

TOWN OF LIBERTY GROVE PUBLIC MEETINGS

Parks & Property Committee

Date: Tuesday, February 9, 2021

Time: 10:30 AM

Place: Liberty Grove Town Hall, 11161 Old Stage Rd, Sister Bay *via Zoom*

Agenda:

1. Call to Order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes of 1-12-21
5. Public input
6. Discussion and possible action: review of Committee mission statement
7. Update on Mariners Park at Gills Rock
8. Consider increase to annual slip rental and transient fees for Ellison Bay marina
9. Correspondence
10. Future meetings
11. Adjourn

Anastasia Bell, Clerk/Treasurer

*** Deviation from posted order may occur. Audience members must ask for permission, during public input, to speak on topics they wish to address***

Members of the Liberty Grove Town Board or any other Liberty Grove Town committee, who are not members of the body whose meeting agenda(s) is(are) published in this(these) notice(s), are entitled, as any other citizen of the Town of Liberty Grove, to attend this(these) meeting(s) in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Town of Liberty Grove is inviting you to a scheduled Zoom meeting (teleconferencing). To Join Zoom Meeting enter the following on your computer:

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Meeting ID: 844 3077 0904

Password: 512882

If the link doesn't work, go to <https://zoom.us/>, click the "Join a meeting" button and enter the meeting ID and Password when prompted.

To find your local number visit <https://zom.us/u/atMFqvZKc>. To join the meeting by telephone dial one of the numbers below based on your location.

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Town of Liberty Grove
Minutes of the Parks and Property Committee on January 12, 2021

(This meeting was correctly posted)

Agenda:

1. Call to Order
2. Declaration of Quorum
3. Approve Agenda
4. Approve minutes of 12-8-20
5. Public input
6. Update on Mariners Park at Gills Rock
7. Discussion and possible action re: creation of a new Town Parks brochure
8. Correspondence
9. Future meetings
10. Adjourn

Chair Cathy Ward called the meeting to order at 1:00pm. Committee members Lou Covotsos, Cheryl Culver, and Christine Bridenhagen were present along with Clerk/Treasurer Anastasia Bell, and 2 members of the public via teleconference (Zoom). Committee member Donna Scattergood was absent.

Bridenhagen moved, Ward second, to approve the agenda as posted. Passed 4-0.

Covotsos moved, Ward second to approve the 12-8-2020 minutes as presented. Passed 4-0.

Public Input – None

Mariners Park at Gills Rock – Ward reported that there will be a tour of the property and home on 1/25/2021 and the committee continues to work on creating a phase-based plan.

Town Parks Brochure – Ward noted the largest document which could be printed at the office is 11x17 and Mickie Rasch has offered her assistance. QR codes may be an option to link information into the efforts of other organizations such as GEO-DC or DCMM.

Correspondence –None

The next meeting will be February 9, 2021 at 11:00am.

Culver moved, Bridenhagen second to adjourn at 1:36pm. Passed 4-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer

Excerpts from the 2019 Town Comprehensive Plan

Policies and Practices

1. Continue to operate a park system that provides recreational and open space with safe, passive and active opportunities for residents and visitors.
 - a. Consider the purchase of properties for future expansion and development of parks, water access points, and scenic vistas when they become available.
 - b. When necessary, evaluate parks, water access points, and scenic vistas to maximize safe and proper use and/or development.
 - c. Promote reclamation and adequately mark all rights-of-way at road ends for access to water.
 - d. Promote public awareness of all public recreational lands, especially underused areas.

Goal 5. Furthering Economic Stability

In order to increase the number of wage earner positions, the Town should encourage local businesses to develop marketing strategies that utilize the names and images of the Town and of the County.

Economic stability and growth also depend on expanding of existing marinas, encouraging new marinas, enhancing boat ramps, and enhancing the use and expansion of park lands for recreation and tourism.

The Town is encouraged to work with private agencies and government agencies for job training opportunities, affordable housing, and year-round wage positions.

Excerpt from the 2008-2012 Comprehensive Outdoor Recreation Plan

PARK AND OUTDOOR RECREATION PLANNING GOALS

Park and recreation facilities are often some of the most visible of community services. They can be an indicator to residents and visitors alike of the overall quality of life within the community.

A cohesive, visible, and high-quality parks system offers opportunities for activities that bring neighbors together and form strong community pride. Parks encourage residents to lead a healthy lifestyle by providing places to bike, walk, run, swim and play. Economic benefits can also be realized as parks and recreation facilities are often used for festivals, gatherings, and other events that bring tourists to shops, restaurants and hotels.

Recognizing these important community services provided by the parks system, this Comprehensive Outdoor Recreation Plan establishes the following goals:

- To provide permanent open space throughout the Town for outdoor recreation and environmental protection.
- To provide sufficient, well-maintained park facilities for active and passive recreational use, serving all ages and interest groups.
- To serve residents of all abilities by encouraging the design of park facilities whenever practical to meet the requirements of the Americans with Disabilities Act (ADA).
- To preserve the small-town character of Liberty Grove and encourage tourism in the community.

PHASED PLAN FOR DEVELOPMENT OF MARINER PARK

PHASE 1 These measures will be taken at Mariner Park in 2021

Sign at entrance	
Establish or make a parking area between the access driveways	
Tables, 4	
Grills, 2	
Benches, at least 1	
Cleanup edge line between riprap and grassy area-install a walking path here?	
General property maintenance, tree trimming, cut out dead wood, removed dead and dying trees.	
Remove small storage building at the north end.	
Porta potty	
Possible settlement of disposition of the Weborg house	
Take measures to ensure operation of the pressure tank located in the crawl space	
LGHS, Maritime Museum, GEO-DC remove desired contents of buildings 1, 2, & 3 prior to likely demolition.	
Decide on any agreement regarding shared well on commercial property and pressure tank on Town Property.	

PHASE 2

phase II study of property and abestos investigation	20,000
Disposition, likely demolition of buildings 1, 2, 3, & 4	30,000
Repair of docks, making the area accessible from shore area to the north as well as from a possible parking area where Weborg house is currently located or possible parking area nearby.	Grant and/or Town Funds
Signage, temporary followed by permanent barriers/markers to restrict access to Weborg commercial activity and dock areas where improvement work will occur. Maintain nautical theme.	3,000
Appropriate sign to encourage fishing, discourage swimming, & discourage walking or climbing on the rocks.	25 plus support 500
Shelter/Pavillions	??
Additional tables, grills, and benches as more of the park becomes accessible	2,000
Restrooms	30,000
Exhibits, educational and interpretive signage	

Launch Fees and Dockage-2020

	Fees Collected	State Tax	County Tax	Income after Taxes
Launch Fees	\$ 7,987.58	No Tax	No Tax	\$ 7,987.58
Dockage;				
Annual Slips	\$ 9,732.38	\$ 486.62	\$ 48.66	\$ 9,197.09
Transient Rentals	\$ 3,826.23	\$ 191.31	\$ 19.13	\$ 3,615.79
Season Passes;				
Regular	\$ 2,835.00	No Tax	No Tax	\$ 2,835.00
Commercial	\$ 1,850.00	No Tax	No Tax	\$ 1,850.00
TOTAL	\$ 26,231.19	\$ 677.93	\$ 67.79	\$ 25,485.46

Date	Ellison Bay	Europe Lake	Garrett Bay	North Bay	Season Pass	Dockage	TOTAL
5/19/2020	\$160.00	\$51.00	\$0.00	\$119.75	\$0.00	\$0.00	\$ 330.75
5/27/2020	\$120.00	\$49.80	\$5.00	\$105.00	\$150.00	\$155.09	\$ 584.89
6/2/2020	\$55.00	\$50.00	\$0.00	\$120.00	\$0.00	\$597.91	\$ 822.91
6/9/2020	\$206.00	\$55.00	\$10.00	\$80.75	\$100.00	\$226.83	\$ 678.58
6/15/2020	\$155.00	\$70.00	\$5.00	\$26.00	\$250.00	\$28.00	\$ 534.00
6/23/2020	\$229.15	\$80.00	\$65.00	\$70.00	\$250.00	\$467.39	\$ 1,161.54
7/1/2020	\$300.00	\$70.00	\$68.00	\$35.00	\$50.00	\$315.52	\$ 838.52
7/7/2020	\$299.00	\$85.00	\$50.00	\$30.00	\$200.00	\$79.14	\$ 743.14
7/15/2020	\$330.00	\$88.00	\$44.00	\$55.00	\$150.00	\$189.00	\$ 856.00
7/21/2020	\$220.00	\$115.00	\$90.00	\$20.00	\$150.00	\$131.88	\$ 726.88
7/28/2020	\$218.00	\$145.00	\$55.00	\$50.00	\$0.00	\$161.42	\$ 629.42
8/4/2020	\$373.00	\$105.00	\$45.00	\$65.00	\$50.00	\$280.00	\$ 918.00
8/11/2020	\$235.00	\$110.00	\$57.00	\$40.00	\$0.00	\$194.29	\$ 636.29
8/18/2020	\$370.00	\$79.97	\$55.00	\$50.00	\$50.00	\$79.13	\$ 684.10
8/25/2020	\$270.00	\$39.80	\$30.00	\$35.00	\$0.00	\$232.10	\$ 606.90
9/2/2020	\$141.00	\$55.00	\$60.00	\$30.00	\$0.00	\$421.53	\$ 707.53
9/9/2020	\$179.00	\$65.00	\$65.00	\$40.00	\$0.00	\$180.00	\$ 529.00
9/15/2020	\$55.00	\$10.00	\$4.00	\$15.00	\$1,200.00	\$27.00	\$ 1,311.00
9/28/2020	\$243.00	\$30.00	\$50.00	\$30.00	\$0.00	\$0.00	\$ 353.00
10/13/2020	\$341.46	\$65.00	\$69.90	\$40.00	\$0.00	\$40.00	\$ 556.36
10/26/2020	\$150.00	\$5.00	\$0.00	\$30.00	\$0.00	\$20.00	\$ 205.00
TOTAL	\$ 4,649.61	\$ 1,423.57	\$ 827.90	\$ 1,086.50	\$ 2,600.00	\$ 3,826.23	\$ 14,413.81

LAUNCH FEE DOCKAGE HISTORY

YEAR	Ellison Bay	Europe Lake	Garrett Bay	North Bay	Annual Slips	Transient Rentals	Total Dockage	Season Pass, Regular	Season Pass, Commercial	TOTAL	Previous Year +/-
2016	\$ 3,334.35	\$ 885.57	\$ 516.00	\$ 560.51			\$ 5,234.55	\$ 620.00	\$ 940.00	\$ 12,090.98	-
2017	\$ 2,185.50	\$ 820.50	\$ 383.56	\$ 613.00	\$ 9,635.00	\$ 1,432.12	\$ 11,067.12	\$ 400.00	\$ 600.00	\$ 16,069.68	\$ 3,978.70
2018	\$ 3,078.38	\$ 865.50	\$ 427.75	\$ 349.90	\$ 8,054.00	\$ 299.16	\$ 8,353.16	\$ 400.00	\$ 920.00	\$ 14,394.69	\$ (1,674.99)
2019	\$ 2,854.00	\$ 1,047.80	\$ 353.00	\$ 615.35	\$ 9,756.00	\$ 1,318.48	\$ 11,074.48	\$ 1,020.00	\$ 1,350.00	\$ 18,314.63	\$ 3,919.94
2020	\$ 4,649.61	\$ 1,423.57	\$ 827.90	\$ 1,086.50	\$ 9,225.00	\$ 3,615.79	\$ 12,840.79	\$ 2,835.00	\$ 1,850.00	\$ 25,513.37	\$ 7,198.74
							\$ -			\$ -	
							\$ -			\$ -	
							\$ -			\$ -	
							\$ -			\$ -	

EXPENSES FOR MARINA, AND WATER ACCESS POINTS

These figures are taken from 2020 budget expenditures and 2021 allocations. I suspect to convert them to a spread sheet form to mimic the spread sheet indicating revenues derived from launch fees and dockage would be handy. I admit I should take an excel class myself. Line item numbers refer to those in the 2021 final budget document.

Line		2020	2021
117	EB Harbor Maintenance	3,022.37	2250.00
118	EB Harbor Repairs	2,026.00	0.00
125	Europe Lake Park dock repairs	0.00	300.00
127	Parks-wages	29,290.12	39,176.02
133	Harbor wages EB	9,038.00	10,312.50
139	Dredge weeds EB Harbor	0.00	3,000.00
		=====	=====
	Total	43,376.49	55,038.52
210	Revenue from Dock rentals	19,745.95	17,000.00
163	Capital Improvements parks & prop	0.00	43,696.71

In 2020, \$35,000 was budgeted in this line. I believe this was the original allocation carried over for the columbarium, which I understood would be/has been considered spent for the riprap costs at Gills Rock Mariner Park. Is the \$43,000 actually an additional \$43,000, or \$8,696.71 added to the \$35,000.00 from 2020? And, is it considered to basically already spent to cover the riprap?

Possible expenditure for 2022 to consider in this conversation is improvement to the Garret Bay launch, possibly a structure designed and suitable specifically for kayaks and canoes.