

Town of Liberty Grove
Minutes of the Technology Committee meeting on November 1, 2021

(This meeting was posted correctly)

Agenda:

1. Call to order
2. Roll call
3. Approve Agenda
4. Approve Minutes: 9/20/2021
5. Public input
6. Status reports:
 - a. WiFi and EV charger installation at the Community Center
 - b. DCEDC Broadband Engineering Study
 - c. 2021 Business Continuity Project
 - d. 2022 PSC grant application
 - e. 2022 Technology Committee budget
7. Survey of Town residents for Broadband access desire
8. Review Technology Committee Support Request Form
9. Future meeting
10. Adjourn

Chair David Studebaker called the meeting to order at 4:02pm. Committee members Cathy Ward, John Dwonch, and Dan Watts were present along with Administrator Walter Kalms, Clerk/Treasurer Anastasia Bell and 1 member of the public via Zoom.

Studebaker moved, Ward second to approve the agenda as posted. Passed 4-0. Committee member Les Keeper connected to the meeting.

Ward moved, Watts second to approve the 9/20/2021 minutes as presented. Passed 5-0.

Public Input – None.

WiFi & EV Charger – Kalms reported that WPS has been on-site and we are waiting for the electrician to repair and/or trench the connection to the electrical panel.

DCEDC Broadband Study – Studebaker reported that the results will be released 11/10/2021 to DCEDC and they will schedule a public release after that and the report may include information which will be beneficial for co-op formation.

Business Continuity Project – Keeper reported he continues to create the backbone of the document, the office is working on the inventory, and the draft will be available for the next meeting.

2022 PSC Grant – Studebaker reported the application was approved for the \$637,000 pilot project. The next step will be to get a signed contract with the PSC and Nsight will need to survey the route and determine the necessary engineering.

2022 Technology Budget – Studebaker reported that \$55,000 is in capital and \$3,085.78 is for operating expenses. The focus will need to be on using the budgeted funds most effectively in

achieving high-speed access throughout the Town. He requested to know the remaining 2021 funds and if any expenses are expected for the Continuity Plan for the next meeting.

Broadband Survey – Studebaker indicated that we currently have no statistical data on the revenue stream or market analysis. The DCEDC study may have information for each municipality, and it is unknown if the Town will have access to the New North survey which is being conducted.

Technology Request Form – Studebaker noted this form could create a formal mechanism for other committees of the Town to request technology-related assistance and may assist to create a long-range Technology Plan. It was the consensus to remind Committee chairpersons that the Technology Committee can assist if needed as the budget proposals are created each year.

The next Technology Committee meeting will be Monday, December 6, 2021 at 4:00pm.

Studebaker moved, Dwonch second to adjourn at 5:26pm. Passed 5-0.

Respectfully Submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 12/6/2021 Technology Committee meeting.