TOWN OF LIBERTY GROVE PUBLIC MEETING

Technology Committee
Date: Thursday, January 14, 2021
Time: 4:00 pm
Place: Liberty Grove Town Hall, 11161 Old Stage Road *via Zoom*
Agenda:

1. Call to order
2. Roll call
3. Approve agenda
4. Approve minutes: 12/17/2020
5. Public input
6. Discussion and possible action: 2018 PSC Grant
7. Discussion and possible action: 2021 Technology budget activities
8. Discussion and possible action: Technology Committee 5-year plan
9. Preparation of materials for future Broadband expansion funding opportunities
10. Schedule next meeting
11. Adjourn

____
Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town committee or board.

Town of Liberty Grove is inviting you to a scheduled Zoom meeting (teleconferencing). Join Zoom Meeting:
https://us02web.zoom.us/j/82100191450?pwd=eW1PcDVGeTNOcUJrczZsRnVPSS9qQT09
Meeting ID: 821 0019 1450 Passcode: 837644

If the link doesn't work, go to https://zoom.us/**, click the "Join a meeting" button and enter the meeting ID and Password when prompted.**

To find your local number visit https://zom.us/u/atMFqvZKe. To join the meeting by telephone dial one of the numbers below based on your location.

(312) 626-6799 US (Chicago)
(646) 558-8656 US (New York)
(253) 215-8782 US (Tacoma)
(301) 715-8592 US (Germantown)
(346) 248-7799 US (Houston)
(669) 900-9128 US (San Jose)

Town of Liberty Grove
Minutes of the Technology Committee meeting on December 17, 2020
(This meeting was posted correctly)

Agenda:
1. Call to order
2. Roll call
3. Approve agenda
4. Approve minutes: 11/18/2020
5. Public input
6. Update on PSC Grants
7. Discussion and possible action: 2021 Technology budget activities
8. Discussion and possible action: Technology Committee 5-year plan
9. Review of draft DCEDC County Broadband Infrastructure Assessment RFP
10. Discussion and possible action: Preparation of materials including but not limited to:
    a. Future funding of broadband expansion
    b. County-wide Broadband Co-op organization
11. Schedule next meeting
12. Adjourn

Chair David Studebaker called the meeting to order at 4:07pm. Committee members Peter Brooks, John Dwonch, and Cathy Ward were present along with Clerk/Treasurer Anastasia Bell via teleconference (Zoom). Committee member Les Keepper was absent.

Ward moved, Brooks second to approve the agenda as posted. Passed 4-0.

Brooks moved, Ward second to approve the 11-18-2020 minutes as presented. Passed 4-0.

Public Input – None

PSC Grants – Studebaker reported that he has not received nay response from Door County Broadband. There were several municipalities that submitted applications for the 2021 grant and AT&T may have attempted an application for fiber in the area. Bell reported that the final reimbursement request has been submitted for the 2018 grant and the total is $115,636.35.

2021 Technology budget activities – Kalms will follow up with Action Electric to finalize the installation of the car charger at the Women's Club. Studebaker requested a project scope be created to use for an RFP for the Backup and Security project and for the Committee members to think of vendors that should receive the RFP. Brooks will provide a draft at the January meeting.

5-year plan – Studebaker requested the Committee members brainstorm to create a list of technology-related items for future consideration. The following items were mentioned:
- Solar panels for Mariners Park at Gills Rock pressure tank
- Generator for back-up power at charging station locations
- Matching grant funds
- Car charging station at the Town Hall and/or North Fire Station

DCEDC draft RFP – Studebaker reported that the purpose of this study by DCEDC is to determine what the County has and what the County needs in relation to internet; currently the FCC maps being used are very inaccurate and the local vendors are not cooperative to share coverage data. The expected cost is $25000-$40,000 and $35,000 has already been made available by the County and other municipalities. The request was for the Committee members to review the document, share the document with others who may have valuable insight, and to provide edits to Studebaker for submission and consideration by DCEDC.

Broadband expansion materials – Studebaker indicated this effort would be to collect information for future grant applications prior to the next opportunity. This would streamline the process as the information could then be updated instead of recreated. There is a possibility that the DCEDC survey will provide some of this information. The information sources should also be documented to make the updating process easier.

Broadband Co-op organization – Studebaker reported that the County Broadband Taskforce has brought up the idea of a Co-op for broadband. The Washington Island Co-op has expressed potential interest in participation if a County-wide co-op is formed and started in Liberty Grove.

The next Technology Committee meeting will be Thursday, January 14, 2021 at 4:00pm

Ward moved, Brooks second to adjourn at 5:39pm. Passed 4-0.

Respectfully Submitted,
Anastasia Bell, Clerk/Treasurer

ject: 2018 PSC Grant projects overrun

David Studeebaker <das42dc@gmail.com>
to John Lowry ▾

Sun, Jan 10, 5:23 PM (14 hours ago)

You are viewing an attached message. Gmail can't verify the authenticity of attached messages

Hi John,

This is an update on the 2018 PSC Grant projects, DCB + Liberty Grove with a requested LG Board action.
Summary:

- The Grant application budget was for $237,520.
- Funding in the application was LG - $56,880, DCB - $56,880, NWTC - $5,000, PSC - $118,760
- The NWTC $ were paid to LG meaning LG will in turn pay out $61,880 toward the original budget
- According to my communications from DCB (Jessica), so far LG has paid out $65,200, $3,320 over our budgeted approved amount
- The total project cost was $268,552.99, $31,932.99 over the planned project budget

Not too long after the grant was approved by the PSC in 2018, it became obvious that the project would go over budget though we weren't sure how much or all the factors. After discussion, there was an informal agreement between DCB representatives and LG representative that within reason, the overage would be split between LG and DCB.

Who was involved in that agreement discussion? I'm not sure except that I was for LG and I believe Nate was for DCB. I know the subject was discussed a number of times at LG Technology Committee meetings over the period from 2018 through 2020. A portion of the TC 2018 unspent budget ($25,000) was moved into Future Capital Improvements (see below) to be held to cover that overage split commitment.

2019-Budget-final-draft.... ×

	A	B	C	G	J	K
1					2018	
2	Category		Comments-Proposed	2018 Budget	Total(est)	2019 Proposed
152	Future Capital Improvements					
153	Capital improvements public works			10,000.00	0.00	150,000.00
154	Capital improvements fire equipment			25,000.00	$0.00	130,000.00
155	Capital improvements parks & property			10,000.00		60,000.00
156	Capital improvements tech serv			25,000.00		25,000.00
157	Capital improvements office					500.00
158	Fire Bd grant fund			5,000.00	0.00	0.00
159	*Capital Improvements Total*			75,000.00	0.00	365,500.00

The action to be considered at the next TC meeting (1/14/20) will be to request the LG Board approve covering half of the $31,932.99, i.e. $15,516.50, using funds from the 2018 reserved Technology Committee Future Capital Improvements budget. LG has already an extra $3,320 to DCB. That would leave another $12,196,50 to be paid to DCB. The result of this would be to reduce the TC 2018 Future Capital Improvements budgeted funds to $9,483.50.

Background – reasons for the overrun:

- Only one of sites originally planned for the three tower locations ended up being used. We did not have contracts on the other two sites and the owners backed out. It was a lesson learned. Tower configurations at all three final sites ended up being more expensive than originally planned. The Sand Bay Point site was significantly more expensive than estimated because of several site physical problems discovered during construction. The other two sites received taller towers thank originally planned (two 190' rather than a 100' and a 160').
- During the extended time for the project, all equipment and labor prices increased Much of this was due to the COVID-19 crisis.
- The COVID-19 crisis also resulted in extending shipping and construction schedules. This had a minor cost increase impact.
- During the extended time for the project, much of the electronic equipment originally specified became obsolete and new equipment options became available. As often happens in such situations, the new equipment configurations were higher priced than the old ones. The good news is the new transmission equipment will provide stronger signals and result is better service to our residents.

Please let me know if you have any questions or concerns about this.

Be well,
Dave

Tech Committee Capital Reserve

	1/1/2018 - from 2018 budget	$25,000.00	
	Moved from 2017-for broadband forward	$31,435.18	
End of year 2018			$56,435.18
	1/1/2019 - from 2019 budget	$25,000.00	
	10/16/19 - Moved from IT budget by Board approval	$15,000.00	
End of year 2019			$96,435.18
	1/1/2020 - from 2020 budget	$75,400.00	
	2018 Grant expenses	-$69,411.31	
	10/21/20 - DCEDC Broadband Study support	-$1,000.00	
End of year 2020			$101,423.87
	1/1/2021 - from 2021 budget	$12,000.00	
	2018 Grant expenses		$113,423.87