

Town of Liberty Grove
Minutes of the Technology Committee meeting on December 5, 2022

(This meeting was posted correctly)

Agenda:

1. Call to order
2. Roll call
3. Approve Agenda
4. Approve Minutes: 10/31/2022
5. Public Input
6. Project Status Reports:
 - a. Business Continuity Project
 - b. Liberty Grove Efforts to Increase WISER Survey Participation
 - c. Liberty Grove WISER Survey Results to Date
 - d. Northport Pilot Project
 - e. Town Network Design Project
 - f. 2023 Technology Committee Budget
7. Election of New Technology Committee Chair
8. Correspondence
9. Future meeting
10. Adjourn

Chair David Studebaker called the meeting to order at 7:04pm. Committee members Cathy Ward, Dan Watts, Kirk Scattergood, Joel Asher, and Jodi Bensyl were present along with Administrator Walter Kalms, and Clerk/Treasurer Anastasia Bell. Committee member Les Keepper was excused.

Ward moved, Scattergood second to approve the agenda as posted. Carried 6-0.

Ward moved, Studebaker second to approve the 10/31/2022 minutes as presented. Carried 6-0.

Public Input – Ward noted the Wausau seminar had good information that might be worth discussing in the future.

Business Continuity Project – Asher reported this is in process, there are more considerations to be made from the network aspect and a better overall plan would be beneficial.

Survey Participation – Bell reported the survey has been posted online, on the Town website, and at the official posting locations, and it was recently included in the tax bills. Bensyl reported the Piggly Wiggly would be willing to pass out fliers and she offered to check with the County about printing and/or provide materials for this effort.

Current Survey Results – Scattergood reported Liberty Grove has 241 responses to date, and 180 are considered unserved speeds. Satellite and cellular services are not included in the coverage maps. This data will be useful for future grant applications because PSC receives the maps from the FCC and the PSC seems to be aware of the inaccuracies.

Northport Pilot Project – Studebaker reported they have started connecting Liberty Grove properties and he will send information for possible inclusion in the newsletter. The current speeds are 300Mbps.

Town Network Design – Ward noted the Board has approved the engineering design contract and information is anticipated in September 2023. Kalms noted the Town's legal team is working on the Town-wide agreement.

2023 Budget – Ward noted the total requested amount was approved with a portion designated as capital.

Committee Chair – Studebaker noted he has been the chair since 2011, and it is his current intention to retire from the committee. The next big project will be grant applications for the Town-wide project. **Studebaker moved, Ward second** to nominate Kirk Scattergood as the Chair of the Technology Committee. Carried 6-0.

Correspondence – Kalms noted the Village may be annexing a parcel.

The next Technology Committee meeting will be Monday, January 3, 2022 at 5:30pm.

Asher moved, Scattergood second to adjourn at 8:45pm. Carried 6-0.

Respectfully Submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 1/9/2023 Technology Committee Meeting