

TOWN OF LIBERTY GROVE PUBLIC MEETING

Technology Committee

Date: Monday, December 5, 2022

Time: 7:00pm

Place: Liberty Grove Town Hall, 11161 Old Stage Road

Agenda:

1. Call to Order
2. Roll Call
3. Approve Agenda
4. Approve Minutes: 10/31/2022
5. Public Input
6. Project Status Reports:
 - a. Business Continuity Project
 - b. Liberty Grove Efforts to Increase WISER Survey Participation
 - c. Liberty Grove WISER Survey Results to Date
 - d. Northport Pilot Project
 - e. Town Network Design Project
 - f. 2023 Technology Committee Budget
7. Election of New Technology Committee Chair
8. Correspondence
9. Future meeting
10. Adjourn

*** Report items will not be discussed or voted on, all other agenda items may include discussion and possible action. Deviation from listed order may occur***

***Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board

Town of Liberty Grove
Minutes of the Technology Committee meeting on October 31, 2022
(This meeting was posted correctly)

Agenda:

1. Call to order
2. Roll call
3. Approve Agenda
4. Approve Minutes: 9/19/2022
5. Public Input
6. Project Status Reports:
 - a. Town Network Design Project
 - b. Northport Pilot Project
 - c. County Broadband Survey Results
7. Town Broadband Efforts/Needs Mailing(s)
 - a. Pilot Project
 - b. Town-wide Project
8. Preparation of Application for State Broadband Grants
9. Correspondence
10. Future meeting
11. Adjourn

Chair David Studebaker called the meeting to order at 7:01pm. Committee members Cathy Ward, Jody Bensyl, Kirk Scattergood, Joel Asher, Dan Watts, and Les Keepper were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell, and 2 members of the public.

Ward moved, Scattergood second to approve the agenda as posted. Carried 7-0.

Studebaker moved, Ward second to approve the 9/19/2022 minutes as presented. Carried 7-0.

Public Input – Committee members provided brief introductions.

Network Design Project – Bob Webb, Nsight, reported the agreement is being reviewed by FARR and the completion date is the only anticipated change to come. He requested the Town attorneys create the first draft of the Town-wide agreement.

Northport Pilot Project – Bob Webb reported the agreement has been signed, there are 18 pending orders, splicing is done, installs may happen by Thanksgiving, and the entire project is expected to be complete during spring of 2023.

County Broadband Survey – Studebaker reported there are 226 results in Liberty Grove. Michael O'Malley, Nsight, noted it would be beneficial to get results in the areas without responses so far.

Pilot Project Mailing – The committee reviewed the draft letter and Studebaker noted hand-addressing the envelopes may encourage more people to open the letter. Bob Webb noted Nsight will do another sales push in the spring. **Studebaker moved, Scattergood second** to recommend the Town Board proceed with sending the proposed mailing to the Pilot project property owners to inform them of the availability of service. Carried 7-0.

Town-wide Project Mailing – Studebaker inquired about town-wide letters, postcards, or newspaper ads. Bell noted the survey will be with the tax bills going out at the beginning of December. Bensyl volunteered to check if the Piggly Wiggly would allow a flier at the registers.

Future Broadband Grants – Bob Webb indicated Liberty Grove will be a priority for Nsight in writing the next available grant applications. Mick O'Malley reported that there are three known grants on the horizon. The first application is anticipated in December of 2022 for State fund, the available amount is unknown but is estimated to be a few million. The second application is anticipated in early 2023 for 40 million dollars of PSC/Federal funds from the capital projects fund. The third application is anticipated in August 2023 (or later) for Federal funds (BEAD) which will depend on the November 2022 service maps. He noted the Town will be able to apply for subsequent grants and it may be beneficial to split the Town by geographical area once the applications requirements are known. Webb noted project costs will be estimated for the applications since engineering is not likely to be available. It will be important to demonstrate a need and a willingness to commit Town funds, but any portion of the project completed after a grant has been awarded should be able to be covered by grant funds. O'Malley noted small weekly meetings are likely to occur once the application requirements are known.

Correspondence – None.

The next Technology Committee meeting will be Monday, December 5, 2022 at 7:00pm.

Watts moved, Scattergood second to adjourn at 8:11pm. Carried 7-0.

Respectfully Submitted,
Anastasia Bell, Clerk/Treasurer

Town Office Hours 8:30am – 4:00pm. Phone: 920-854-2934 11161 Old Stage Road, Sister Bay, WI 54234



Liberty Grove taxpayers may pay their tax bill(s) on **Tuesday, December 27th from 9:00am until 12:00pm**. Please bring your tax bill(s) with you or **MAIL YOUR TAX PAYMENTS DIRECTLY TO THE DOOR COUNTY TREASURER:**
421 NEBRASKA STREET, STURGEON BAY, WI 54235

Contact the County Treasurer Office (920-746-2286) for office hours and payment options. Receipts will be provided if a written request and a self-addressed stamped envelope accompany your payment.

REGISTER YOUR DOG by April 1st. You must provide a *current* rabies certificate with \$5 for spayed/neutered dogs or \$10 if they're unaltered. Stop in or mail your information to the Town Office.

The **total tax mill rate** = State, County, Local, School District, Technical College, and Sanitary District taxes. **Lottery Credits** (primary residence) have been subtracted from the first half payment. Call the Office or email tlibertygrove@gmail.com with questions.

ORDINANCES & RESOLUTIONS are available at the Town Office or online at www.libertygrovewi.gov.

- **CEMETERIES** – Ordinance 10-21
- **MAILBOXES** – Ordinance 5-22
- **SNOW PLOWING** – Ordinance 4-19 and State Statutes prohibit pushing snow onto or across roads.
- **DRIVEWAYS** – Ordinance 6-21, see before installing or modifying a driveway.
- **ROOM TAX** – State Statutes require any innkeeper or property owner offering transient rentals (less than 30 days) to collect 8% room tax. Contact the Door County Tourism Zone Commission at (920) 854-6200.
- **SHORT-TERM RENTALS** – The Town requires a permit for all rental properties. Contact the Town Office.
- **ZONING** – The Town is under County Comprehensive Zoning which issues permits for uses of your property.

If you would like to receive the monthly Town Newsletter, please email tlibertygrove@gmail.com



Help Us Get Internet to
Your
Home or Business



Door County has hired a Broadband Coordinator and established a Broadband Committee to help guide the deployment of Fiber to the Premise (FTTP) throughout Door County. In addition your local municipality has a committee that is working at a local level.

We need all residents, property and business owners to participate in this survey to show what internet services are in place in the County. It is projected to cost \$140 million for Fiber to the Premise in Door County. It is critical for us to obtain as much Federal and State funding as possible and not leave anyone behind.

Every survey completed can help:

1. The State obtain more federal funding for Fiber.
2. The County and Municipalities qualify and apply for more State and Federal grants to help pay for Fiber to the premise.

We need you to complete this short 10 minute survey that includes an internet speed test from your home or business (or both) at fibernetdoorcounty.org. If you do not have internet access available at your home or business please fill out the paper survey and return it to the address provided.

If you do not have internet access from your home or business
OR you only have cellular access:

Please fill out the survey below and mail it to the address at the bottom of this sheet OR call 608-267-3595 to do this survey over the telephone.

1. Full Street Address _____
2. Unit Number (If You Have One) _____
3. City _____ 4. Zip Code _____
5. Place Type (Check All That Apply)
☐ Home ☐ Business ☐ School ☐ Library
☐ Other (please explain) _____
6. Do you Rent or Own this Place (Please check)
☐ Rent ☐ Own ☐ Neither
☐ Other (please explain) _____

Please mail this survey back to:
Broadband Coordinator
421 Nebraska Street
Sturgeon Bay, WI 54235
OR email to: jhatch@co.door.wi.us



Take the broadband survey and speed test from your home internet connection at:
<https://maps.psc.wi.gov/apps/WISER> or FIBERNETDOORCOUNTY.ORG

Priority	Description	2021	2022	2023	2024	2025
	Capital Projects	\$ 12,000	\$ 55,000	\$ 10,000		
	Grant application costs			\$ 5,000		
	EV charging station maintenance	\$ 2,000	\$ 2,000	\$ 240	\$ 2,000	\$ 2,000
	Public WiFi electrical/service fees	\$ 1,000	\$ 1,086	\$ 900	\$ 1,000	\$ 1,000
	Display monitors in Town Hall meeting room			\$ 4,050		
	Backup & recovery	\$ -		\$ 200		\$ 170
	Document scanner for digitizing documents	\$ -		\$ 500		
		\$ 3,000	\$ 3,086	\$ 1,140	\$ 3,000	\$ 3,170

240 SemaConnect EV@MM

DCMM DCB 75.85/mo

150 icloud
20 gmail storage