

TOWN OF LIBERTY GROVE MEETING NOTICES

Personnel Committee

Date: Monday, September 18, 2023

Time: 7:00 PM

Place: Town Hall, 11161 Old Stage Road

Agenda:

1. Call to Order
2. Declaration of quorum
3. Approve agenda
4. Approve minutes 12/7/22
5. Adjourn to Closed Session pursuant to Wisconsin State Statutes § 19.85 (1) (c): Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – 2024 employee compensation, Clerk/Treasurer
6. Reconvene in open session
7. Announcement(s)/Recommendation(s)
8. Adjourn

*** Report items will not be discussed or voted on, all other agenda items may include discussion and possible action. Deviation from listed order may occur***

*** Audience members must ask for permission, during public input, to speak on agenda items ***

Anastasia Bell, Clerk/Treasurer

Members of the Town Board or any other Town Committee, who are not members of the body whose meeting agenda is published in this notice, are entitled, as any other citizen of the Town of Liberty Grove, to attend this meeting in an unofficial capacity. It is possible the attendance of one or more non-members may create a quorum of the membership of another body. Such a quorum is unintended, and the non-members are not meeting for the purpose of exercising the powers or duties attendant upon their membership on any Town Committee or Board.

Town of Liberty Grove
Minutes of the Personnel Committee meeting on December 7, 2022

(This meeting was correctly posted)

Agenda:

1. Call to Order
2. Declaration of quorum
3. Approve agenda
4. Approve minutes 9/19/22
5. Adjourn to Closed Session pursuant to Wisconsin State Statutes § 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – 2023 employee compensation
6. Reconvene in open session
7. Announcements/recommendation to Board from closed session
8. Adjourn

Chair John Lowry called the meeting to order at 6:45pm. Committee members Janet Johnson, Cathy Ward, Dan Watts, and Nancy Goss were present along with Administrator Walter Kalms and Clerk/Treasurer Anastasia Bell.

Goss moved, Johnson second to approve the agenda as posted. Carried 5-0.

Ward moved, Goss second to approve the 9/19/22 minutes as presented. Carried 5-0.

Lowry moved, Ward second to adjourn to closed session pursuant to Wisconsin State Statutes § 19.85 (1) (c): Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – 2023 employee compensation. Roll call: Goss, Lowry, Ward, Johnson, and Watts voted aye, no nays. Carried 5-0. Closed session items were discussed.

Lowry moved, Goss second to reconvene into open session. Roll call: Watts, Lowry, Goss, Ward, and Johnson voted aye, no nays. Carried 5-0.

Announcements – Lowry moved, Goss second to increase Administrative Assistant wage to \$18.00 per hour. Carried 5-0. **Lowry moved, Ward second** to approve agreement for Administrator Walter Kalms for 2023, 2024, and 2025 as presented. Carried 5-0. **Lowry moved, Ward second** to approve administrator job description as presented. Roll call: Goss, Lowry, Ward, Johnson, and Watts voted aye, no nays. Carried 5-0.

Lowry moved, Johnson second to adjourn at 7:00pm. Carried 5-0.

Respectfully submitted,
Anastasia Bell, Clerk/Treasurer