

Town of Liberty Grove
Minutes of the Technology Committee meeting on February 11, 2021
(This meeting was posted correctly)

Agenda:

1. Call to order
2. Roll call
3. Approve agenda
4. Approve minutes: 1/14/2021
5. Public input
6. Introductions
7. Update, discussion, and possible action: 2018 PSC Grant
8. Discussion and possible action: 2021 Technology budget activities
9. Discussion and possible action: review of Committee mission statement
10. Discussion and possible action: Technology Committee 5-year plan foundation and details
11. Schedule next meeting
12. Adjourn

Chair David Studebaker called the meeting to order at 4:11pm. Committee members Cathy Ward, Les Keepper, and Dan Watts were present along with Administrator Walter Kalms, and Clerk/Treasurer Anastasia Bell, via teleconference (Zoom). Committee members John Dwonch and Peter Brooks were excused.

Ward moved, Studebaker second to approve the agenda as posted. Passed 4-0.

Studebaker moved, Ward second to approve the 1-14-2021 minutes as presented. Passed 4-0.

Public Input – None

2018 PSC Grant – Studebaker indicated that the grant application was originally for the installation of three new towers within the Town during 2019 and had a budget of \$237,520. Due to many contributing factors, the construction phase of the project was not completed until 2020 and the final project expenses were \$298,068.03 which is \$60,548.03 more than the budget. It was confirmed that there are funds available in the Tech Capital Reserve account for some overage since the taller tower at the fire station was expected to increase the overall costs.

Keepper moved, Studebaker second to recommend that the Town Board accept 1/3 of the overrun for the 2018 Tower Grant project. Since the Town has already paid \$3,251.71 more than the grant budget, this would involve a payment of \$16,930.97 to Door County Broadband. Roll call vote with Studebaker, Watts, Ward, and Keepper voting aye, no nays. Passed 4-0.

Mission Statement – Bell reported that Town Chairman, John Lowry, has requested all committee review their mission statements annually. Ward provided information from the Comprehensive Plan which could be incorporated into the mission statement. It was the consensus to discuss this at a future meeting.

2021 Technology budget activities – Not discussed, to be included on future agenda.

5-year plan – Not discussed, to be included on future agenda.

The next Technology Committee meeting will be Thursday, March 11, 2021 at 4:00pm

Ward moved, Studebaker second to adjourn at 5:31pm. Passed 4-0.

Respectfully Submitted,

Anastasia Bell, Clerk/Treasurer

Approved at the 4/8/2021 Technology Committee meeting.