             |             |   |   |   |                                                                                                                                            |
| 21 | North Bay                                       |             |             | 5,000       |             |             |   |   |   |                                                                                                                                            |
| 22 | Olson Property                                  | 2,000       |             |             |             |             |   |   |   | Dredging                                                                                                                                   |
| 23 | Klenke Garage Museum                            | 10,000      |             |             |             |             |   |   |   |                                                                                                                                            |
| 24 | Ellison Bay Parking lot                         | 200         | 200         | 200         | 200         | 200         |   |   |   |                                                                                                                                            |
| 25 | Staircase-Port des Morts                        | 750         |             |             |             |             |   |   |   | Garden maintenance                                                                                                                         |
| 26 | Wills Park                                      |             | 1,500       | 1,500       | 1,500       | 1,500       |   |   |   |                                                                                                                                            |
| 27 | Capital Reserve-Contingent Property Acquisition | 20,000      | 13,007      |             |             |             |   |   |   |                                                                                                                                            |
| 28 | Capital Reserve-Equipment purchases             | 20,700      | 18,250      | 0           |             |             |   |   |   |                                                                                                                                            |
| 29 | Cemetery Improvements                           |             |             |             |             |             |   |   |   |                                                                                                                                            |
| 30 | EB Harbor: wage                                 | 10,313      | 10,344      | 11,000      | 11,500      | 11,500      |   |   |   | Mike Repp may be interested-<br>revisit working timeline                                                                                   |
| 31 | Maint-dredge, weed control                      | 1,000       | 3,000       | 1,500       | 1,000       | 1,000       |   |   |   | may need to think about dredging<br>based on water levels                                                                                  |
| 32 | Install water                                   |             |             | 10,000      |             |             |   |   |   |                                                                                                                                            |
| 33 | Town hall: maint                                | 3,500       | 3,500       | 3,500       |             |             |   |   |   |                                                                                                                                            |
| 34 | heat                                            | 4,000       | 6,000       | 9,196       |             |             |   |   |   |                                                                                                                                            |
| 35 | electric                                        | 4,500       | 5,000       | 5,750       |             |             |   |   |   | 4,000 gal @ 2.299                                                                                                                          |
| 36 | Library                                         | 36,500      | 37,000      | 39,000      |             |             |   |   |   | 2,000 per year for carpeting<br>(20,000) by 2027<br>10,000 per year for roof (80,000)<br>by 2030                                           |
| 37 | N Fire Station: maint                           | 10,000      |             | 3,000       |             |             |   |   |   |                                                                                                                                            |
| 38 | electric                                        | 6,500       | 7,000       | 8,000       |             |             |   |   |   |                                                                                                                                            |
| 39 | heat                                            | 4,750       | 7,250       | 11,495      |             |             |   |   |   | 5,000 gal @ 2.299                                                                                                                          |
| 40 | Old Fire Station                                | 12,150      | 1,000       | 1,500       |             |             |   |   |   |                                                                                                                                            |
| 41 | TOTALS                                          | 255,013     | 210,551     | 234,891     | 84,450      | 29,950      |   |   |   |                                                                                                                                            |