

TOWN OF LIBERTY GROVE PUBLIC MEETINGS

Parks & Property Committee

Date: Monday, July 18, 2022

Time: 9:00 AM

Place: Liberty Grove Town Hall, 11161 Old Stage Road

Agenda:

1. Call to Order
2. Declaration of Quorum
3. Approve Agenda
4. Approve Minutes of 6-14-22
5. Public input
6. Status of current projects:
 - a. Mariner Park at Gills Rock
 - b. Disc golf course on Town Property
7. Proposal from Pier and Waterfront Solutions for Mariner Park
8. Property at 11976 Highway 42
9. 2023 Budget Request and 5 Year Plan
10. Correspondence
11. Future meetings
12. Adjourn

All agenda items will include discussion and possible action. Deviation from listed order may occur

***Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board

Town of Liberty Grove
Minutes of the Parks and Property Committee on June 14, 2022

(This meeting was correctly posted)

Agenda:

1. Call to Order
2. Declaration of Quorum
3. Approve Agenda
4. Approve Minutes of 5-10-22
5. Public input
6. Status of current projects:
 - a. Mariner Park at Gills Rock
 - b. Disc golf course on Town Property
 - c. Pickleball lines on tennis courts
7. Donation of plantings
8. 2023 Budget Request
9. Correspondence
10. Future meetings
11. Adjourn

Chair Cathy Ward called the meeting to order at 9:02am. Committee members Sylvann Welcome, Christine Bridenhagen, and Mike Repp were present along with Clerk/Treasurer Anastasia Bell. Committee member Donna Scattergood was excused.

Bridenhagen moved, Welcome second, to approve the agenda as posted. Carried 4-0.

Ward moved, Bridenhagen second to approve the 5/10/2022 minutes as presented. Carried 4-0.

Public Input – None.

Mariner Park at Gills Rock – It was noted that the park looks good with the buildings removed and the grass planted. Bridenhagen asked if minimal impact activities could be considered. It was noted that the septic area should be roped off to keep vehicles away. Ward will continue investigating shelters/pavilions for possible inclusion in the 2023 budget.

Disc Golf on Town Property – Ward has walked the area and the group asked about invasive species and trimming branches. The current budget should cover a 9-hole course. The course should be added to the app when available.

Pickleball – Ward reported there are lines on the court closest to the Womens Club building.

Planting Donation – Ward is waiting for more information from the company that has indicated they would like to make a donation. Bridenhagen asked who placed the planters between Wills Park and the road.

2023 Budget – This will be the focus of the next meeting. Bridenhagen noted trees are starting to obstruct the view at Grand View and requested the Val-A property be discussed for possible disposal at the next meeting.

Correspondence – None.

The next meeting will be Monday, July 18, 2022 at 9:00am.

Bridenhagen moved, Repp second to adjourn at 10:05am. Carried 4-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer



Pier & Waterfront Solutions LLC

7325 Hwy 57

Sturgeon Bay WI 54235

www.wisconsinpws.com

(920) 493-4404

Date: June 18, 2022

Owner: Town of Liberty Grove
Cathy Ward
11161 Old Stage Rd
Sister Bay, WI 54234

Project Location: Mariners Park
12695 State Hwy 42
Ellison Bay, WI 54210

Contact Information: Phone: 920-421-0779 email: cward@libertygrove.org

Option 1: Dimensional Stone Steps and Path with Dimensional Stone Side Walls

Description of work: Install one stone path with stone steps through existing rip rap from the lawn to the lakebed.

Specifications The PWS crew will require an 8' wide access to the water's edge to install the stone steps. Current rip rap will be removed and restacked to make room for stone steps from the lakebed to the top of the existing rip rap. Steps will consist of dimensional stone base step to be approximately 5' wide with each successive tread being approximately 7"-8" high. Steps will have a stacked dimensional stone side walls on either side of the steps. The steps will cover approximately 15' of the approximate 25' wide rip rap. To allow safe access to the steps, a single layer of approximately 7"-8" dimensional stone will be placed from the steps to the grass. The joints and seams of the stairs and the path will be mortared with concrete. No additional rip rap will be imported.

Materials: Limestone Dimensional Stone (30") – approximately 40 tons
Limestone Dimensional Stone (7" to 8") – approximately 13 tons
Breaker Run (3" to 6") – approximately 10 tons
Geotextile Fabric – as needed

Pricing: Quote as specified above includes DNR Permit, equipment as needed, specified materials, delivery, and labor for the sum total of: Thirty-five thousand seven hundred forty dollars. \$35,740.00. Price does not include landscaping repairs or local permit if required. Price does not include any taxes.

Terms: 50% Down payment, Balance upon completion

Authorized signature: _____ Date: _____

Authorized signature: _____ Date: _____



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(920) 493-4404

Date: June 18, 2022

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Cathy Ward
11161 Old Stage Rd
Sister Bay, WI 54234

Project Location: Mariners Park
12695 State Hwy 42
Ellison Bay, WI 54210

Contact Information: Phone: (920) 421-0777 email: cward@libertygrove.org

Option 2: Dimensional Stone Steps and Path (no side walls)

Description of work: Install one stone path with stone steps through existing rip rap from the lawn to the lakebed.

Specifications The PWS crew will require an 8' wide access to the water's edge to install the stone steps. Current rip rap will be removed and restacked to make room for stone steps from the lakebed to the top of the existing rip rap. Steps will consist of dimensional stone base step to be approximately 5' wide with each successive tread being approximately 7"-8" high. The steps will cover approximately 15' of the approximate 25' wide rip rap. To allow safe access to the steps, a single layer of approximately 7"-8" dimensional stone will be placed from the steps to the grass. The joints and seams of the stairs and the path will be mortared with concrete. No additional rip rap will be imported.

Materials: Limestone Dimensional Stone (30") – approximately 3 tons
Limestone Dimensional Stone (7" to 8") – approximately 13 tons
Breaker Run (3" to 6") – approximately 10 tons
Geotextile Fabric – as needed

Pricing: Quote as specified above including DNR Permit, equipment as needed, specified materials, delivery, and labor for the sum total of: **Fourteen thousand five hundred forty dollars. \$14,540.00.** Price does not include landscaping repairs or local permit if required. Price does not include any taxes.

Terms: 50% Down payment, Balance upon completion

Authorized signature: _____ Date: _____

Authorized signature: _____ Date: _____

	A	D	E	F	G	H	I	J	K	L
1	Parks & Property Budget	2021	2022	2023	2024	2025				
2	Yearly parks maintenance	15,000	16,000	14,000	14,000	14,000	1000-pit toilet roofs 1000-picnic bench lumber/hardware 14,000 potties, flags, chemicals, paper products			14,000 potties, flags, chemical paper product
3	Signs in Parks	1,000	1,500							
4	Gillis Rock--playground equipment	2,000	2,000	2,069	2,000	2,000	1000 for all but MP@GR 500 for brochures			
5	Maintenance	500	500	500	500	500	woodchips			
6	EB Community Center-maint	4,000	1,500	1,500	4,500	1,500	Potential issues due to being closed for 1 season			
7	Gardens-Community Center	4,000	5,500	5,000	5,500	5,500				
8	Beach repair/maint.	2,000	2,000	2,000	2,000	2,000				Sand at beach
9	WC Bldg maint.	1,000	1,000	1,000	1,000	1,000	\$400 for pumping out pit toilet \$100 for supplies			
10	Seal & line tennis court			3,000			5,200 for concrete ramp			
11	Europe Bay--Hotz park	100	500	500	500	500	roof for pit toilets and paper products \$400 for pumping out pit toilet			\$400 for pumping out pit toilet \$100 for supplies
12	Fitzgerald park	650	650	650	650	650				
13	Garrett Bay	5,400	5,400	200	200	200	Finance reduced by 63,080			
14	Europe lake	300	300	300	300	300	return to contingency (or other category) for 2021 bid overage			
15	Grand View	500	500							\$200 supplies \$400 pump out pit toilet
16	Sand Bay	700	1,400	600	600	600				
17	Porte des Morts		750				45,000 reduced to 23,007.37 for levy overage 23,007.37 reduced to 13,007.37 to give tech 10,000			
18	Mariner Park at Gillis Rock maint	1,000	40,000	279,180	5,000					
19	Mariners Park Shoreline protection	70,000	20,000							
20	Olson Property	2,000					*broom to be split with highway (5,000 total) *Disc golf course (9 holes) 7,750 *lawn mower 8,000			
21	Klenke Garage Museum	10,000								
22	Elison Bay Parking Lot	200	200	200	200	200	revisit timeline for working Reduced by 156.25			
23	Staircase-Port des Morts	750								
24	part time summer help									
25	Capital Reserve-Contingent Property Acquisition	20,000	13,007	50,000	55,000		check with DCN on availability at information booth			Disc golf (9 holes) 7,750
26	Capital Reserve-Equipment purchases	20,700	18,250	7,750						
27	Cemetery Improvements				40,000		Increased from 1250			
28	EB Harbor: wage	10,313	10,344	11,000	14,500					
29	Bike rack						4000 gal @1.45			
30	Maint-dredge, weed control	1,000	3,000	1,000	1,000	1,000				
31	Install water			10,000			follow up on windows			
32	Town hall: maint	3,500	3,500				5000 gal @ 1.45			
33	heat	4,000	6,000							
34	electric	4,500	5,000							
35	library	36,500	37,000							
36	N Fire Station: maint	10,000								
37	electric	6,500	7,000							
38	heat	4,750	7,250							
39	Old Fire Station	12,150	1,000							
40	TOTALS	255,013	209,051	390,880	139,450	29,950				