

Town of Liberty Grove
Minutes of the Personnel Committee meeting on April 22, 2025

Agenda:

1. Call to Order
2. Declaration of quorum
3. Approve agenda
4. Adjourn to Closed Session pursuant to Wisconsin State Statutes § 19.85 (1) (c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Administrator position interviews
5. Reconvene in open session
6. Announcement(s)/Recommendation(s)
7. Adjourn

Chairman Goss called the meeting to order at 5:40pm. Supervisors Janet Johnson, Billy Appel, and Dan Watts were present along with Clerk-Treasurer Pamela Donart-Welcome.

Goss moved, Watts seconded to Recess the meeting until the arrival of Supervisor Ward and Administrator Kalms. **Carried 4 – 0**

Supervisor Cathy Ward arrived at 5:41pm, and Administrator Kalms was present at 5:45pm.

Goss moved, Ward seconded to move the meeting out of Recess into Open Session at 5:50pm. **Carried 5 – 0**

Ward moved, Appel seconded to approve the Agenda as posted. **Carried 5 – 0.**

Goss moved, Watts seconded to adjourn to Closed Session at 5:51pm pursuant to Wisconsin State Statutes § 19.85 (1) (c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Administrator position interviews. **Roll call:** Ward, Watts, Appel, Johnson and Goss voted aye. There were no nays. **Motion carried 5 - 0**

Goss moved, Johnson seconded to reconvene into Open Session at 7:58pm. **Roll call:** Johnson, Goss, Appel, Watts and Ward voted aye. There were no nays. **Motion carried 5 – 0**

Johnson moved, Goss seconded to offer the position of Town Administrator to D Lee Buckingham II with a starting salary of \$67,000 starting June 1st to December 31st, and then \$120,000 from January 1, 2026 to December 31, 2026, and \$124,000 from January 1, 2027 to December 31, 2027. **Roll call:** Ward, Appel, Watts, Johnson and Goss voted aye. There were no nays. **Motion carried 5 - 0**

Johnson moved, Goss seconded to Adjourn at 8:03pm. **Carried 5 - 0**

Respectfully submitted,

Pamela Donart-Welcome, Clerk/Treasurer

Approved 9/17/25