

TOWN OF LIBERTY GROVE PUBLIC MEETING

Technology Committee *via Zoom*

Date: Monday, November 1, 2021

Time: 4:00 pm

Place: Liberty Grove Town Hall, 11161 Old Stage Road *Via Zoom

Agenda:

1. Call to order
2. Roll call
3. Approve Agenda
4. Approve Minutes: 9/20/2021
5. Public input
6. Status reports:
 - a. WiFi and EV charger installation at the Community Center
 - b. DCEDC Broadband Engineering Study
 - c. 2021 Business Continuity Project
 - d. 2022 PSC grant application
 - e. 2022 Technology Committee budget
7. Survey of Town residents for Broadband access desire
8. Review Technology Committee Support Request Form
9. Future meeting
10. Adjourn

All agenda items will include discussion and possible action. Deviation from listed order may occur

***Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove is inviting you to a scheduled Zoom meeting (teleconferencing). Join Zoom Meeting:

<https://us02web.zoom.us/j/82100191450?pwd=eW1PcDVGeTNOcUJrczZsRnVPSS9qQT09>

Meeting ID: 821 0019 1450

Passcode: 837644

If the link doesn't work, go to <https://zoom.us/>, click the "Join a meeting" button and enter the meeting ID and Password when prompted.

To find your local number visit <https://zoom.us/join>. To join the meeting by telephone dial one of the numbers below based on your location.

(312) 626-6799 US (Chicago)

(646) 558-8656 US (New York)

(253) 215-8782 US (Tacoma)

(301) 715-8592 US (Germantown)

(346) 248-7799 US (Houston)

(669) 900-9128 US (San Jose)

Town of Liberty Grove
Minutes of the Technology Committee meeting on September 20, 2021
(This meeting was posted correctly)

Agenda:

1. Call to order
2. Roll call
3. Approve Agenda
4. Approve Minutes: 8/12/2021
5. Public input
6. Status reports:
 - a. WiFi and EV charger installation at the Community Center
 - b. UW Student project presentations from 8/13/21
 - c. DCEDC Broadband Engineering Study
 - d. 2021 Business Continuity Project
 - e. 2022 PSC grant application
7. 2022 Technology Committee budget
8. 5-year project planning
9. Future meeting
10. Adjourn

Chair David Studebaker called the meeting to order at 4:02pm. Committee members Cathy Ward, Dan Watts, and Les Keepper were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell and 1 member of the public via Zoom.

Ward moved, Keepper second to approve the agenda as posted. Passed 4-0.

Ward moved, Studebaker second to approve the 8/12/2021 minutes as presented. Passed 4-0.

Public Input – Studebaker reported the joint Economic Development and Technology meeting will likely be in November. Committee member John Dwonch connected to the meeting.

WiFi & EV Charger – Kalms reported we're waiting for the electrician, there will be installation costs for the pedestals, outlets, and enclosures. It was noted that WiFi is not needed for the charger and is available at the Information Center.

UW Presentations – The presentations, reports, and video will be made available.

DCEDC Broadband Study – Studebaker reported completion is expected by 10/2/2021 and county-wide presentations are being planned; the information will be useful for future grants.

Business Continuity Project – Keepper will have a timetable & update for the next meeting.

2022 PSC Grant – Studebaker reported there will be a two-stage evaluation expected to be completed in late October.

2022 Technology Budget – Janet Johnson, Ellison Bay, stated that the budget must fall within the State levy cap and suggested the Committee obtain a firm estimate to install fiber throughout the Town, negotiate with a provider to share the costs, and then the Town can seek bonds for

funding. It was noted that NSight is working on the cost estimate and a cooperative might create a way for bonding and installation of the infrastructure.

5-Year Project Planning – Studebaker requested that long-term efforts continue to focus on broadband and short-term efforts focus on requests from the Town Committees/Board.

The next Technology Committee meeting will be Monday, November 1, 2021 at 4:00pm.

Keeper moved, Ward second to adjourn at 5:13pm. Passed 5-0.

Respectfully Submitted,
Anastasia Bell, Clerk/Treasurer

DRAFT

Technology Committee Service Request Draft

1. Request submitted by:
2. Service, equipment or other requested:
3. Date to be completed by:
4. Estimated cost:
5. To which Town Budget Category will this be charged: