

TOWN OF LIBERTY GROVE PUBLIC MEETINGS

Parks & Property Committee

Date: Tuesday, June 8, 2021

Time: 9:00 AM

Place: Liberty Grove Town Hall, 11161 Old Stage Rd, Sister Bay

Agenda:

1. Call to Order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes of 5-11-21
5. Public input
6. Report on Mariners Park at Gills Rock
7. Consider grave digging and maintenance for non-Liberty Grove facilities
8. Discussion and possible action: 2022 Parks and Property budget
9. Discussion and possible action: benches in Town Parks
10. Correspondence
11. Future meetings
12. Adjourn

Anastasia Bell, Clerk/Treasurer

*** Deviation from posted order may occur. Audience members must ask for permission, during public input, to speak on topics they wish to address***

Members of the Liberty Grove Town Board or any other Liberty Grove Town committee, who are not members of the body whose meeting agenda(s) is(are) published in this(these) notice(s), are entitled, as any other citizen of the Town of Liberty Grove, to attend this(these) meeting(s) in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Town of Liberty Grove
Minutes of the Parks and Property Committee on May 11, 2021

(This meeting was correctly posted)

Agenda:

1. Call to Order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes of 4-13-21
5. Public input
6. Update on Mariners Park at Gills Rock
7. Discussion and possible action: location for garbage to be collected
8. Consider pet signage in Town parks
9. Discussion and possible action: signs at Ellison Bay Marina
10. Correspondence
11. Future meetings
12. Adjourn

Chair Cathy Ward called the meeting to order at 9:04am. Committee members Lou Covotsos, Cheryl Culver, Christine Bridenhagen and Donna Scattergood were present along with Clerk/Treasurer Anastasia Bell and 0 members of the public via teleconference (Zoom).

Ward moved, Covotsos second, to approve the agenda as posted. Passed 5-0.

Ward moved, Culver second to approve the 4-13-21 as presented. Passed 5-0.

Public Input – Ward noted she had received correspondence from a citizen indicating that the signage at Europe Lake may need to be moved or reduced.

Mariners Park at Gills Rock – Ward reported that the focus of the recent discussions has been a safe harbor and/or launch ramp. This was included in the survey results and would improve water access within the Town which is a goal of the Comprehensive Plan. Bridenhagen noted that the goal of the Town should be to provide services which are not already provided by private enterprises and to be aware of items which could continually require significant funding. The Committee is anticipating updated drawings for review at their next meeting.

Garbage Collection – Ward reported that she continues to have discussions with Going Garbage about providing more information on collection availability. It was suggested that this information could be included in new publications since visitors read these to see where to go for various activities while visiting.

Pet Signs – Ward noted that the verbiage still needs some fine tuning from the authorization to purchase signs last year. It was the consensus to have the following list on the pet signs in the Town Parks.

- Leashed pets
- Keep them from swim areas
- Clean up after them

Marina Signs – Ward will check with Mike Kellogg to see if any signs are needed at the marina before the sign order is placed.

Correspondence – A heartfelt thank you was given to Lou Covotsos for the time served on this Committee.

The next meeting will be Tuesday, June 8, 2021 at 9:00am.

Covotsos moved, Ward second to adjourn at 10:08pm. Passed 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

DRAFT

Report of Mariner's Park Project Development ad hoc Committee

As recorded in the agenda and minutes of the November 20, 2019 Liberty Grove Town Board, the Mariner's Park Project Development ad hoc Committee was created and "charged with developing future plans for the Mariners Park at Gills Rock property with an emphasis on finances and budgetary considerations." The committee was to meet for one year, commencing January 1, 2020. Due to Covid-19 related delays and other difficulties encountered, the committee requested a six month extension. That request was granted on November 18, 2020 by the Town Board, with a revised deadline of July 31, 2021.

The accompanying document provides a listing of specific, individual and incremental tasks to be undertaken at Mariner Park in a phased approach to allow both limited public access to the park during the 2021 season and increased access as work is continued over the next several years. Estimated anticipated costs are associated with each specific and individual task.

The Mariner's Park Project Development ad hoc Committee feels the document of tasks and related costs can serve as a basic, guide and plan to various Town committees including Parks and Properties, Finance, and the Town Board as initial development of the park is implemented.

The chair of the committee is very appreciative to each of the committee members for the significant time, thoughtfulness and patience they have brought to the service of the committee and the Town of Liberty Grove.

PHASED PLAN FOR DEVELOPMENT OF MARINER PARK

PHASE 1 \$ 72,355

Completed	Shoreline Protection	\$35,000-\$70,000	
In progress	Establish temporary parking area between the access driveways and traffic flow path	crew + \$275 gravel 65 yds ³ gravel	
	Tables, 4	Donations	
	Grills, 2	Donations	
	Benches, 2	Donations	
	General property maintenance, tree trimming, cut out dead wood, removed dead and dying trees.	crew	
	Disposition of the Weborg house-annual meeting		
	Verbal agreement regarding pressure tank in the house crawl space		0
	Temporary sign at entrance	\$	1,000
	Cleanup edge line between riprap and grassy area-install a walking path here?		
	Porta potty (\$90/month)	\$	1,080
	Remove small storage building at the north end	crew	
	LGHS, Maritime Museum, GEO-DC remove desired contents of buildings prior to demolition-deadline September 2, 2021		0
	Decide on any agreement regarding shared well on commercial property		
	Temporary nautical themed barriers/markers to restrict access to Weborg commercial activity and dock areas where improvement work will occur.		

PHASE 2 \$ 194,100

	Planning budget	\$	5,000
	Phase II study of property and abestos investigation-EPA/DNR	\$	30,000
	Disposition of the buildings	\$	50,000
	Repair safe harbor dock & make the area ADA accessible from shore area to the north as well as from a possible parking area where Weborg house is currently located or possible parking area nearby-Grants (Coastal Management/Waterway Commission)	\$	100,000
	Permanent nautical themed barriers/markers to restrict access to Weborg commercial activity and dock areas where improvement work will occur.	\$	5,000
	Appropriate sign to encourage fishing, discourage swimming, & discourage walking or climbing on the rocks.(\$25 sign & \$500 support each)	\$	2,100
	Additional tables, grills, and benches	\$	2,000

PHASE 3 \$ 85,000

	Shelter/Pavillions	\$	20,000
	Restrooms	\$	40,000
	As shoreline work is completed establish/finalize entrance & exit, parking area, and walkways (if any) between parking, shoreline & restrooms	\$	10,000
	Create permanent parking area (asphalt/impervious surface)	\$	14,000
	Final Park signage	\$	1,000

PHASE 4 \$ -

	Focus on Memorial to Commercial Fisheries, exhibits, etc.	?	
	Exhibits, educational and interpretive signage	?	

TOTAL ESTIMATE FOR ALL PHASES 351,455

DRAFT

	A				C	D	E	F	G	H	I	J
1	Parks & Property Budget				2020	2021	2022	2023	2024	2025		
2	Yearly parks maintenance				14,000	15,000	16,000	14,000	14,000	14,000		
3	Signs in Parks				6,000	1,000						
4	Gills Rock--playground equipment					2,000	2,000	2,000	2,000	2,000		
5	Maintenance				3,800	500	500	500	500	500		
6	EB Community Center-maint				4,000	4,000	4,000	4,000	4,000	4,000		
7	Beach repair/maint.					2,000		2,000		2,000		
8	WC Bldg maint.				1,000	1,000	1,000	1,000	1,000	1,000		
9	Seal & line tennis court							3,000				
10	Europe Bay--Hotz park				100	100	100	100	100	100		
11	Fitzgerald park				1,250	650	650	650	650	650		
12	Garrett Bay				5,200	5,400	200	200	200	200		
13	Europe Lake				300	300	300	300	300	300		
14	Grand View				750	500	500					
15	Sand Bay				200	700	700	700				
16	Mariner Park at Gills Rock maint				750	1,000						
17	Mariners Park Shoreline protection					70,000						
18	Olson Property				10,000	2,000						
19	Klenke Garage Museum					10,000						
20	Ellison Bay Parking Lot				200	200	200	200	200	200		
21	Gardens-Community Center				3,500	4,000	4,000	4,000	4,000	4,000		
22	Staircase-Port des Morts				1,500	750						
23	part time summer help				9,000							
24	Capital Reserve-Contingent Property Acquisition				35,000	20,000	45,000	50,000	55,000			
25	Capital Reserve-Equipment purchases				10,400	20,700						
26	Cemetery Improvements				35,000		38,000		40,000			
27	Road tube counter											
28	EB Harbor: wage				9,500	10,313	10,500	11,000	11,500			
29	Bike rack				400							
30	Maint-dredge, weed control				3,000	1,000	1,000	1,000	1,000	1,000		
31	Install water				10,000		10,000					
32	Town hall: maint				2,500	3,500						
33	heat				6,560	4,000						
34	electric				4,000	4,500						
35	Library				36,000	36,500						
36	N Fire Station: maint				5,500	10,000						
37	electric				7,500	6,500						
38	heat				8,200	4,750						
39	Old Fire Station					12,150						
40	TOTALS				235,110	255,013	134,650	94,650	134,450	29,950		

1000-pit toilet roofs
1000-picnic bench
lumber/hardware
14,000 potties, flags,
chemicals, paper products

38000 Columbarium-Ellison Bay