

TOWN OF LIBERTY GROVE PUBLIC MEETINGS

Parks & Property Committee

Date: Tuesday, June 14, 2022

Time: 9:00 AM

Place: Liberty Grove Town Hall, 11161 Old Stage Road

Agenda:

1. Call to Order
2. Declaration of Quorum
3. Approve Agenda
4. Approve Minutes of 5-10-22
5. Public input
6. Status of current projects:
 - a. Mariner Park at Gills Rock
 - b. Disc golf course on Town Property
 - c. Pickleball lines on tennis courts
7. Donation of plantings
8. 2023 Budget Request
9. Correspondence
10. Future meetings
11. Adjourn

All agenda items will include discussion and possible action. Deviation from listed order may occur

***Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board

Town of Liberty Grove
Minutes of the Parks and Property Committee on May 10, 2022

(This meeting was correctly posted)

Agenda:

1. Call to Order
2. Declaration of Quorum
3. Approve Agenda
4. Approve Minutes of 3-8-22
5. Public input
6. Status of current projects:
 - a. Disc golf course on Town Property
 - b. Pickleball lines on tennis courts
7. Ordinance Regulating Activities in Parks and on Town Property
8. Park Sign for Mariner Park at Gills Rock
9. Request for Sunflowers on Town Property
10. Correspondence
11. Future meetings
12. Adjourn

Chair Cathy Ward called the meeting to order at 9:06am. Committee members Donna Scattergood, and Christine Bridenhagen were present along with Clerk/Treasurer Anastasia Bell and 3 members of the public. Committee member Sylvann Welcome was excused.

Ward moved, Scattergood second, to approve the agenda as posted. Carried 3-0.

Ward moved, Bridenhagen second to approve the 3/8/2022 minutes as presented. Carried 3-0.

Public Input – Ward reported that Mike Repp is a new member of this committee, the Mariner Park house is almost ready to be moved and the Town Board has approved the use of Town parks as a destination for a luxury picnic business. After attending the Green Tier Summit, a resolution is likely the next steps for the Town. Mickie Rasch, Door County North, reported on their new event which will promote the green initiative and pollinators.

Disc Golf on Town Property – Ward noted she has plans to walk the property with a Disc Golf Club representative and believes it will be \$400 per goal without installation.

Pickleball Courts – Ward will schedule a meeting with the Pickleball Association representative to review their expectations and create a possible timeline and cost estimate.

Ordinance Regulating Activities – Ward noted this is before the Committee after a request was made to the Town Board to allow an extended curfew for a rental. **Ward moved, Scattergood second** to recommend the resolution to the Town Board with section 3 to read “No person may enter, use, leave personal effects at, or remain in any Town Park in the Town of Liberty Grove between the hours of 10:00pm and 6:00am. This section does not apply to seasonal/transient dockage.” Carried 3-0.

Sign for Mariners Park – **Bridenhagen moved, Ward second** to recommend the first design with “Mariner Park” and the Town Logo on the left. Carried 3-0.

Sunflowers on Town Property – Marie Skrobot, Badger Road, noted the Service Club would like to plant 100 sunflower seeds on the fire station property. Bridenhagen noted it should be a statement and should be done properly. Committee member Mike Repp arrived. **Ward moved, Bridenhagen second** to recommend the Town Board allow the Ellison Bay Service Club to plan sunflower seeds on the North Fire Station property with the condition that Door County

Broadband and other appropriate entities are contacted to ensure it is done in a safe manner.
Carried 4-0.

Correspondence – Mike Repp introduced himself and other members shared a little about themselves.

The next meeting will be Tuesday, June 14, 2022 at 9:00am.

Bridenhagen moved, Ward second to adjourn at 10:15pm. Carried 4-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

DRAFT

	A	D	E	F	G	H	I	J
1	Parks & Property Budget	2021	2022	2023	2024	2025		
2	Yearly parks maintenance	15,000	16,000	14,000	14,000	14,000		
3	Signs in Parks	1,000	1,500					
4	Gills Rock--playground equipment	2,000	2,000	2,000	2,000	2,000		
5	Maintenance	500	500	500	500	500		
6	EB Community Center-maint	4,000	1,500	1,500	1,500	1,500		
7	Gardens-Community Center	4,000	5,500	5,500	5,500	5,500		
8	Beach repair/maint.	2,000		2,000		2,000		
9	WC Bldg maint.	1,000	1,000	1,000	1,000	1,000		
10	Seal & line tennis court			3,000				
11	Europe Bay--Hotz park	100	500	500	500	500		
12	Fitzgerald park	650	650	650	650	650		
13	Garrett Bay	5,400	5,400	200	200	200		
14	Europe Lake	300	300	300	300	300		
15	Grand View	500	500					
16	Sand Bay	700	1,400	600	600	600		
17	Porte des Morts		750					
18	Mariner Park at Gills Rock maint	1,000	40,000	279,180	5,000			
19	Mariners Park Shoreline protection	70,000	20,000					
20	Olson Property	2,000						
21	Klenke Garage Museum	10,000						
22	Ellison Bay Parking Lot	200	200	200	200	200		
23	Staircase-Port des Morts	750						
24	part time summer help							
25	Capital Reserve-Contingent Property Acquisition	20,000	13,007	50,000	55,000			
26	Capital Reserve-Equipment purchases	20,700	18,250	7,750				
27	Cemetery Improvements				40,000			
28	EB Harbor: wage	10,313	10,344	11,000	11,500			
29	Bike rack							
30	Maint-dredge, weed control	1,000	3,000	1,000	1,000	1,000		
31	Install water			10,000				
32	Town hall: maint	3,500	3,500					
33	heat	4,000	6,000					
34	electric	4,500	5,000					
35	Library	36,500	37,000					
36	N Fire Station: maint	10,000						
37	electric	6,500	7,000					
38	heat	4,750	7,250					
39	Old Fire Station	12,150	1,000					
40	TOTALS	255,013	209,051	390,880	139,450	29,950		

PHASED PLAN FOR DEVELOPMENT OF MARINER PARK

PHASE 1 (2021)

Completed	Shoreline Protection	\$35,000-\$70,000	
In progress	Establish temporary parking area between the access driveways and traffic flow path	crew + \$275 gravel 65 yds ³ gravel	
	Tables (4)	Donations	
	Grills (2)	Donations	
	Benches (2)	Donations	
	General property maintenance, tree trimming, cut out dead wood, removed dead and dying trees.	crew	
	Disposition of the Weborg house-annual meeting		
	Verbal agreement regarding pressure tank in the house crawl space	0	
	Temporary sign at entrance	\$	1,000
	Cleanup edge line between riprap and grassy area-install a walking path here?		
	Porta potty (\$90/month)	\$	1,080
	Remove small storage building at the north end	crew	
	LGHS, Maritime Museum, GEO-DC remove desired contents of buildings prior to demolition-deadline September 2, 2021		0
	Decide on any agreement regarding shared well on commercial property		
	Temporary nautical themed barriers/markers to restrict access to Weborg commercial activity and dock areas where improvement work will occur.		

\$ 72,355

PHASE 2 (2022)

	Porta potty (\$90/month)	\$	1,080
	Phase II study of property and asbestos investigation-EPA/DNR	\$	30,000
	Disposition of the buildings	\$	50,000
	Hire architect/consultant to design safe harbor for inclusion in presentation to grant entities (Coastal Management/Waterway Commission)	\$	20,000
	Additional tables(1-2), grills(2), and benches (1-2)	\$	2,000

\$ 103,080

PHASE 3 (2023)

	Porta potty (\$90/month)	\$	1,080
	Hire park design consultant	\$	5,000
	Install safe harbor (Town match)	\$	150,000
	Make the area ADA accessible from shore area to the north as well as from a possible parking area where Weborg house is currently located or possible parking area nearby	\$	50,000
	Restrooms	\$	40,000
	Pavillion	\$	20,000
	As shoreline work is completed establish/finalize entrance & exit, parking area, and walkways (if any) between parking, shoreline & restrooms	\$	10,000
	Appropriate signage for fishing, swimming, walking/climbing on the rocks (4 at \$25 sign & \$500 support each)	\$	2,100
	Final Park signage	\$	1,000

\$ 279,180

PHASE 4 (2024)

	Permanent nautical themed barriers/markers to restrict access to Weborg commercial activity and dock areas where improvement work will occur.	\$	5,000
	Focus on Memorial to Commercial Fisheries, exhibits, etc.	?	
	Exhibits, educational and interpretive signage	?	

\$ 5,000

TOTAL ESTIMATE FOR ALL PHASES

459,615